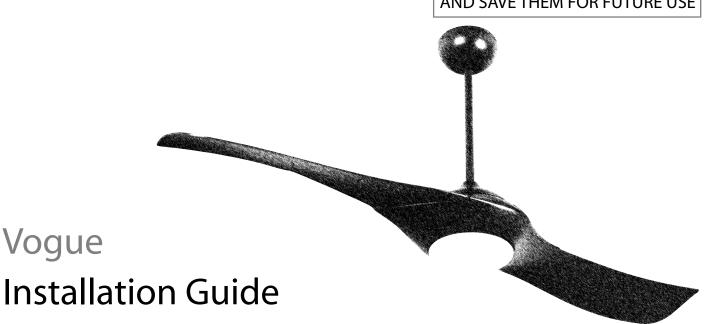
# CRAFTMADE

READ THESE INSTRUCTIONS AND AND SAVE THEM FOR FUTURE USE



For Model: **VG54** 

Vogue

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#### SAFETY TIPS.

WARNING: To reduce the risk of electrical shock, turn off the electricity to the fan at the main fuse box or circuit panel before you begin the fan installation or before servicing the fan or installing accessories.

#### READ ALL INSTRUCTIONS AND SAFETY INFORMATION CAREFULLY BEFORE INSTALLING YOUR FAN AND SAVE THESE 1. INSTRUCTIONS.

**CAUTION**: To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

- Make sure all electrical connections comply with Local Codes or Ordinances, the National Electrical Code, and ANSI/NFPA 70-1999. 2. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the instructions, please use a qualified electrician.
- Make sure you have a location selected for your fan that allows clear space for the blades to rotate, and at least seven (7) feet (2.13 3. meters) of clearance between the floor and the fan blade tips. The fan should be mounted so that the tips of the blades are at least thirty (30) inches (76 centimeters) from walls or other upright structures.
- 4. The outlet box and ceiling support joist used must be securely mounted and capable of supporting at least 35 pounds (16 kilograms). The outlet box must be supported directly by the building structure. Use only CETL or CUL in Canada or ETL or UL in USA listed outlet boxes marked "FOR FAN SUPPORT."

WARNING: To reduce the risk of fire, electrical shock, or personal injury, mount to the outlet box marked "Acceptable for Fan Support of 15.9 kg (35 lb) or less," and use the mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

**WARNING**: To reduce the risk of fire, electrical shock, or personal injury, wire connectors provided with this fan are designed to accept only one 12 gauge house wire and two lead wires from the fan. If your house wire is larger than 12 gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

- 5. Electrical diagrams are for reference only. Light kits that are not packed with the fan must be CETL or CUL in Canada or ETL or UL in USA listed and marked suitable for use with the model fan you are installing. Switches must be CETL or CUL in Canada or ETL or UL in USA general use switches. Refer to the instructions packaged with the light kits and switches for proper assembly.
- 6. After installation is complete, check that all connections are absolutely secure.
- After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. 7. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on opposite sides of the outlet box.

WARNING: To reduce the risk of fire or electrical shock, do not use this fan with any solid state speed control device or control fan speed with a full range dimmer switch. [Using a full range dimmer switch to control fan speed will cause a loud humming noise from fan.]

- Do not operate the reverse switch until fan has come to a complete stop.
- Do not insert anything between the fan blades while they are rotating.

**WARNING**: To reduce the risk of personal injury, do not bend the blade arms during assembly or after installation. Do not insert objects into the path of the blades.

**WARNING**: To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.

Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.

WARNING: To reduce the risk of personal injury, use only parts provided with this fan. The use of parts OTHER than those provided with this fan will void the warranty.

WARNING: This fan MUST be installed with the safety cable provided with the fan. Failure to use the safety cable provided may result in personal injury, damage to the fan or damage to other property.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no quarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- \* Reorient or relocate the receiving antenna.
- \* Increase the separation between the equipment and receiver.
- \* Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio/TV technician for help.

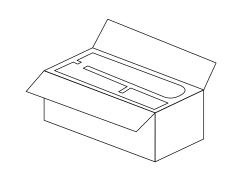
NOTE: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

page 1

# 1. Unpacking Your Fan.

Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on carpet or Styrofoam to avoid damage to finish. Do not discard fan carton or Styrofoam inserts should this fan need to be returned for repairs.

Check against parts inventory that all parts have been included.



# 2. Parts Inventory.

a. canopy. 1 piece

**b.** hanging bracket (pre-attached to canopy). 1 piece

**c.** downrod (with pin & clip) and hanging ball. 1 piece

d. motor housing. 1 piece

e. yoke cover. 1 piece

f. remote control receiver. 1 piece

g. wall control. 2 pieces

h. plate.1 piece

i. remote control cover. 1 piece

j. faceplate. 3 pieces

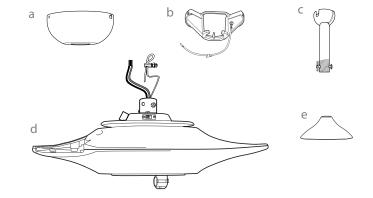
k. glass shade. 1 piece

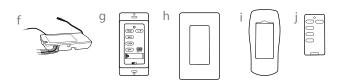
I. cover plate. 1 piece

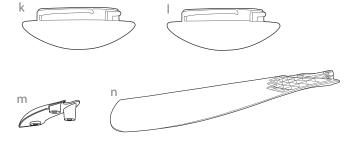
m. blade plate. 2 pieces

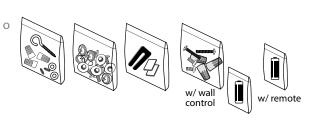
n. blade. 2 pieces

o. hardware packs









IMPORTANT REMINDER: You must use the parts provided with this fan for proper installation and safety.

**bulb required:** 1 x 50 watt max. halogen bulb, type JD E11 (included)



# 3. Installation Preparation.

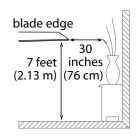
To prevent personal injury and damage, ensure that the hanging location allows the blades a clearance of 7 feet (2.13 m) from the floor and 30 in (76 cm) from any wall or obstruction.

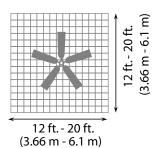
This fan is suitable for room sizes up to 400 square feet (37.2 square meters).

This fan can be mounted with a **downrod** on a regular (no-slope) or vaulted ceiling. The hanging length can be extended by purchasing a longer downrod (0.5 in /1.27 cm diameter). Other installation, such as **flushmount**, is *not* available for this fan.

#### Installation requires these tools:

Phillips screwdriver, flathead screwdriver, adjustable pliers or wrench, stepladder, wire cutters, and rated electrical tape.

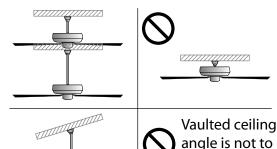




# downrod installation

# flushmount installation

exceed 25 degrees.



# 4. Hanging Bracket Installation.

Turn off circuit breakers to current fixture from breaker panel and be sure operating light switch is turned to the OFF position.

**WARNING:** Failure to disconnect power supply prior to installation may result in serious injury.

#### Remove existing fixture.

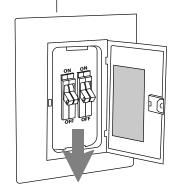
**WARNING:** When using an existing outlet box, be sure the outlet box is securely attached to the building structure and can support the full weight of the fan. Ensure outlet box is clearly marked "Suitable for Fan Support." If not, it must be replaced with an approved outlet box. Failure to do so can result in serious injury.

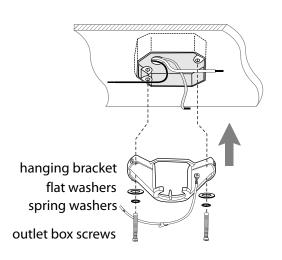
**CAUTION:** Be sure outlet box is properly grounded and that a ground (**GREEN** or bare) wire is present.

Partially loosen screws in slotted holes on opposite sides of canopy. Remove the other 2 screws--save for later use. Twist canopy to remove hanging bracket from canopy.

Install hanging bracket to outlet box using original screws, spring washers and flat washers provided with new or original outlet box.\* Arrange electrical wiring around the back of the hanging bracket.

\*Note: It is very important that you use the proper hardware when installing the hanging bracket as this will support the fan.





### 5. Fan Assembly

Remove hanging ball from downrod provided by loosening set screw on hanging ball. Remove pin and clip. Lower hanging ball and remove stop pin. Then slide hanging ball off downrod. [Refer to diagram 1.]

Remove vice from safety cable by loosening the screw and nut on the vice. Loosen yoke set screws and nuts at top of motor housing. [Refer to diagram 2.]

**Tip**: To prepare for threading electrical wires through downrod, apply a small piece of electrical tape to the ends of the electrical wires -- this will keep the wires together when threading them through the downrod. [Refer to diagram 2.]

Determine the length of downrod you wish to use. Thread safety cable and electrical wires through threaded end of downrod and pull extra wire slack from the upper end of the downrod. [Refer to diagram 2.]

Thread downrod into the motor housing yoke until holes for pin and clip in downrod align with holes in yoke--make sure wires do not get twisted. Re-insert pin and clip previously removed. Tighten yoke set screws and nuts securely. [Refer to diagram 2.]

Slide yoke cover and canopy over downrod. [Refer to diagram 3.]

Thread safety cable and wires through hanging ball and then slide hanging ball over downrod -- the top of the downrod should be noted as having a set screw hole; use this hole when setting the set screw. Insert stop pin into top of downrod and raise hanging ball. Be sure stop pin aligns with slots on the inside of the hanging ball. Tighten set screw securely. [Refer to diagram 4.]

**WARNING**: Failure to tighten set screw (on hanging ball) completely could result in the fan becoming loose and possibly falling.

["Fan Assembly" continued on next page.]

**NOTE**: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

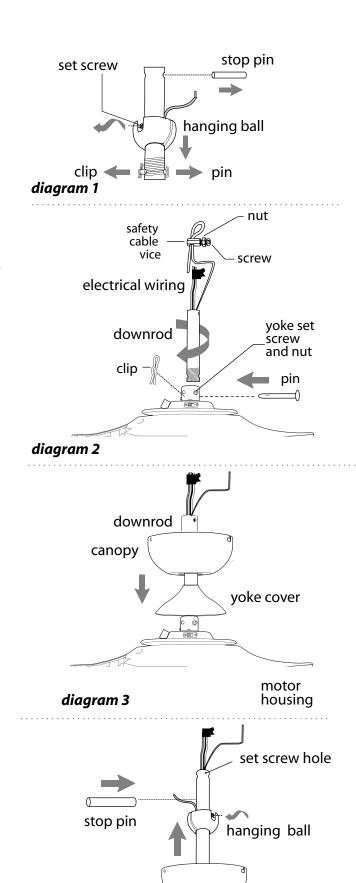


diagram 4

# 5. Fan Assembly. (cont.)

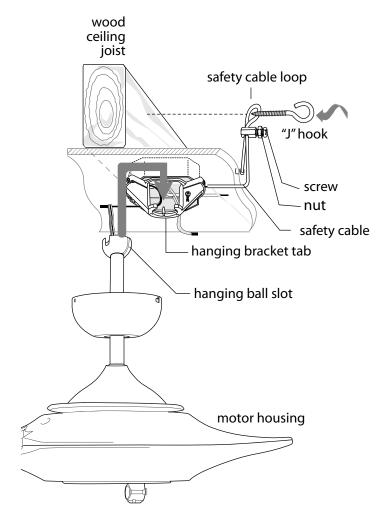
With the hanging bracket secured to the outlet box and able to support the fan, you are now ready to hang your fan. Grab the fan firmly with two hands. Slide downrod through opening in hanging bracket and let hanging ball rest on the hanging bracket. Turn the hanging ball slot until it lines up with the hanging bracket tab.

**WARNING**: Failure to align slot in hanging ball with tab in hanging bracket may result in serious injury or death.

**Tip:** Seek the help of another person to hold the stepladder in place and to help lift the fan up to you once you are set on the ladder.

Find a secure attachment point (wood ceiling joist highly recommended) and secure safety cable. It will be necessary to use the "J" hook (included) with the safety cable loop.

Replace vice on safety cable and adjust safety cable length by pulling on the cable. Adjust slack in cable to a hands length and secure vice by tightening screw and nut securely. The loop at the end of the safety cable should just fit over the "J" hook. [Refer to drawing at right.] Test safety cable by pulling on loose end with pliers. If the safety cable slips, the screw and nut on the vice must be set tighter.



### 6. Wiring

**WARNING**: Turn off circuit breakers to current fixture from breaker panel and be sure switch is turned to the OFF position.

**CAUTION**: Be sure outlet box is properly grounded and that a ground wire (**GREEN** or Bare) is present.

Make sure all electrical connections comply with Local Codes or Ordinances and the National Electrical Code. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the diagram to the right, please use a qualified electrician.

**Note**: Excess lead wire length from the fan can be cut to the desired length and then stripped.

When downrod is secured in place on the hanging bracket, wire the **RECEIVER** with wire connectors provided as shown in *diagram at right*.

**Tip**: While you are wiring, keep in mind that wires must not obstruct receiver from sliding into hanging bracket.

\* Wrap each wire connector separately with electrical tape as an extra safety measure.

Gently insert receiver (flat side up) into hanging bracket and carefully push wires and taped wire connectors into outlet box. Let antenna rest *outside* of hanging bracket. **NOTE**: If you elect **not** to use light, please be sure that **BLUE** wires from fan and receiver are **not** connected and then cap off with wire connector.

[PLEASE NOTE: Wall and/or handheld remote control must be used for fan to operate. If you do **not** wish to use the wall control, please proceed to Section 7 below to continue with fan installation.]

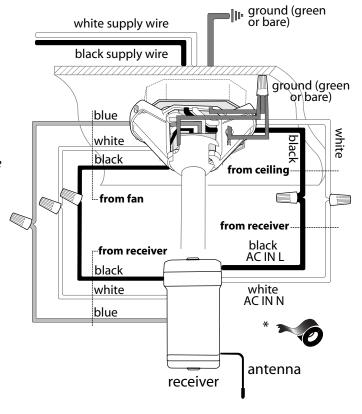
**To install wall control**, remove existing wall switch. Wire one of the wall controls with wire connectors provided *as shown in diagram at right*.

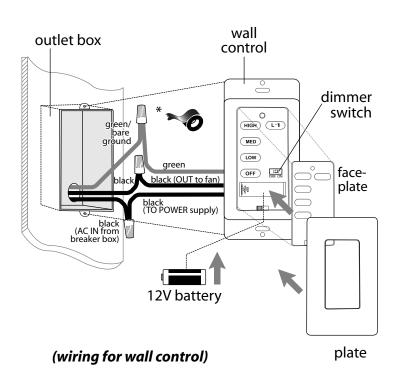
\*Wrap each wire connector separately with electrical tape as an extra safety measure. Gently push wires and taped wire connectors into outlet box.

Install one 12-volt battery (included) in wall control. **IMPORTANT**: Wall control will not function unless battery is installed.

Since this fan comes with an incandescent bulb, the dimmer switch (labeled **DIM** and **ON**) has been pre-set to the "ON" position (**DIM**). If you do not wish to have dimming capability, please move the switch to the "OFF" position (**ON**).

Select a faceplate (almond or white) and press firmly onto front of wall control. Attach wall control to outlet box and secure with screws from original wall switch. Attach plate (included) to wall control using 2 screws provided with the wall control.



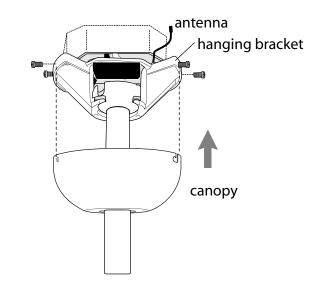


**WARNING**: *Choking Hazard* - Small parts. Keep battery away from children.

# 7. Canopy Assembly.

Raise canopy to hanging bracket and align slotted holes in canopy with loosened screws in hanging bracket. Twist canopy to lock. Re-insert screws previously removed (on page 3, Section 4) and secure all screws with a Phillips screwdriver.

\*Remember that antenna for remote control receiver must rest *outside* of hanging bracket.

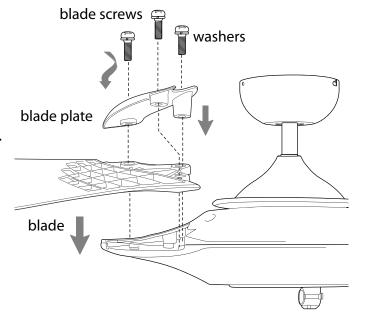


# 8. Blade Assembly.

**WARNING**: To reduce the risk of serious bodily injury, DO NOT use power tools to assemble the blades. If overtightened, blades may crack and break.

**Time Saver**: Washers for blade screws can be set on each blade screw prior to installing the blades.

Locate 6 blade attachment screws and washers in one of the hardware packs. Place a blade over one of the openings on the top of motor housing. Align holes in blade with 3 holes located on motor housing. Place blade plate over blade, aligning holes in blade plate with holes in blade. Insert 3 blade attachment screws (along with washers) and tighten screws securely with a Phillips screwdriver. Repeat procedure for the other blade.



# 9. Light Assembly (Optional).

*If you wish to use your fan WITH light*, install the halogen bulb, type JD E11, 50 watts max., provided.

**Tip**: Do not touch glass portion of bulb with fingers or hands. Oil from skin can cause bulb to overheat and go out prematurely. Use cardboard box or foam wrapping bulb was packed with to layer around glass portion of bulb.

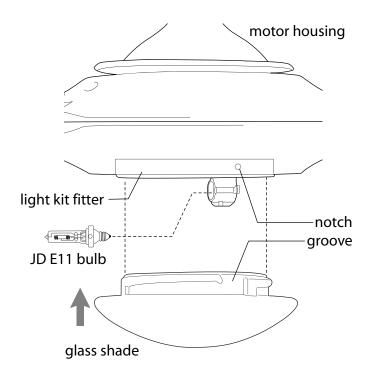
Align grooves on glass shade with notches on light kit fitter. Turn glass shade to the RIGHT to attach glass shade.

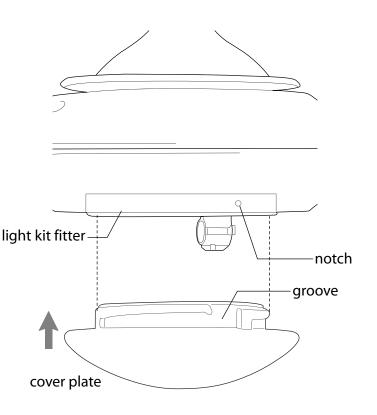
**NOTE**: Pull down very *gently* on glass shade to make sure that glass shade is secured completely.

**IMPORTANT**: When you need to replace the bulb, please allow bulb and glass shade to cool down before touching. Use a halogen bulb, type JD E11, 50 watts max., remembering not to touch the glass portion of the bulb as described above (see "**Tip**").

If you wish to use your fan WITHOUT light, align grooves on cover plate with notches on light kit fitter. Turn cover plate to the RIGHT to attach the cover plate.

**NOTE:** Pull down very gently on cover plate to make sure that cover plate is secured completely.





## 10. Handheld Remote Control Assembly.

IN ORDER TO USE THE HANDHELD REMOTE CONTROL, PLEASE CONTINUE WITH SECTION 10 for remote control assembly instructions. If you have already installed the wall control but do **not** wish to use the handheld remote control, please proceed to Section 11.

Gently pull on remote control cover to separate top and bottom parts. [Refer to diagram 1.]

In order to use wall control as a handheld remote control, cut each wire on wall control (that was not previously used)--use wire cutters to cut off each wire as close to the wall control as possible. [Refer to diagram 2.]

Install one 12-volt battery (included) in wall control. [Refer to diagram 2.]

The dimmer switch (labeled **DIM** and **ON/OFF**) has been pre-set to the "ON" position (**DIM**). If you do not wish to have dimming capability, please move the switch to the "OFF" position (**ON/OFF**). [Refer to diagram 2.]

Attach **black faceplate** to front of wall control; press down firmly. [Refer to **diagram 3**.]

Align holes in wall control with posts located on *inside* of TOP part of remote control cover and press together firmly. Place wall control into BOTTOM part of remote control cover, aligning posts in top of remote control cover with post holes in the bottom. [Refer to diagram 3.]

(NOTE: Make sure to align narrower ends of remote control cover before closing.) Squeeze top and bottom of remote control cover together until you hear a click at each end, indicating that the remote control cover has closed completely.

**IMPORTANT**: Store the remote control away from excess heat or humidity. To prevent damage to remote control, remove the battery if remote control will not be used for long periods.

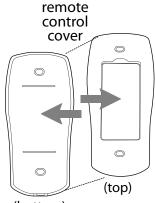


diagram 1



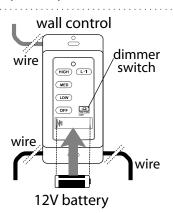


diagram 2

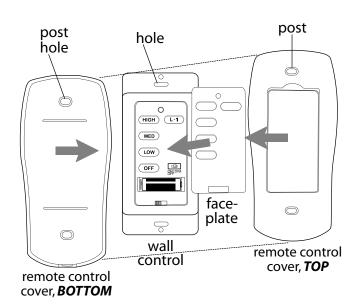


diagram 3

CAUTION: "DO NOT DISPOSE OF BATTERIES IN FIRE, BATTERIES MAY EXPLODE OR LEAK." - When disposing of household alkaline batteries, it is best to check with your local and state recycling or household hazardous waste coordinators concerning the specifics of the program in your area. You may also locate a recycling center by calling 1-800-8-BATTERY or 1-877-2-RECYCLE or visit www.epa.gov/epawaste/index.htm or www.earth911.org for more information.

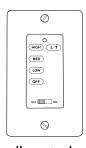
### 11. Remote Control Operation.

**ON/OFF** slider switch - turns wall control ON or OFF (switch not functional on handheld remote)

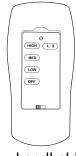
**HIGH** button - turns *fan* to HIGH speed **MED** button - turns *fan* to MEDIUM speed **LOW** button - turns *fan* to LOW speed

**OFF** button - turns fan OFF

**L1** button - turns *light kit* ON/OFF when pressed once; dims *light kit* when pressed and held down







handheld remote control

### 12. Testing Your Fan.

It is recommended that you test fan before finalizing installation. Restore power from circuit box and light switch (if applicable). Test wall control (optional installation) by locating ON/OFF slider switch on wall control, then set to the ON position. Test light and dimmer function and then test fan speeds. Next, locate handheld remote control. Test the light ON/OFF function by pressing the L1 button; test the dimmer function by pressing the L1 button and holding it down for 1 second. Test fan speeds with the different fan speed buttons. If the wall and/or handheld remote control operates all of the functions of the fan, battery has been installed correctly. If the wall and/or handheld remote control do (does) not operate all of the fan/light functions, refer to "Troubleshooting" section to solve any issues before contacting Customer Service.

Turn fan completely off *before* moving the reverse switch (located under the yoke cover on the motor housing). Set reverse switch to recirculate air depending on the season:

- LEFT position in summer (*diagram 1*)
- RIGHT position in winter (diagram 2)

A ceiling fan will allow you to raise your thermostat setting in summer and lower your thermostat setting in winter without feeling a difference in your comfort.

**Important**: Reverse switch must be set either *completely to the LEFT* or *completely to the RIGHT* for fan to function. If the reverse switch is set in the *middle* position (*diagram 3*), fan will not operate.

**NOTE**: If the wall control/handheld remote control interferes with other appliances, follow instructions in Section 13.





diagram 1



diagram 2



diagram 3

### 13. Re-syncing Fan and Remote.

If it becomes necessary to re-sync your fan and wall control/handheld remote control, turn power off and then on. If using the wall control, set slider switch on wall control to the ON position. Within 60 seconds of turning on the <u>wall control</u>, press and hold the fan **OFF** button on the wall control for 5 seconds or until light blinks twice or blades begin to turn.

**Turn power off again for at least 5 seconds** and then turn power back on. Within 60 seconds of restoring the power, press and hold the **OFF** button on the front of the <u>handheld remote control</u> for 5 seconds or until light blinks twice or blades begin to turn.

Test the light and fan functions to confirm the fan and wall control/handheld remote control are synced. See Section 11 for "Remote Control Operation."

### Troubleshooting.

**WARNING:** Failure to disconnect power supply prior to troubleshooting any wiring issues may result in serious injury.

**Problem:** Fan fails to operate.

#### Solutions:

- 1. Check wall switch to fan/wall control.
- 2. Check to be sure wall control (optional use) is wired properly.
- 3. Check to be sure fan is wired properly.
- 4. Verify that receiver is wired properly.
- 5. Code needs to be re-activated. Turn power off and go to instructions in Section 13 (page 10) in order to sync fan and remote(s).
- 6. Check that light on handheld remote control turns on when a button is pressed indicating that the battery is good.

**Problem:** Fan operates but light fails (if applicable). **Solutions:** 

- 1. Check that bulb is installed correctly.
- 2. Replace defective bulb with same type of bulb.
- 3. Check that wires in canopy are wired properly.

**Problem:** Fan and light fail to operate with wall control (optional) and/or handheld remote control.

#### **Solutions:**

- 1. Check battery power in handheld remote control.
- 2. Code needs to be re-activated. Turn power off and go to instructions in Section 13 (page 10) in order to sync fan and remote(s).
- 3. If using optional wall control, check that battery in wall control is still good.

**Problem:** Lighting source (up-light, down-light or both) not functioning.

#### **Solution:**

Wattage Limiting Device has interrupted the flow of electricity to the light source. Ensure bulbs total no more than 190W in the light source.

**Problem:** Fan wobbles.

#### **Solutions:**

- 1. Use the balancing kit located in one the hardware packs. If no blade balancing kit is provided, please call Customer Support, 1-800-486-4892, to request one.
- 2. Check to be sure set screw(s) on motor housing yoke is (are) tightened securely.
- 3. Check to be sure set screw on hanging ball is tightened securely.

#### Warranty.

CRAFTMADE™ LIFETIME LIMITED WARRANTY:

CRAFTMADE warrants this fan to the original household purchaser for indoor use under the following provisions: 1-YEAR WARRANTY: CRAFTMADE will replace or repair any fan which has faulty performance due to a defect in material or workmanship. Contact Craftmade Customer Service at **1-800-486-4892** to arrange for return of fan. Return fan, shipping prepaid, to Craftmade. We will repair or ship you a replacement fan, and we will pay the return shipping cost.

5-YEAR WARRANTY: CRAFTMADE will repair or replace, at no charge to the original purchaser, any fan motor that fails to operate satisfactorily when failure results from normal use.

RETURN FAN MOTOR ONLY, shipping prepaid, to Craftmade Industries. We will repair or ship purchaser a replacement motor and Craftmade will pay the return shipping cost. 6-YEAR to LIFETIME LIMITED WARRANTY: CRAFTMADE will repair the fan, at no charge for labor only to the original purchaser, if the fan motor fails to operate satisfactorily when failure results from normal use. Parts used in the repair will be billed to the purchaser at prevailing prices at time of repair.

The purchaser shall be responsible for all costs incurred in the removal, reinstallation and shipping of the product for repairs.

This warranty does not apply when damage from mechanical, physical, electrical or water abuse results in causing the malfunction. Deterioration of finishes or other parts due to time or exposure to salt air is specifically exempted under this warranty.

Neither Craftmade nor the manufacturer will assume any liability resulting from improper installation or use of this product. In no case shall the company be liable for any consequential damages for breach of this, or any other warranty expressed or implied whatsoever. This limitation as to consequential damages shall not apply in states where prohibited.

### Parts Replacement.

For parts and information, please refer to "Parts Inventory" on page 2.
Craftmade Customer Support:

1-800-486-4892

www.craftmade.com

CRAFTMADE

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