

HO731500TX

Norcross Desk

Assembly Instructions



Southern
ENTERPRISES

For assistance with assembly, contact.

Southern Enterprises Inc.

Customer Service 1-800-633-5096

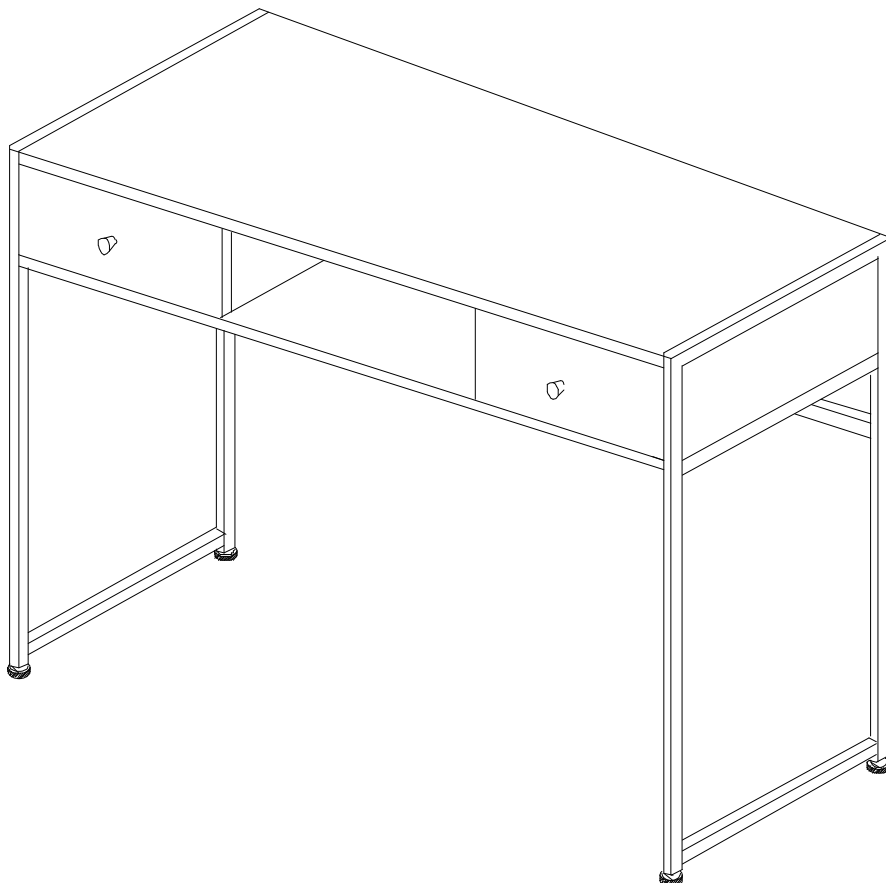
service@seidal.com

www.seifurniturestore.com

PO: 13876

Top supports up to 50 lb.

Per drawer supports up to 10 lb.



HO731500TX

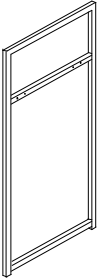
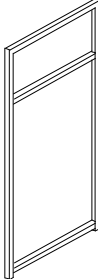
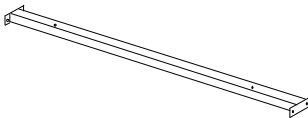
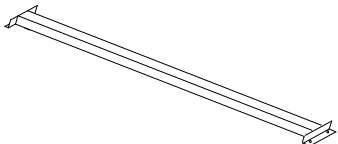
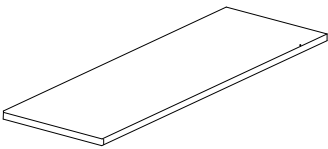
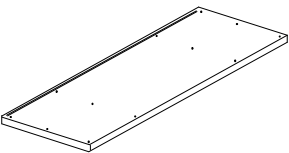
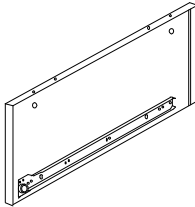
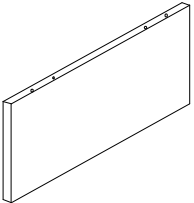
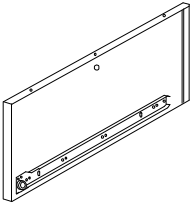
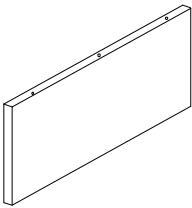
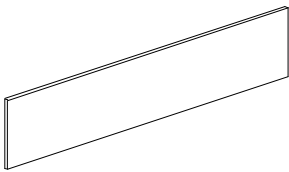
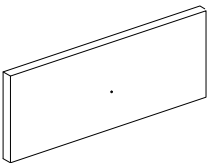
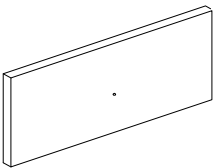
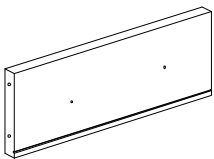
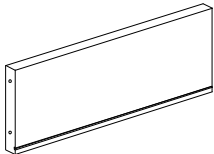
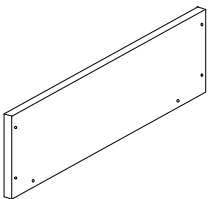
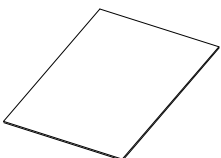
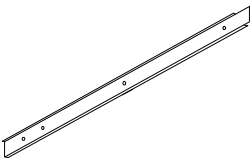
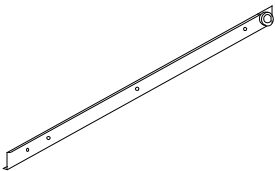
Norcross Desk Parts List

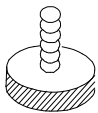

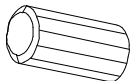
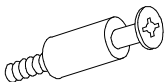

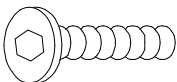
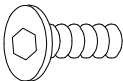
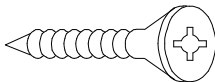
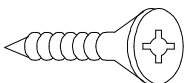
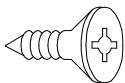
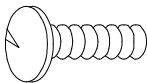
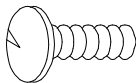
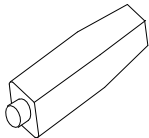
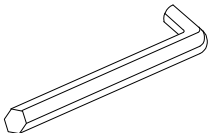
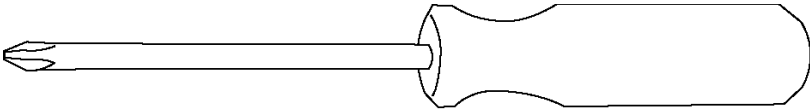
Please review all parts and hardware before disposing of any packaging.

Call SEI Customer Service if missing any hardware.

Carefully study the diagrams below.

You may receive extra hardware with your unit.

1  Right Side Frame	2  Left Side Frame	3  Stretchers	4  Back Stretcher
5  Top Board	6  Bottom Board	7  Left Side Panel	8  Right Side Panel
9  Right Middle Panel	10  Left Middle Panel	11  Back Panel	12  Right Drawer Front Panel
13  Left Drawer Front Panel	14  Drawer Front Boards	15  Drawer Back Boards	16  Drawer Side Boards
17  Drawer Bottom Boards	18  Left Metal Glides	19  Right Metal Glides	

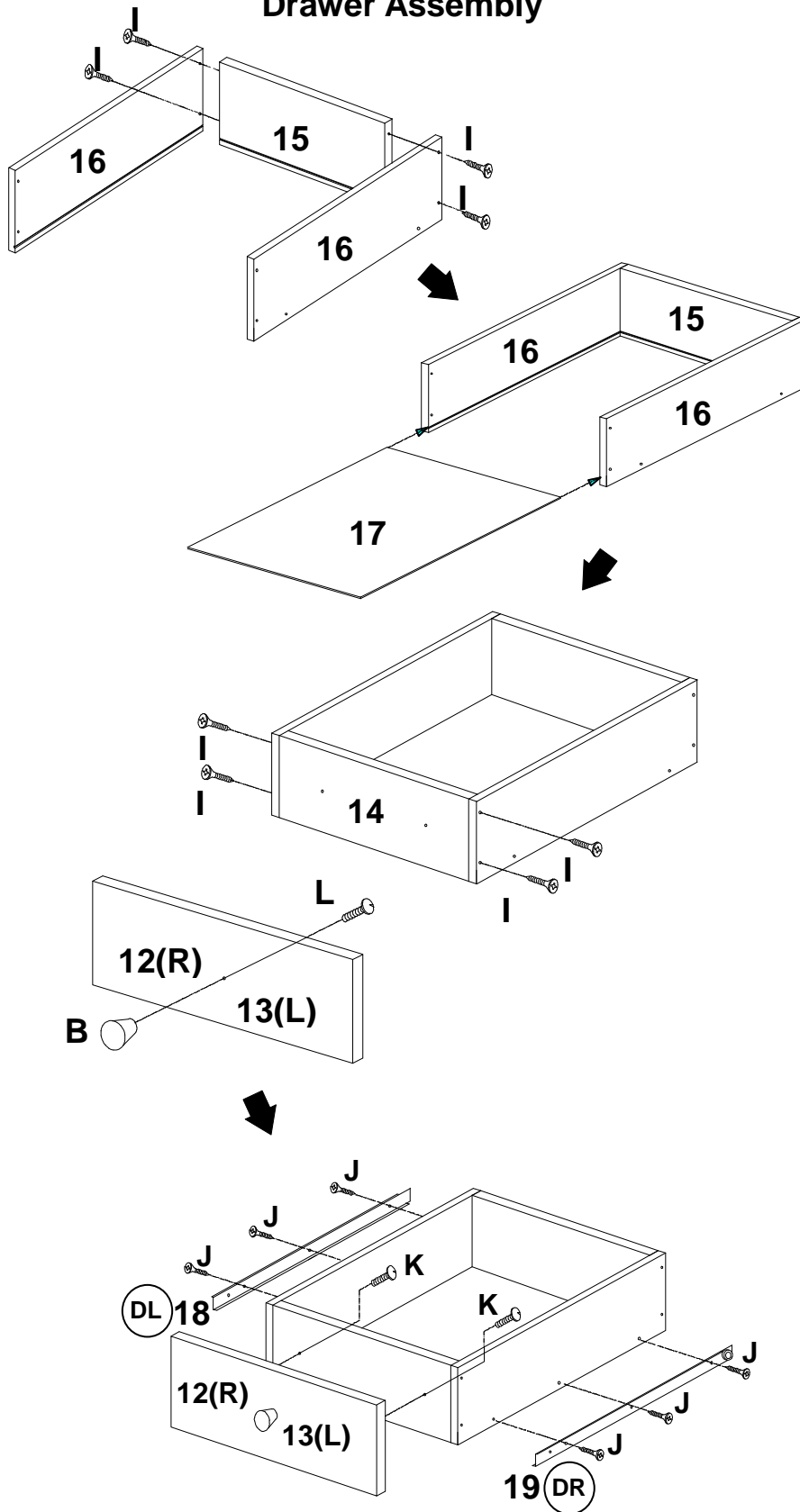
<p>A 4PCS</p>  <p>Levelers</p>	<p>B 2PCS</p>  <p>Handles</p>	<p>C 12PCS</p>  <p>Wood Dowels</p>	<p>D 6PCS</p>  <p>Cam Bolts</p>
<p>E 6PCS</p>  <p>Cam Locks</p>	<p>F 4PCS</p>  <p>Bolts 1/4"x1-1/4"</p>	<p>G 12PCS</p>  <p>Bolts 1/4"x1/2"</p>	<p>H 8PCS</p>  <p>Screws 1-1/2"</p>
<p>I 16PCS</p>  <p>Screws 1"</p>	<p>J 12PCS</p>  <p>Screws 1/2"</p>	<p>K 4PCS</p>  <p>Philips Head Bolts 7/8"</p>	<p>L 2PCS</p>  <p>Philips Head Bolts 3/4"</p>
<p>M 1PC</p>  <p>Glue</p>	<p>N 1PC</p>  <p>Allen Wrench</p>		
<p>Care and Cleaning Instructions: Before using, wipe with a clean, dry cloth. Avoid rubbing or scratching the surface with rough or abrasive objects.</p>		<p>For replacement parts or questions, please call SEI customer service at 1-800-633-5096.</p>	
<p>Assembly Tool Required No.2 Phillips Screwdriver</p>			

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Drawer Assembly



Step 1:

Attach Drawer Side Boards **(16)** to Drawer Back Boards **(15)** using Screws **(I)**.

Insert Drawer Bottom Boards **(17)** along the grooves of Drawer Side Boards **(16)**.

Attach Drawer Front Boards **(14)** to Drawer Side Boards **(16)** using Screws **(I)**.

Attach Handles **(B)** to Right Drawer Front Panel **(12)** and Left Drawer Front Panel **(13)** using Philips Head Bolts **(L)**.

Attach Left Metal Glides **(18)** and Right Metal Glides **(19)** to each of the assembled drawer boxes using Screws **(J)**.

Attach Right Drawer Front Panel **(12)** and Left Drawer Front Panel **(13)** to Drawer Front Boards **(14)** using Philips Head Bolts **(K)**.

Figure 1

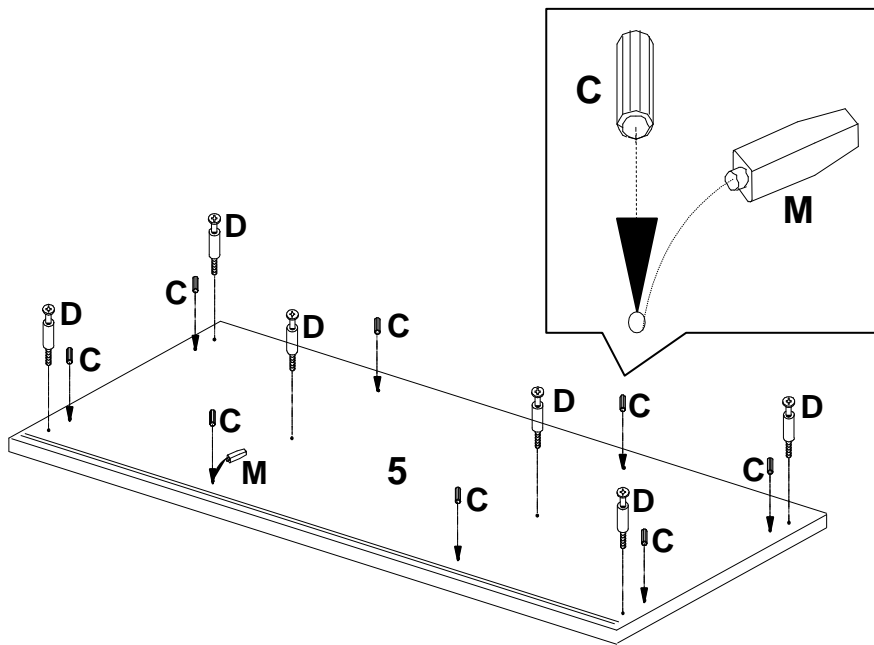


Figure 2

Step 2:

Attach Wood Dowels (**C**) with Glue (**M**) and Cam Bolts (**D**) to Top Board (**5**) as shown.

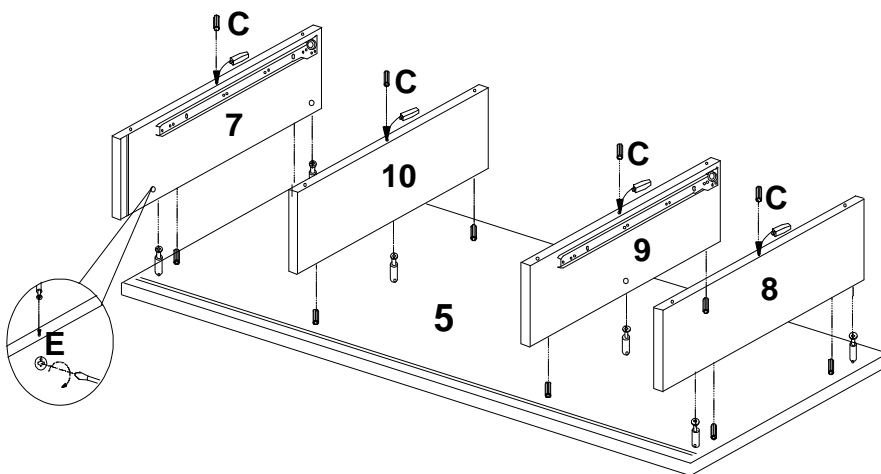


Figure 3

Step 3:

Attach Left Side Panel (**7**), Right Side Panel (**8**), Right Middle Panel (**9**), and Left Middle Panel (**10**) to Top Board (**5**) and secure the panels using Cam Locks (**E**).

Attach Wood Dowels (**C**) using Glue (**M**) to Left Side Panel (**7**), Right Side Panel (**8**), Right Middle Panel (**9**), and Left Middle Panel (**10**).

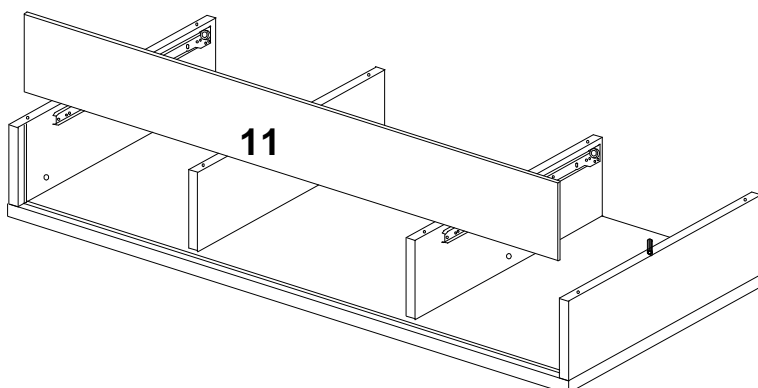


Figure 4

Step 4:

Insert Back Panel (**11**) along the grooves of Left Side Panel (**7**) and Right Side Panel (**8**).

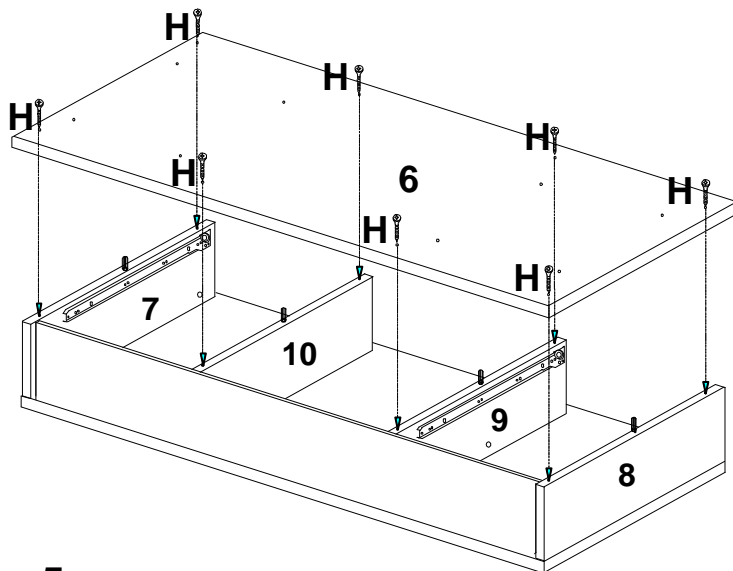


Figure 5

Step 5:

Attach Bottom Board **(6)** to Left Side Panel **(7)**, Right Side Panel **(8)**, Right Middle Panel **(9)**, and Left Middle Panel **(10)** using Screws **(H)**.

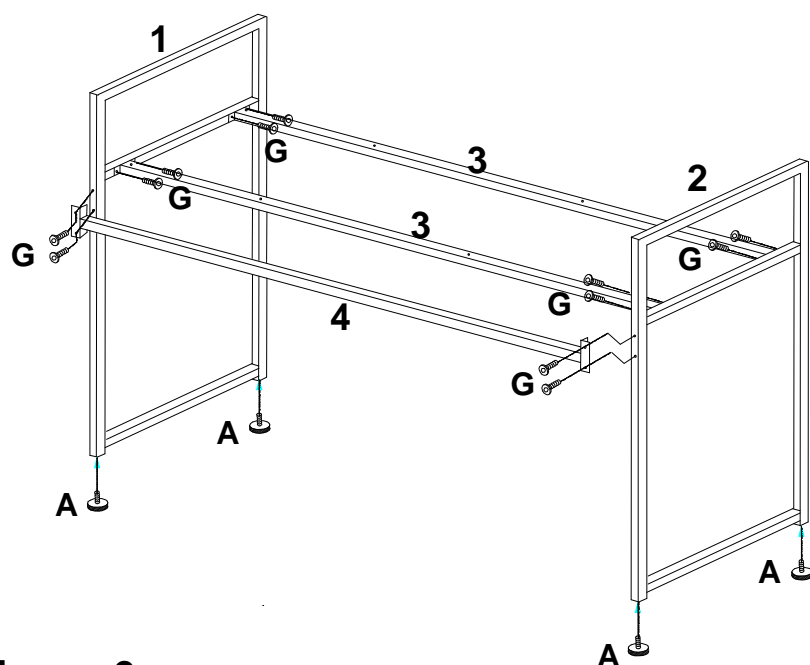


Figure 6

Step 6:

Attach Stretches **(3)** and Back Stretcher **(4)** to Right Side Frame **(1)** and Left Side Frame **(2)** using Bolts **(G)**.

Attach Levelers **(A)** to the bottom of Right Side Frame **(1)** and Left Side Frame **(2)**.

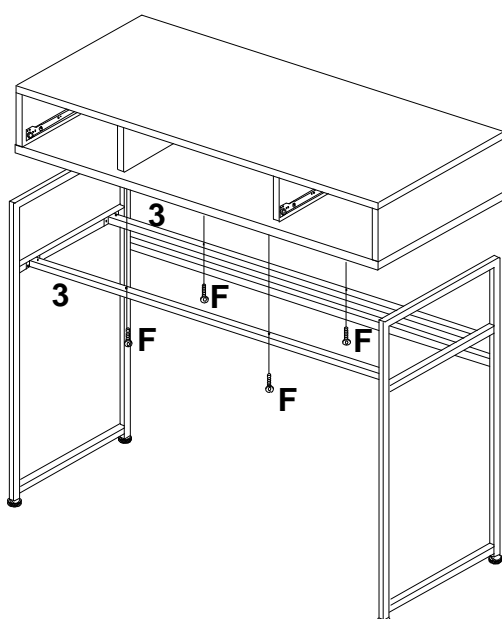


Figure 7

Step 7:

Turn the assembled unit right.

Attach the assembled desk top to the assembled base using Bolts **(F)**.

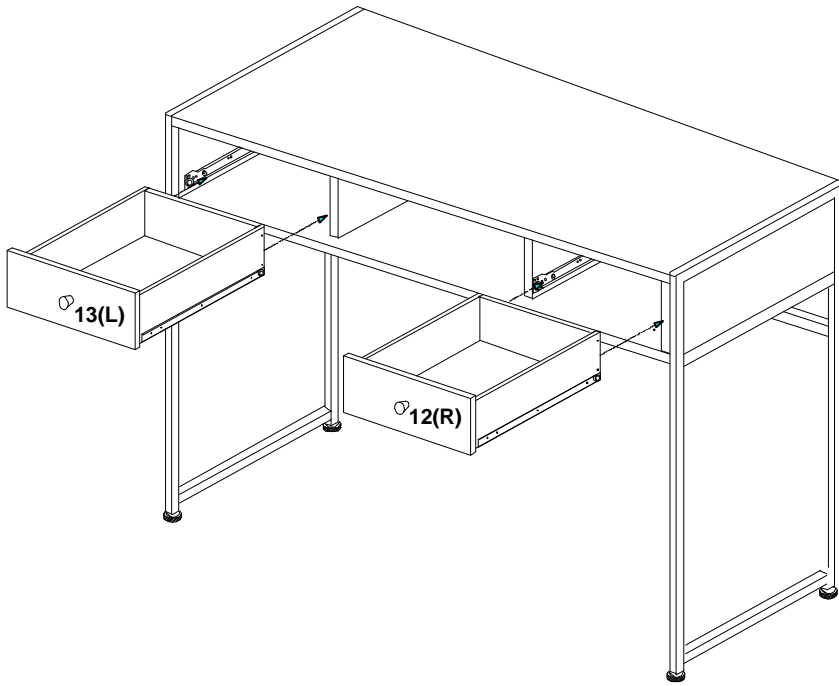


Figure 8

Step 8:

Line up the metal glides and insert the assembled Right Drawer Box and Left Drawer Box to the Desk Drawer Frames as shown.

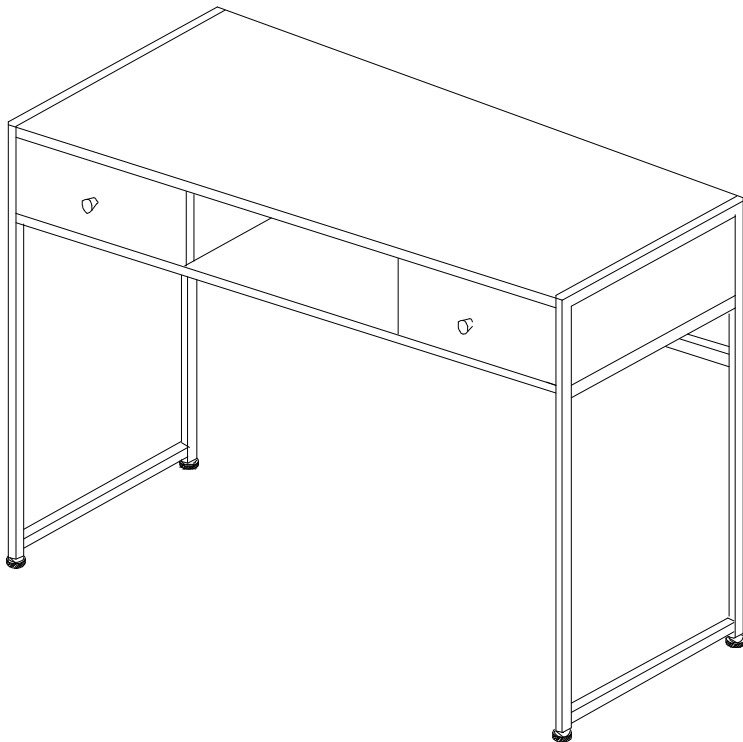


Figure 9

Step 9:

Your Norcross Desk assembly is now complete.

Parts Replacement Form

Customer Information

Name

Address

City/State/Zip Code

Phone Number

Please indicate where you purchased this item: Store/Website/Catalog

Please indicate color/size/style number:

Style No

Parts Letter

Parts Description

Quantity Needed

Please immediately examine this product carefully. Any request for missing parts or damage replacement must be received within 90 days of your receipt of the product. Replacement, if available, will be honored within this time frame. Parts will not be available for items arriving fully assembled. We do not recommend modifying product(s) and we are not responsible for any damages due to product modification(s). If damages or missing parts are not reported within 90 days of your receipt, we are under no obligation to provide parts or replacement merchandise.

Please contact Southern Enterprises at 800-633-5096 or in Dallas 972-869-0111/ 9am – 4pm Mon-Fri Central time if you have product issues or email us at service@seidal.com. Please ask for customer service representative for issues involving damages or replacement parts. Please ask for technical assistance representative for any issues with product and assembly/construction.

Please contact the retailer that you purchased from for returns.



Southern
ENTERPRISES

Customer Service 1-800-633-5096

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