# Motorola CT610

Corded Telephone

motorola

**2 messages**

11:43am

Menu

**User Guide**

## Safety information

Follow these safety precautions when using your phone to reduce the risk of fire, electric shock, and injury to persons or property:

- Do not set the phone on a heating register or over a radiator. Ensure that proper ventilation is provided at the installation site.
- Do not use while wet or while standing in water.
- Do not use this product near water (for example, near a bath tub, kitchen sink, or swimming pool).
- Do not disassemble this product. If service or repair work is required, contact the customer service helpline found in this User's Guide.
- Avoid using during an electrical storm. Use a surge protector to protect the equipment.

## Installation Guidelines

- Read and understand all instructions and save them for future reference.
- Follow all warnings and instructions marked on the product.
- Do not install this product near a bath tub, sink, or shower.
- Do not place this product on an unstable cart, stand, or table. This product may fall, causing serious damage to the product.
- Adjust only those controls that are covered by the operating instructions. Improper adjustment of other controls may result in damage and will often require extensive work to restore the product to normal operation.

### Save these instructions

**Important**

To reduce the risk of fire, use only the supplied AC power adaptor.

## Unplug this corded phone immediately from an outlet if:

- The power cord or plug is damaged or frayed.
- Liquid has been spilled on the product.
- The product has been exposed to rain or water. Do not retrieve the handset or base until after you have unplugged the power and phone from the wall. Then retrieve the unit by the unplugged cords.
- The product has been dropped or the cabinet has been damaged.
- The product exhibits a distinct change in performance.

### Save these instructions

# Welcome...

**to your new Motorola CT610 Corded Telephone!**

- One-touch Call Blocking button.

- Block up to 1000 numbers.

- Answer machine with up to 30 minutes digital recording time.

- Phone will work even when the power fails.[1]

- Hearing aid compatible.

- 200 name and number phone book.

- Hands-free speaker phone.

- Mute your caller so you can have a private conversation with someone nearby.

- Redial from the call list.

- Flash for network functions.

- Tone dialing.

- Time and date facility.

- Caller ID shows you the number of who is calling and stores the number of at last 30 callers in the call last.[2]

- Call Timer display the duration of external calls.

**Need help?**

If you have any problems setting up or using your CT610, please contact Customer Services on 1-833-468-1468.

Alternatively, you may find the answer in the 'Help' section at the back of this guide.

[1]You'll still be able to make and receive calls if the power fails, but other functions such as call blocking and the answer machine won't work.

[2]You must subscribe to your network provider's Caller ID or Call Waiting service for these features to work. A subscription fee may be payable.

**This user guide provides you with all the information you need to get the most from your phone.**

**To set up your phone, follow the simple instructions in 'Getting Started', on the next few pages.**

**Important**

Only use the telephone line cord supplied.

**Got everything?**

- Corded handset

- Curly cord

- Corded base

- Telephone line cord

- AC Power adaptor / DC7.5V 300mA

- User guide

**For a better tomorrow**

We make every effort through our design, research, engineering and supply chain management to make better products for everyone, focusing on both social and environmental responsibility.

- Eco friendly packaging with a minimum 20% post consumer recycled content.

- Phone housing is built with a minimum of 25% post consumer recycled content plastic.

# 1.    Getting started

## Location

**Important**

Do not place your CT610 in the bathroom or other humid areas.

Place your CT610 base within reach of the AC power outlet and telephone wall jack. The socket-outlet should be installed near the equipment and should be easily accessible.

**Connecting the handset and base**
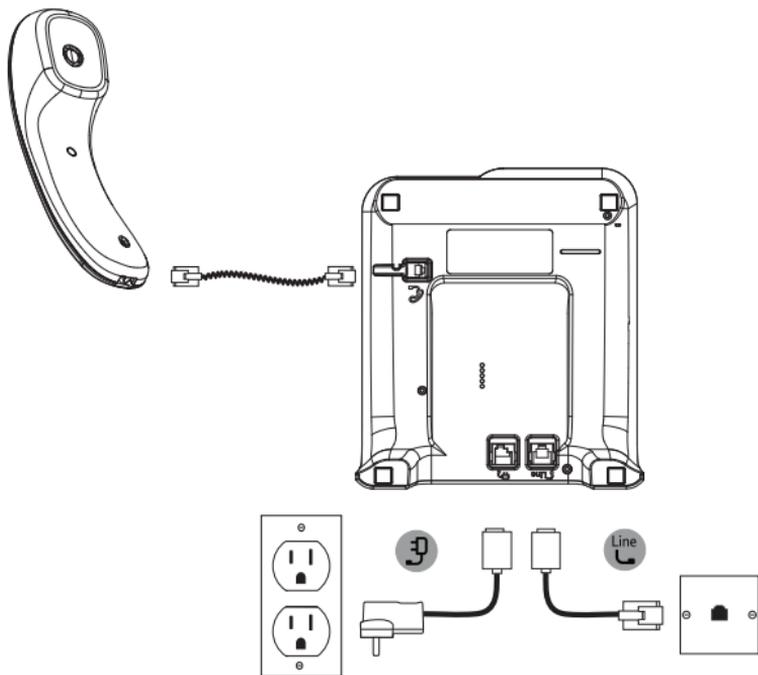


1.  Plug the telephone line cord into the socket marked 📞 on the underside of the base and the other end of the line cord into the telephone line wall jack.

2.  Plug the AC power jack into the socket marked 🔌 on the underside of the base and plug the AC adaptor into the AC power outlet. Switch on the AC power.

3.  Plug the curly cord into the socket marked 📞 on the underside of the base and the other end of the curly cord into the handset.

# Setting up your CT610

1. Once connected to the AC power the set-up wizard will then begin. Follow the prompts to finish set-up. To select **OK**, press the left soft key below the display.

## Set the time and date

2. Use the keypad to enter the time. The default time format setting is 12 hours, but you can change this to 24 hours under Time format in the Time & Date menu.

3. Press **Next**, then enter the date, in the format **MM/DD/YYYY**.

4. Press **Save**.

## Finish set-up

5. If you want to carry on using the set-up wizard, select **Yes**. If you don't, select **No** and you can start using your phone straight away. You can change the settings in the menu later.

## Turn on Call blocking

6. The set-up wizard will ask you to turn Call blocking on or off. When on, you can block unwanted calls. For more about this, see page 16.

7. To switch it on, press the left soft key button. To leave it off, select the right soft key button . You can turn it on later in the main menu.

## Note

When Call blocking is switched on, you'll see it on the top right hand of the display.

You need to have a Caller Display service from your network provider to use all the features available e.g. Call blocking, Calls List and other Caller Display enabled features. Charges may apply.

## Adding contacts

8. Select **Yes** to add contacts now (or press the right option button to skip to the next step).

9. Use the number buttons on the keypad to enter the name of a new contact. To select the correct letter, press the number button it appears on e.g. for Emma, press twice and do the same thing to complete the rest of the name.

10. When you've finished the name you want to save, press **Next**.

## Note

If you make a mistake, go back a digit by selecting **Clear**.

11. Then use the keypad to enter the telephone number and press **Save**.

12. To add another, select **Yes** and then repeat steps 9 to 11.

**Note**

If you have important numbers that will always need to get through e.g. Doctors surgery, National Floodline, Carer Line numbers etc, make sure you've added them to your Contacts or Allowed list.

13. If you don't want to add more contacts now, select **No** to finish the set-up wizard. You can now start using your phone. To find out how to use the most popular features of your CT610, please read the rest of this user guide.

**Note**

Please note that if you have any other telephones connected to your telephone line, they may still ring, before the CT610 intercepts the call.

## 2. Getting to know your phone

### Overview of the handset
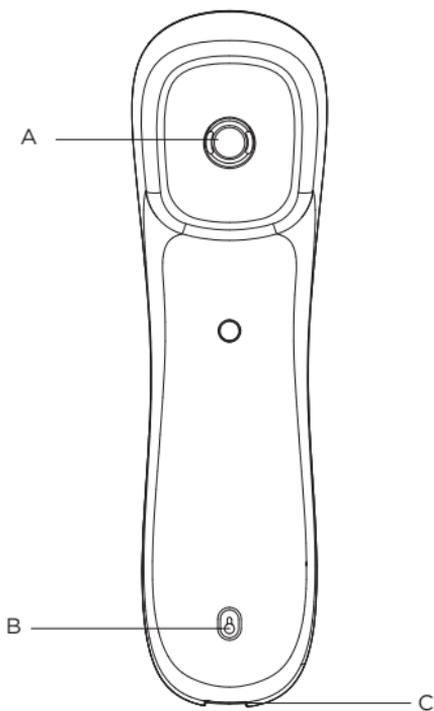


**A Earpiece**
To listen to your caller.

**B Microphone**
To speak to your caller.

**C Curly cord socket**
Where you plug in your curly cord.

## Overview of the base
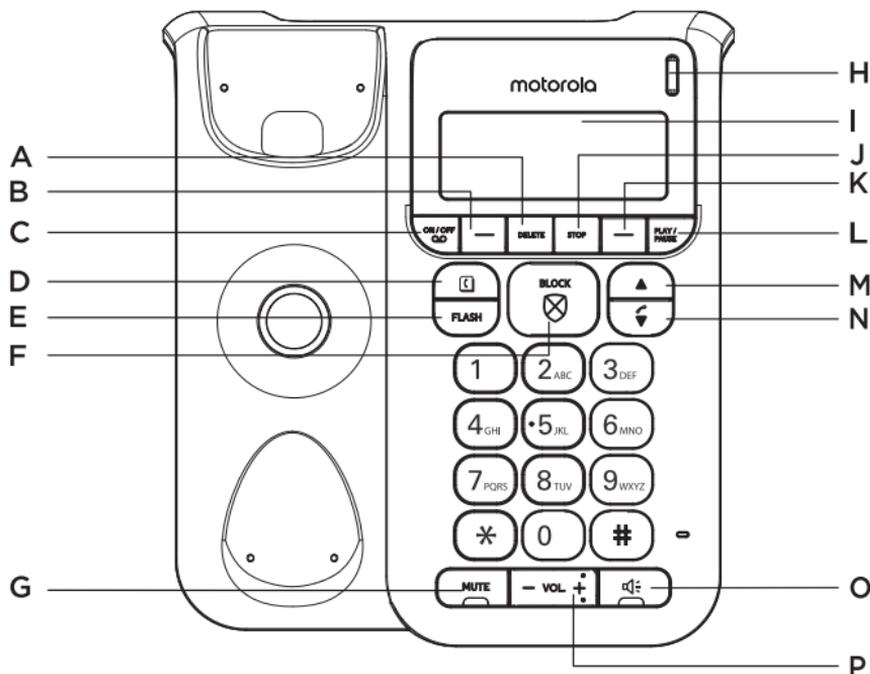


**A  Delete answer phone messages**
Press to exit the menu and return to standby.
Delete answer phone messages.

**B  Left soft key / Skip back**
Press to open the **Menu**.
Skip backwards when playing messages on the answer phone.

**C  Answer machine On/Off**
Switches the answering machine on/off.

**D  Phonebook**
Press to open the phonebook.

**E  Flash**
Use flash (F) functions.

**F  Call Block**
One touch call blocking and access to the call blocking features.

**G  Mute**
During a call, press to turn mute on / off.

**H  Ringer LED**
Red light flashes to indicate an incoming call.

**I  Display**

**J  Stop**
Press to stop message playback.

**K  Right soft key / Back / Skip forward**
Go back to previous **Menu** level.
Skip forwards when playing messages on the answer phone.

**L  Play / Pause**
Press to play recorded messages
Press again to pause message playback.

**M  Up**
Press to scroll up through the **Menu**.
**Down / Call list**
Press to scroll up through the **Menu**.
Press ⬇ to enter the Call list.

**N  Hands-free volume up**
Activate and deactivate hands-free during a call.

**O  Volume up / Volume down**
Increase and decrease the volume.

## Menu map

### Answer Phone

Outgoing message

Record memo

Answer mode

Answer settings

- Answer & record
- Answer only
- Remote access

### Call blocking

On/Off

Blocking mode

- Announce
- Answer phone

Announce message

- Record name
- Play message
- Use default message

Block numbers

- Add number
- Area codes
- Delete all

Allow numbers

- Add number
- Delete all

### Time & Date

Set time & date

Time format

### Settings

Ringer tone

Ringer volume

Keypad tones

Confirmation tones

Display contrast

Language

Area code

Software version

Change system PIN

Reset

# 3. Using the phone

## 3.1 Calls

### 3.1.1 Make a call

Lift the handset, when you hear the dial tone, dial the number.

### 3.1.2 Pre-dial

1. Enter the phone number. If you make a mistake press ⊟ to clear the entries. Lift the handset to dial the number.

2. Press 🕪 to dial the phone number over hands-free.

### 3.1.3 End a call

1. Place the handset back on the base.

Or:

2. Press 🕪 to end a hands-free call.

### 3.1.4 Receive a call

When you receive a call the phone will ring and the incoming call LED will flash

1. Lift the handset to answer the call.

Or:

2. Press 🕪 to answer the call in hands-free.

**Note**

If during a call you want to activate hands-free, press 🕪 and hang up the handset. You can adjust the volume of a hands-free during the call, press
— VOL. ✛, there are 5 levels to choose from.

## 3.2 Mute

You can mute your handset so that you can talk to someone nearby without your caller hearing.

1. During a call, press **MUTE**. The LED will light up.

2. Press **MUTE** again to resume your call.

# 4.    Phonebook

You can store up to 200 names and numbers in the phonebook. Names can be up to 14 characters long and numbers up to 24 digits.

## 4.1    Store a name and number

If the CT610 is connected to a switchboard, you may need to enter a pause in a stored number. This gives the switchboard time to find an outside line. A pause is normally stored after the switchboard access code (e.g. 9). When storing a number, press and hold ⓪ key, the display shows P. You can then continue entering the phone number.

If you have subscribed to Caller ID Service and wish to display the name of your caller instead of the number, save the full telephone number including the area code to your phonebook.

1. Press **[**, then press **Options**. **Add new contact** is displayed. Press **OK**.

2. The display shows **Name:**.

3. Enter the name using the keypad and press **Next**.

4. The display shows **Number**.

5. Enter the number using the keypad and press **Save**.

6. Press **Back** to return to standby.

**Entering names**

Use the keypad letters to enter names, e.g. to store Tom:

Press ⑧ once to enter T.
Press ⑥ three times to enter o.
Press ⑥ once to enter m.

**Writing tips**

Press the **Clear** to delete the last character or digit.

Press ⓪ to insert a space.

Press ① repeatedly to insert & . , ‘ ? ! @ 1.

Press ⌗ to change from upper to lower case and from characters to digits.

## 4.2    View or dial an entry

1. Press **[**.

2. Scroll ▲ or ♦ to the entry you want.
   OR
   Enter the first letter of the name to search alphabetically.
   The first name that starts with this letter will be displayed.

3. Lift the handset to dial the number, 📢 to dial the number over hands-free.

**Note**

If there are no entries containing the search character and then return to the contact which was previously displayed when the search was initiated.

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## 4.3    Edit a name and number

1. Press 🔲. The first entry will be displayed. Scroll ▲ or ▼ to the entry you want to edit.
2. Press **Options**, the display shows **Add new contact**, scroll ▼ to **Edit contact**. Press **OK**.
3. The name is displayed, delete the name if required, then enter the new name and press **Next**.
4. The existing number is displayed, delete the number if required, then enter the new number and press **Save**, the entry is saved.
5. Press **Back** to return to standby.

## 4.4    Block a contact

1. Press 🔲. The first entry will be displayed. Scroll ▲ or ▼ to the entry you want to block.
2. Press **Options**, the display shows **Add new contact**, scroll ▼ to **Block contact**. Press **OK**.
3. The display shows **Block calls from this contact?**.
4. Press **Yes** to confirm.
5. Press **Back** to return to standby.

## 4.5    Unblock a contact

1. Press 🔲. The first entry will be displayed. Scroll ▲ or ▼ to the entry you want to unblock.
2. Press **Options**, the display shows **Add new contact**, scroll ▼ to **Unblock contact**. Press **OK**.
3. The display shows **Allow calls from this contact?**.
4. Press **Yes** to confirm.
5. Press **Back** to return to standby.

## 4.6    Delete an entry

1. Press 🔲. The first entry will be displayed. Scroll ▲ or ▼ to the entry you want to delete.
2. Press **Options**, the display shows **Add new contact**, scroll ▼ to **Delete contact**. Press **OK**.
3. The display shows **Are You Sure?**.
4. Press **Yes** to confirm.
5. Press **Back** to return to standby.

### 4.7    Delete all contacts

1. Press 🔲. The first entry will be displayed.

2. Press **Options**, the display shows **Add new contact**, scroll 🔽 to **Delete all contacts**. Press **OK**.

3. The display shows **Are You Sure?**.

4. Press **Yes** to confirm.

5. Press **Back** to return to standby.

### 4.8    Memory status

1. Press 🔲. The first entry will be displayed.

2. Press **Options**, the display shows **Add new contact**, scroll 🔽 to **Memory status**. Press **OK**.

3. The number of contacts stored is displayed.

4. Press **Back** to return to standby.

# 5.    Call blocking

The best way to stop unwanted calls is to know who's at the other end of the phone before you decide if you want to take it.

**Note**

You need Caller Display This will help you get the most out of your Call blocking feature. You can get this from your phone service provider.

Your CT610 has two call blocking modes to help you easily manage your incoming calls in different ways. When set to:

- Announce (all calls not in your **Contacts** or **Allowed** list must say their name. Those on your **Blocked** list hear, "Callers to this number are being screened by Call Blocking, the person you are calling is not accepting your call. Please hang up".
- Answer phone (all calls not in your **Contacts** or **Allowed** list are sent straight to the Answer phone, including those on your **Blocked** list).

In Announce mode (default setting), the CT610 will filter all first time calls from numbers that are not yet saved in your contacts, or already on your allowed list. By doing this, you gradually build up your lists of allowed and blocked numbers and your CT610 will know how to deal with the call the next time it comes in.

## 5.1    Record your Announce message

You can personalise the Call blocking greeting, by adding your name to the Announce message.

1.    Press **Menu**, scroll ⬍ to **Call blocking** and press **OK**.

2.    Scroll ⬍ to **Announce messages**, press **OK**.

3.    Record name is displayed. Press **OK** and follow the voice prompt and press **Save**.

4.    Your recording will then be played back to you. If you aren't happy with it, you can press **Delete** while it's playing.

## 5.2    The Block button

You can use your block call button in three ways.

**In idle mode**

Press as a shortcut to the Call blocking menu.

**Incoming call**

When you have an incoming call, before answering, look at the display to see who's calling.

If you know you want to block the call, press ⊗.

The number will be blocked and added to the blocked calls list if Caller ID is displayed. For calls with no caller number, withheld or unavailable you can also use the Block button to reject the call. The caller will hear, "Calls to this number are being screened by Call blocking, the person you are calling is not accepting your call. Please hang up."

**During a call**

If you have already answered the call and then decide you want to block the number, press ⊗. If the number is displayed in the Caller ID, the display will give you the option to select **Yes** and the number will be added to the blocked numbers list and end the call, or select **No** to go back to the caller.

### 5.3 How do you accept, block or send a call to the answer phone?

1. Call blocking answers a call for you and asks the caller to say ("announce") who they are.

2. Your CT610 then rings with the Announced call on the display and tells you the caller's name when you pick up. (e.g. "You have a call from Mark").

3. You now choose to:

• accept the call, press ①

• always accept their calls, press ②

• block their calls, press ③, or ⊗

• send this call to the answer phone, press ④

• ignore the call, just hang up (this call won't be added to your blocked list)

**Note**

When a call starts ringing, you can block it straight away by pressing the ⊗ button. That number will then be added to your blocked list.

### 5.4 Change the Call blocking modes?

Your CT610 has two Call blocking settings, Announce and Answer phone.

• **Announce** – All calls not in your Contacts or Allow list must say their name. Those on your Blocked list hear, "Calls to this number are being screened by Call blocking, the person you are calling is not accepting your call. Please hang up".

• **Answer Phone** – All calls not in your Contacts or Allowed list are sent straight to the Answer Phone including those on your Blocked list.

1. In idle mode, press ⊗.

2. Scroll ↕ to **Blocking mode** and then select the mode you want to use and press **OK**.

## 5.5    Switch Call blocking on/off

When Call blocking is set to On, it is On for whichever mode you're using (e.g. Announce mode). If you turn Call blocking Off, all calls will be allowed through, even if they are already on your blocked list.

1.   In idle mode, press ⊗.
2.   **On/Off** is displayed. Press **OK** and then scroll ▲ or ♥ to select either **On** or **Off** and press **Save**.

**Note**

When you receive a call with Call blocking switched on you will hear the message, 'You have a call from xxxx. To accept the call press 1. To always accept their call, press 2. To block their call, press 3. To send the call to answer phone, press 4. To hear these options again, press *'.

**What happens when you allow a number (caller)**

When you get an allowed call, you'll see the caller's number (if available). If you don't answer a call from an allowed number, it will go through to your answer phone (if it's on) or eventually it will hang up if unanswered.

**What happens when you block a number (caller)**

A caller calling from a blocked number will hear a message telling them that their call has been blocked.

**Note**

The caller will hear, "Calls to this number are being screened by Call blocking, the person you are calling is not accepting your call. Please hang up".

**Calls that are always allowed**

Ringback and operator calls are always allowed and cannot be blocked using Call blocking.

**How to add numbers straight to your Blocked and Allow lists**

Aside from adding numbers to your Block and Allow list as calls come through, you can also add numbers directly to the lists via your Call blocking menu.

## 5.6    Add a number to the Blocked list

1.   In idle mode, press ⊗.
2.   Scroll ▲ or ♥ to **Block numbers** and press **OK.**
3.   **Add number** is displayed, press **OK**.
4.   Enter the telephone number you want to block (make sure you enter the full dialling code) and press **Save**.

### 5.7    Add a number to the Allow list

1.  In idle mode, press ⊗.
2.  Scroll ▲ or ▼ to **Allow numbers** and press **OK**.
3.  **Add number** is displayed, press **OK**.
4.  Enter the telephone number you want to allow (make sure you enter the full dialling code) and press **Save**.

### 5.8    Deleting your Blocked and Allowed lists

When in the Block and Allow number menus, you also have the choice to delete the whole list. Remember, if you do this, all calls previously blocked and allowed, will now be able to contact you.

### 5.9    To block numbers by area code

You can also block numbers by area code. This means that any calls beginning with that code, will be blocked.

1.  In idle mode, press ⊗.
2.  Scroll ▲ or ▼ to **Block numbers** and press **OK**.
3.  Scroll ▲ or ▼ to **Area Codes** and press **OK**.
4.  On first use, you will see **Add code?** Select **Yes**.
5.  Add the area code (eg 02) and press **Save**.

# 6. Caller ID and calls list

**Important**

To use Caller ID, you must first subscribe to the service from your network provider. A subscription fee may be payable.

To ensure that the caller's name is displayed, make sure you have stored the full telephone number, including the area code in the phonebook.

## 6.1 Caller ID

If subscribed to Caller ID, the caller's number will be displayed (provided it is not withheld) prior to answering the call.

## 6.2 Call list

The call list stores details of the last 30 received calls, missed and dialled calls, including the phone number and date of the call.

### 6.2.1 View the call list

1. Press ⬇ to open the calls list. If there are no calls in the list, the display shows **List Empty**.
2. Press ▲ or ⬇ to scroll through the list.
   • When you reach the end of the list the display will show **----End----**

### 6.2.2 Dial a number in the call list

1. Press ⬇ to open the calls list.
2. Scroll ▲ or ⬇ to the entry you want.
1. Lift the handset to dial the number, or press ◁: to dial the number over hands-free.

### 6.2.3 Copy a call list number to the phonebook

1. Press ⬇ to open the call list.
2. Scroll ▲ or ⬇ to the entry you want.
3. Press **Options, Save Number** is displayed.
4. Press **OK**. The display shows **Name:**.
5. Enter the name and press **Next**. The number is displayed.
6. Press **Save** to confirm.

See 'Entering names' and 'Writing tips' on page 15.

### 6.2.4 Block a contact

1. Press ⬇ to open the call list.
2. Scroll ▲ or ⬇ to the entry you want block.
3. Press **Options**. Scroll ⬇ to **Block number**. Press **OK**.
4. The display shows **Block calls from this number?**.

5. Press **Yes** to confirm.

6. Press **Back** to return to standby.

**Note**

If the number is stored in the phonebook the display will refer to the **Contact** name not the **Number**.

### 6.2.5   Unblock a contact

1. Press ◆ to open the call list.

2. Scroll ▲ or ◆ to the entry you want unblock.

3. Press **Options**. Scroll ◆ to **Allow number**. Press **OK**.

4. The display shows **Allow calls from this number?**

5. Press **Yes** to confirm.

6. Press **Back** to return to standby.

**Note**

If the number is stored in the phonebook the display will refer to the **Contact** not the **Number**.

### 6.2.6   Delete an entry

1. Press ◆ to open the call list.

2. Scroll ▲ or ◆ to the entry you want to delete.

3. Press **Options**. Scroll ◆ to **Delete call** and press **OK**.

4. Press **Back** to return to standby.

### 6.2.7   Delete the entire call list

1. Press ◆ to open the call list.

2. Press **Options**. Scroll ◆ to **Delete all calls** and press **OK**.

3. The display shows **Are You Sure?**.

4. Press **Yes** to confirm.

5. Press **Back** to return to standby.

# 7.     Date and time

If you have subscribed to Caller ID Service, the date and time is set automatically when you receive your first call.

If you do not have Caller ID service, you can set the date and time manually.

## 7.1     Set the date and time

1.   Press **Menu**, scroll ▼ to **Time & Date** and press **OK**.

2.   **Set time & date** is displayed **OK**.

3.   Enter the time using the keypad (e.g. 06--30 for 6:30am) and press **OK**.

4.   Use the keypad to enter the date using the format **MM/DD/YYYY** and press **Save** to confirm.

## 7.2     Set the time format

You can use a 24 hour or 12 hour format to display the time on your phone. To set your preference:

1.   Press **Menu**, scroll ▼ to **Time & Date** and press **OK**.

2.   Scroll ▼ to **Time Format** and press **OK**.

3.   Scroll ▲ or ▼ to to select either **12 Hour** or **24 Hour**.

4.   Press **OK** to save.

# 8.    Base settings

## 8.1    Ringer tone

You can set different ringer tones for your calls. Choose from 15 different tones.

You will hear a sample ring as you scroll to each ring tone.

1.    Press **Menu**, scroll to **Settings** and press **OK**.
1.    **Ringer tones** is displayed, press **OK**.
2.    Scroll ▲ or to select the required ringer tone.
3.    Press **OK** to confirm

## 8.2    Ringer volume

The ring volume can be set to different volume levels. Choose from 5 volume levels or Off.

1.    Press **Menu**, scroll to **Settings** and press **OK**.
2.    Scroll to **Ringer Volume** and press **OK**.
3.    Scroll▲ or to select the required volume (5 levels or **Off**) .
4.    Press **OK** to confirm.

**Note**

When the ringer is off the call light will still flash to indicate an incoming call.

## 8.3    Key tones

When you press a button on the keypad, you will hear a beep. You can switch these beeps on or off.

1.    Press **Menu**, scroll to **Settings** and press **OK**.
2.    Scroll to **Keypad tones** and press **OK**.
3.    Scroll▲ or to select **TonesOn** or **TonesOff** and press **OK**.

## 8.4    Confirmation tones

When you confirm a setting, you will hear a beep. You can switch these beeps on or off.

1.    Press **Menu**, scroll to **Settings** and press **OK**.
2.    Scroll to **Confirmation tones** and press **OK**.
3.    Scroll▲ or to o select **Tones On** or **Tones Off** and press **OK**.

## 8.5 Display contrast

You can change the contrast of the display; there are 5 levels to choose from.

1. Press **Menu**, scroll to **Settings** and press **OK**.
2. Scroll to **Display contrast** and press **OK**.
3. Press ▲ or to select the contrast you require.
4. Press **OK** to save.

## 8.6 Language

You can change the display language.

1. Press **Menu**, scroll to **Settings** and press **OK**.
1. Scroll to **Language** and press **OK**.
2. Press ▲ or to select the language you require.
3. Press **OK** to save.

## 8.7 Area code

You can change the display language.

1. Press **Menu**, scroll to **Settings** and press **OK**.
1. Scroll to **Area code** and press **OK**.
2. Use the keypad to enter the area code you require.
3. Press **Save** to save.

## 8.8 Software version

1. Press **Menu**, scroll to **Settings** and press **OK**.
1. Scroll to **Software version** and press **OK**.
2. The software version is displayed.

## 8.9 Change system PIN

1. Press **Menu**, scroll to **Settings** and press **OK**.
1. Scroll to **Change system PIN** and press **OK**.
2. Enter the new PIN and press **OK**.
3. Re-enter the new PIN.
4. Press **OK** to confirm.

## 8.10 Reset

1. Press **Menu**, scroll to **Settings** and press **OK**.
1. Scroll to **Reset** and press **OK**.
2. Scroll▲ or to select **Reset settings** or **Delete user data** and press **OK**.
3. Press **Yes** to confirm.

## 8.11    Default settings

| | |
|---|---|
| Ringer tone | 1 |
| Ringer volume | 3 |
| Ear volume | 2 |
| Hands-free volume | 3 |
| Flash time | 600 ms |
| Phonebook | Unchanged |
| Calls list | Empty |
| Redial list | Empty |
| PIN code | 0000 |
| Dial mode | Tone |
| Ring delay | 4 |
| Answer mode | Answer & Record |

# 9. Using your Answering Machine

The phone can digitally record up to 30 minutes of messages. As well as recording incoming messages, it can record memos for other users.
The answering machine can be operated from:

• the base
• remotely, from any other DTMF telephone, see page 30.

## 9.1 Switch the answering machine on / off

1. Press ⏻ on the base to turn the answering machine on or off.

## 9.2 Listening to your messages

To play your messages, press ▶.
The messages will play by date order, with newest first. You can pause a message during playback, by pressing ▶. Press it again to continue listening to the message.

**During playback:**

Press ▶ to pause messages.

Press ⏹ to stop message playback.

Press right ☐ to play the next message.

Press left ☐ to play the previous message.

Press ⏏ to delete the current message.

## 9.3 Outgoing messages

This is the message your callers hear on the answer machine. There are two pre-recorded male and female outgoing messages to choose from, one that allows callers to leave a message (Answer & Record) and one that simply answers the call (Answer Only) or you can record your own.

### 9.3.1 Answer and record

The pre-set answer and record outgoing announcement, that allows your caller to leave a message, is 'Hello, your call cannot be taken at this moment, so please leave your message after the tone'.

### 9.3.2 Answer only

The caller can listen to your announcement but cannot leave a message. The pre-recorded announcement is 'Hello, your call cannot be taken at this moment, and you cannot leave a message, so please call later.'

### 9.3.3 Record your own outgoing message

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.
2. **Outgoing message** will be displayed, press **OK**.
3. Press ▲ or ▼ to highlight the outgoing announcement mode you want: **Answer & record** or **Answer only** and press **OK**.

4. **Record message** is highlighted, press **OK**. Follow the voice prompt to record your message and select **Save** when you've finished.

5. Your message will be played back to you. Select **OK** if you're happy with it or you can delete it by selecting **Delete**.

### 9.3.4    Play the current outgoing message

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.

2. **Outgoing message** will be displayed, press **OK**.

3. Press ▲ or ▼ to highlight the outgoing message mode you want: **Answer & record** or **Answer only** and press **OK**.

4. Scroll ▼ to **Play current message** and press **OK** to hear the outgoing announcement. If the current outgoing message being played is your recorded message you can delete it if you want to by selecting Delete.

### 9.3.5    Reinstate the pre-recorded outgoing message

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.

2. **Outgoing message** will be displayed, press **OK**.

3. Press ▲ or ▼ to highlight the outgoing announcement mode you want: **Answer & record** or **Answer only** and press **OK**.

4. Scroll ▼ to **Use default message** and press **OK**.

5. Press ▲ or ▼ to highlight **On** or **Off** and press **OK**.

6. Press ▲ or ▼ to highlight either **Female voice** or **Male voice** and select **OK**.

### 9.3.6    Answer mode

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.

2. Scroll ▼ to **Answer mode** and press **OK**.

3. Press ▲ or ▼ to select either **Answer & record** or **Answer only** and press **OK** to confirm.

## 9.4    Record a memo

You can record memo messages for other users which can be played back just like normal messages.

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.

2. Scroll ▼ to **Record memo** and press **OK**.

3. After the tone record your memo and press **Save** to stop recording.

4. The memo is played back and saved.

## 9.5    Answer delay

Select the duration of rings before your answer machine picks up the call. Choose from 2-10 Rings or Time Saver.

• When set to Time Saver, if you have new messages your phone answers after 2 Rings.

- If there are no new messages it will answer after 6 Rings. So you have the option to hang up, saving the time and cost of a call.
- If the memory is full, it will automatically revert to Answer Only mode.

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.
2. Scroll ⬇ to **Answer settings** and press **OK**.
3. Scroll ▲ or ⬇ to select **Answer & record** or **Answer only** and press **OK**.
4. **Answer delay** is displayed, press **OK**. The handset will display the current setting.
5. Use ▲ or ⬇ to select the number of rings required and press **OK** to confirm.

## 9.6    Incoming message length

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.
2. Scroll ⬇ to **Answer settings** and press **OK**.
3. **Answer & record** is displayed, press **OK**.
4. Scroll ⬇ to **Maximum message length** and press **OK**.
5. Use ▲ or ⬇ to select the number of minutes required (1, 2 or 3 minutes) and press **OK** to confirm.

## 9.7    Message alert

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.
2. Scroll ⬇ to **Answer settings** and press **OK**.
3. **Answer & record** is displayed, press **OK**.
4. Scroll ⬇ to **Message alert** and press **OK**.
5. Press ▲ or ⬇ to highlight **On** or **Off** and press **OK**.

## 9.8    Remote access

You can operate your answering machine from any DTMF phone by calling your product and entering a 4 digit security PIN code.

You need to set a remote access PIN first and then you will need to turn remote access On if you want to use this feature.

### 9.8.1    Set the remote access PIN for the first time

1. Select **Menu**, **Answer Phone** is displayed, press **OK**.
2. Scroll ⬇ to **Answer settings** and press **OK**.
3. Scroll ⬇ to **Remote access** and press **OK**.
4. Read the message prompt, press ⬇ to read it all, then select **Set PIN**.
5. Enter a 4 digit PIN of your choice and select **OK**.
6. Enter the 4 digit PIN again to confirm and select **OK**. The display will show **Access PIN saved**.

### 9.8.2    Change the remote access PIN

1.    Select **Menu**, **Answer Phone** is displayed, press **OK**.
2.    Scroll to **Answer settings** and press **OK**.
3.    Scroll to **Remote access** and press **OK**.
4.    Scroll to **Change access PIN** and press **OK**.
5.    Read the message prompt, press **OK**.
6.    Enter your old 4 digit PIN and select **OK**.
7.    Enter the new 4 digit PIN, select **OK**, then enter the new PIN again and select **OK**. The display will show **Access PIN saved**.

### 9.8.3    Turn remote access on or off

You cannot turn Remote access On until you have set a remote access PIN.

The default setting is Off.

1.    Select **Menu**, **Answer Phone** is displayed, press **OK**.
2.    Scroll to **Answer settings** and press **OK**.
3.    Scroll to **Remote access** and press **OK**.
4.    On/Off is displayed, press **OK**.
5.    Press ▲ or to display **On** or **Off** and select **OK**. **Saved** will be displayed.

**Note**

Remote Access must first be enabled to allow you to switch on the answer machine remotely.

### 9.8.4    Remote access the answering machine

1.    Dial your telephone number. When you hear your outgoing message, press *.
2.    Enter your 4-digit PIN 4you will hear a confirmation beep. Use the keypad to operate the answering machine.

| Press 0 to hear the main menu | Press 5 to set answering machine On/Off |
| Press 1 to replay current message | Press 6 to skip forward to next message |
| Press 2 to play all messages | Press 8 to play your outgoing message |
| Press 3 to delete the current message | Press 9 to record a new outgoing message |
| Press 4 to skip back to previous message | Press # to set answer mode (from menu) |

## 10.  Technical specifications

| | |
|---|---|
| Base voltage (AC voltage, 50Hz/60Hz) | AC 100V to 240V, 50/60Hz |
| Base voltage (Adaptor output) | DC 7.5V 300mA |

# 11.   Help

## No dial tone
• Use only the telephone line cord supplied.
• Check that the telephone line cord is connected properly.

## Can't make or receive calls
• Check that product call blocking is not active.

## No ring tone
• The ring tone is deactivated.
• Increase the volume.

## Caller ID service does not work
• Check your subscription with your network operator.

## A phonebook entry cannot be stored
• The phonebook is full. Delete an entry to free memory.

## No display
• Try disconnecting and connecting the power supply.

## Answer machine does not record messages
• Switch the answer machine on.
• The memory may be full. If so, you will need to delete some messages.
• Answer mode may be set to Answer only. Change the mode to Answer & Record.

## Cannot access messages remotely
• Remote access may be switched off.
• If wrong PIN is entered a beep is played. You can enter the PIN again.

## Cannot record outgoing messages
• The memory may be full. If so, you will need to delete some messages.

## Answer machine stops automatically
• The memory may be full. If so, you will need to delete some messages.

# 12.  General information

**Important**

This product is intended for connection to analogue public switched telephone networks and private switchboards.

## Cleaning

*   Clean the phone with a damp (not wet) cloth, or an anti-static wipe.
*   Never use household polish as this will damage the product. Never use a dry cloth as this may cause static shock.

## Environmental

*   Do not expose to direct sunlight.
*   Do not place your product on carpets or other surfaces which generate fibres, or place it in locations preventing the free flow of air over its surfaces.
*   Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.
*   Do not expose your product to fire, explosives or other hazardous conditions.
*   There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the telephone line cord during an electrical storm.

### Save these instructions

## Product disposal instructions

**Product disposal instructions for residential users**



When you have no further use for it, please dispose the product according to your local authority's recycling processes. For more information, please contact your local authority or the Retailer where the product was purchased.

**Product disposal instructions for business users**

Business users should contact their suppliers and check the terms and conditions of the purchase contract and ensure that this product is not mixed with other commercial waste for disposal.

## Consumer Products and Accessories Warranty

Thank you for purchasing this Motorola branded product manufactured under license by Meizhou Guo Wei Electronics Co. Ltd., AD1 section, Economic Development Area, Dongsheng Industrial District, Meizhou, Guangdong, China. ("MZGW")

**What Does this Warranty Cover?**

Subject to the exclusions contained below, MZGW warrants that this Motorola branded product ("Product") or certified accessory ("Accessory") sold for use with this product that it manufactured to be free from defects in materials and

workmanship under normal consumer usage for the period outlined below. This Limited Warranty is your exclusive warranty and is not transferable.

**Who is covered?**

This warranty extends only to the first consumer purchaser, and is not transferable.

**What will MZGW do?**

MZGW or its authorized distributor at its option and within a commercially reasonable time, will at no charge repair or replace any Products or Accessories that do not conform to this limited warranty. We may use functionally equivalent reconditioned / refurbished / pre-owned or new Products, Accessories or parts.

**What Other Limitations Are There?**

ANY IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, SHALL BE LIMITED TO THE DURATION OF THIS LIMITED WARRANTY, OTHERWISE THE REPAIR OR REPLACEMENT PROVIDED UNDER THIS EXPRESS LIMITED WARRANTY IS THE EXCLUSIVE REMEDY OF THE CONSUMER, AND IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OF IMPLIED. IN NO EVENT SHALL MOTOROLA OR MZGW BE LIABLE, WHETHER IN CONTRACT OR TORT (INCLUDING NEGLIGENCE) FOR DAMAGES IN EXCESS OF THE PURCHASE PRICE OF THE PRODUCT OR ACCESSORY, OR FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, OR LOSS OF INFORMATION OR OTHER FINANCIAL LOSS ARISING OUT OF OR IN CONNECTION WITH THE ABILITY OR INABILITY TO USE THE PRODUCTS OR ACCESSORIES TO THE FULL EXTENT THESE DAMAGES MAY BE DISCLAIMED BY LAW.

Some jurisdictions do not allow the limitation or exclusion of incidental or consequential damages, or limitation on the length of an implied warranty, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights that vary from one jurisdiction to another.

| Products Covered | Length of Coverage |
|---|---|
| **Consumer Products** | **One (1) year** from the date of the products original purchase by the first consumer purchaser of the product. |
| **Consumer Accessories (Line cord)** | **Ninety (90) days** from the date of the accessories original purchase by the first consumer purchaser of the product. |
| **Consumer Products and Accessories that are Repaired or Replaced** | **The balance of the original warranty or for ninety (90) days** from the date returned to the consumer, whichever is longer. |

## Exclusions

**Normal Wear and Tear.** Periodic maintenance, repair and replacement of parts due to normal wear and tear are excluded from coverage.

**Abuse & Misuse.** Defects or damage that result from: (a) improper operation, storage, misuse or abuse, accident or neglect, such as physical damage (cracks, scratches, etc.) to the surface of the product resulting from misuse; (b) contact with liquid, water, rain, extreme humidity or heavy perspiration, sand, dirt or the like, extreme heat, or food; (c) use of the Products or Accessories for commercial purposes or subjecting the Product or Accessory to abnormal usage or conditions; or (d) other acts which are not the fault of Motorola or MZGW, are excluded from coverage.

**Use of Non-Motorola branded Products and Accessories.** Defects or damage that result from the use of Non-Motorola branded or certified Products or Accessories or other peripheral equipment are excluded from coverage.

**Unauthorized Service or Modification.** Defects or damages resulting from service, testing, adjustment, installation, maintenance, alteration, or modification in any way by someone other than Motorola, MZGW or its authorized service centers, are excluded from coverage.

**Altered Products.** Products or Accessories with (a) serial numbers or date tags that have been removed, altered or obliterated; (b) broken seals or that show evidence of tampering; (c) mismatched board serial numbers; or (d) nonconforming or non-Motorola branded housings, or parts, are excluded from coverage.

**Communication Services.** Defects, damages, or the failure of Products or Accessories due to any communication service or signal you may subscribe to or use with the Products or Accessories is excluded from coverage.

### How to Obtain Warranty Service or Other Information?

To obtain service or information, please call: 1-833-468-1468.

You will receive instructions on how to ship the Products or Accessories at your expense and risk, to a MZGW Authorized Repair Center.

To obtain service, you must include: (a) the Product or Accessory; (b) the original proof of purchase (receipt) which includes the date, place and seller of the Product; (c) if a warranty card was included in your box, a completed warranty card showing the serial number of the Product; (d) a written description of the problem; and, most importantly; (e) your address and telephone number.

# FCC, ACTA and IC regulations

## FCC Part 15

This equipment has been tested and found to comply with the requirements for a Class B digital device under Part 15 of the Federal Communications Commission (FCC) rules. These requirements are intended to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:•

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Changes or modifications to this equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. Privacy of communications may not be ensured when using this telephone.

To ensure safety of users, the FCC has established criteria for the amount of radio frequency energy that can be safely absorbed by a user or bystander according to the intended usage of the product. This product has been tested and found to comply with the FCC criteria. Both the Handset may be safely held against the ear of the user. The telephone base shall be installed and used such that parts of the user's body other than the hands are maintained at a distance of approximately 20 cm (8 inches) or more.

This Class B digital apparatus complies with Canadian ICES-003.

This device complies with Industry Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions: (1) this device may not cause interference, and (2)this device must accept any interference, including interference that may cause undesired operation of the device.

# FCC Part 68 and ACTA

This equipment complies with Part 68 of the FCC rules and with technical requirements adopted by the Administrative Council for Terminal Attachments (ACTA). This Product Complies With 47CFR PART 68.

The plug and jack used to connect this equipment to premises wiring and the telephone network must comply with applicable Part 68 rules and technical requirements adopted by ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. An RJ11 jack should normally be used for connecting to a single line and an RJ14 jack for two lines. See Installation Instructions in the User's Guide.

The Ringer Equivalence Number (REN) is used to determine how many devices you may connect to your telephone line and still have them ring when you are called. The REN for this product is encoded as the 6th and 7th characters following the US: in the product identifier (e.g., if ## is 03, the REN is 0.3). In most, but not all areas, the sum of all RENs should be five (5.0) or less. For more information, please contact your local telephone company.

This equipment may not be used with Party Lines. If you have specially wired alarm dialing equipment connected to your telephone line, ensure the connection of this equipment does not disable your alarm equipment. If you have questions about what will disable alarm equipment, consult your telephone company or a qualified installer.

If this equipment is malfunctioning, it must be unplugged from the modular jack until the problem has been corrected. Repairs to this telephone equipment can only be made by the manufacturer or its authorized agents. For repair procedures, follow the instructions outlined under the Limited Warranty.

If this equipment is causing harm to the telephone network, the telephone company may temporarily discontinue your telephone service. The telephone company is required to notify you before interrupting service. If advance notice is not practical, you will be notified as soon as possible. You will be given the opportunity to correct the problem and the telephone company is required to inform you of your right to file a complaint with the FCC. Your telephone company may make changes in its facilities, equipment, operation, or procedures that could affect the proper functioning of this product. The telephone company is required to notify you if such changes are planned.

If this product is equipped with a corded or cordless handset, it is hearing aid compatible. If this product has memory dialing locations, you may choose to store emergency telephone numbers (e.g., police, fire, medical) in these locations. If you do store or test emergency numbers, please:

•   Remain on the line and briefly explain the reason for the call before hanging up.

•   Perform such activities in off-peak hours, such as early morning or late evening.

## ISEDC Warning

This device complies with Innovation, Science, and Economic Development Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions:

(1) this device may not cause interference, and

(2) this device must accept any interference, including interference that may cause undesired operation of the device.

The device is compliance with RF exposure guidelines, users can obtain Canadian information on RF exposure and compliance.

## CS-03:

This product meets the applicable ISEDC technical specifications.

The REN is an indication of the maximum number of terminals allowed to be connected to a telephone interface. The termination on an interface may consist of any combination of devices subject only to the requirement that the sum of the Ringer Equivalence Numbers of all the devices does not exceed five.

**REN: 0.1**