Mounting and Use Instructions

Thank you for purchasing this premium locking mailbox. We know you'll be satisfied with the years of service it will provide. If you have any questions about how to mount or use this mailbox, or if you need any replacement parts, please call us directly at (310) 374-5700 or contact us at support@architecturalmailboxes.com.

Mounting your new mailbox

(1)

Mount the mailbox under an eave or other protected area. While holding these instructions against the wall at the desired location, mark the wall at the center of each dot at the bottom of this page. These marks represent the bottom mailbox hole locations. Use a level to make sure the page is positioned correctly.



Drill into the wall at each marked location. Use a 1/4" drill bit for brick or other masonry wall. Use a 1/16" drill bit for wood wall.



For brick or other masonry wall, insert a plastic anchor (included) into each hole. Tap in gently if necessary. This step is not required if mounting on a wood wall.





A) Screw two of the included screws into holes almost all the way, allowing enough space to slide the bottom mailbox holes snugly over the screw heads.

B) While holding the mailbox against the wall, mark the wall at the center of the two top holes, then remove the box by lifting and sliding it off the two bottom screws.

C) Repeat steps 2 and 3 for the two top holes.

D) Remount the box by sliding it back onto the bottom screws and securing it with the top screws.





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Use this guide to mark the bottom hole location - make sure the page is level before marking.