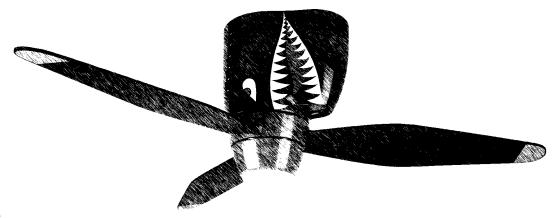
# CRAFTMADE

READ THESE INSTRUCTIONS AND AND SAVE THEM FOR FUTURE USE



WarPlanes

# Installation Guide

For Model: **WB348** 

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net weight of fan: 13.86 lb (6.3 kg) WB348

15.1 lb (6.85 kg) WB448

#### SAFETY TIPS.

**WARNING**: To reduce the risk of electrical shock, turn off the electricity to the fan at the main fuse box or circuit panel before you begin the fan installation or before servicing the fan or installing accessories.

### 1. READ ALL INSTRUCTIONS AND SAFETY INFORMATION CAREFULLY BEFORE INSTALLING YOUR FAN AND SAVE THESE INSTRUCTIONS.

**CAUTION**: To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

- Make sure all electrical connections comply with Local Codes or Ordinances, the National Electrical Code, and ANSI/NFPA 70-1999. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the instructions, please use a qualified electrician.
- 3. Make sure you have a location selected for your fan that allows clear space for the blades to rotate, and at least seven (7) feet (2.13 meters) of clearance between the floor and the fan blade tips. The fan should be mounted so that the tips of the blades are at least thirty (30) inches (76 centimeters) from walls or other upright structures.
- 4. The outlet box and ceiling support joist used must be securely mounted and capable of supporting at least 35 pounds (16 kilograms). The outlet box must be supported directly by the building structure. Use only CUL (Canada) or UL (USA) listed outlet boxes marked "FOR FAN SUPPORT."

**WARNING**: To reduce the risk of fire, electrical shock, or personal injury, mount to the outlet box marked "Acceptable for Fan Support of 15.9 kg (35 lb) or less," and use the mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

**WARNING**: To reduce the risk of fire, electrical shock, or personal injury, wire connectors provided with this fan are designed to accept only one 12 gauge house wire and two lead wires from the fan. If your house wire is larger than 12 gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

- 5. Electrical diagrams are for reference only.
- 6. After installation is complete, check that all connections are absolutely secure.
- 7. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on opposite sides of the outlet box.

**WARNING**: To reduce the risk of fire or electrical shock, do not use this fan with any solid state speed control device or control fan speed with a full range dimmer switch. [Using a full range dimmer switch to control fan speed will cause a loud humming noise from fan.]

- 8. Do not operate the fan in reverse until fan has come to a complete stop.
- 9. Do not insert anything between the fan blades while they are rotating.

**WARNING**: To reduce the risk of personal injury, do not bend the blade arms during assembly or after installation. Do not insert objects into the path of the blades.

**WARNING**: To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.

 Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.

**WARNING**: To reduce the risk of personal injury, use *only* parts provided with this fan. **The use of parts** *OTHER* **than those provided with this fan will void the warranty.** 

**WARNING**: This fan MUST be installed with the safety cable provided with the fan. Failure to use the safety cable provided may result in personal injury, damage to the fan or damage to other property.

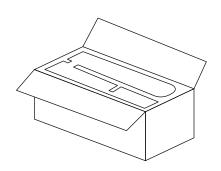
NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- \* Reorient or relocate the receiving antenna.
- \* Increase the separation between the equipment and receiver.
- \* Connect the equipment into an outlet on a circuit different from that to which the receiver is connected. Consult the dealer or an experienced radio/TV technician for help.

**NOTE**: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

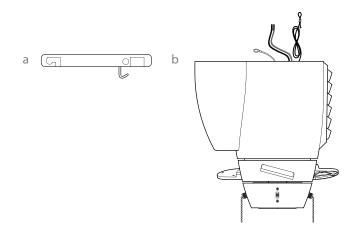
### 1. Unpacking Your Fan.

Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on carpet or Styrofoam to avoid damage to finish. Do not discard fan carton or Styrofoam inserts should this fan need to be returned for repairs. Check against parts inventory that all parts have been included.



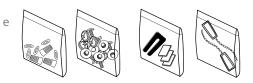
## 2. Parts Inventory.

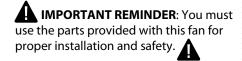
- a. mounting plate. 1 piece
- **b.** motor housing. 1 piece
- **c.** blade. 3 pieces (WB348) 4 pieces (WB448)
  - d. shade. 1 piece
  - e. hardware packs











**bulb required:** 1 x 4.5 watt candelabra base LED bulb (included)



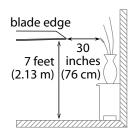
#### 3. Installation Preparation.

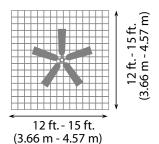
To prevent personal injury and damage, ensure that the hanging location allows the blades a clearance of 7 feet (2.13 m) from the floor and 30 in (76 cm) from any wall or obstruction. This fan is suitable for room sizes up to 225 square feet (20.9 square meters).

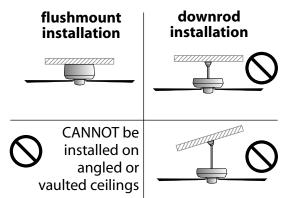
This fan can be mounted as a **flushmount** on a regular (no-slope) ceiling *only*. **Downrod** installations are **not** available for this fan.

#### Installation requires these tools:

Phillips screwdriver, flathead screwdriver, adjustable pliers or wrench, stepladder, wire cutters, and rated electrical tape.







# 4. Mounting Plate Installation.

Turn off circuit breakers to current fixture from breaker panel and be sure operating light switch is turned to the OFF position.

**WARNING:** Failure to disconnect power supply prior to installation may result in serious injury.

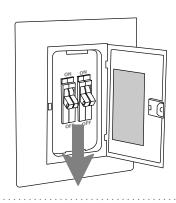
#### Remove existing fixture.

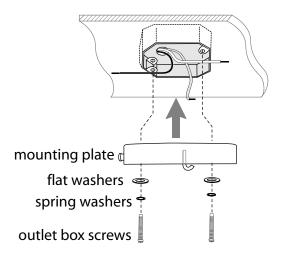
**WARNING:** When using an existing outlet box, be sure the outlet box is securely attached to the building structure and can support the full weight of the fan. Ensure the outlet box is clearly marked "Suitable for Fan Support." If not, it must be replaced with an approved outlet box. Failure to do so can result in serious injury.

**CAUTION**: Be sure outlet box is grounded properly and that a ground wire (**GREEN** or bare) is present.

Install mounting plate to outlet box using original screws, spring washers and flat washers provided with new or original outlet box. \*Pull electrical wiring from outlet box through center hole in mounting plate.

\*Note: It is very important that you use the proper hardware when installing the mounting plate as this will support the fan.





### 5. Fan Assembly.

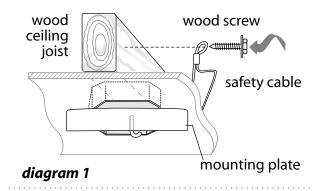
With the mounting plate secured to the outlet box and able to support the fan, you are now ready to hang your fan.

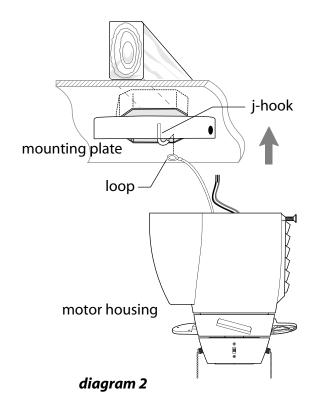
**Tip**: Seek the help of another person to hold the stepladder in place and to lift the fan up to you once you are set on the ladder.

Find a secure attachment point (wood ceiling joist highly recommended) and secure safety cable. It will be necessary to use a heavy duty wood screw, washer and lock washer (not supplied) with the safety cable loop. [Refer to diagram 1.] If necessary, adjust the loop at the end of the safety cable. The loop at the end of the safety cable should just fit over the threads on the wood screw. Test safety cable by pulling on loose end with pliers. If the safety cable slips, the loop must be adjusted tighter. Extra cable slack can be left in ceiling area.

Raise motor housing to mounting plate and attach loop on safety cable to j-hook on mounting plate. [Refer to diagram 2.] This will allow the motor housing to hang out of the way while wiring.

**NOTE**: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.





#### 6. Wiring.

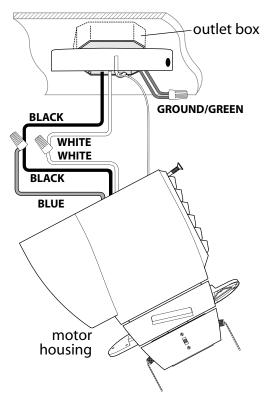
**WARNING:** Turn off circuit breakers to current fixture from breaker panel and be sure operating light switch is turned to the OFF position.

**CAUTION**: Be sure outlet box is properly grounded and that a ground wire (**GREEN** or Bare) is present.

Make sure all electrical connections comply with Local Codes or Ordinances and the National Electrical Code. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to below, please use a qualified electrician.

When fan is secured in place on the mounting plate, electrical wiring can be made as follows: Connect **BLACK** and **BLUE** wires from fan to **BLACK** wire from ceiling with wire connector provided. Connect **WHITE** wire from fan to **WHITE** wire from ceiling with wire connector provided. Connect all **GROUND** (**GREEN**) wires together from fan to **BARE/GREEN** wire from ceiling with wire connector provided.

If you intend to control the fan light with a separate light switch, connect **BLUE** wire from fan to the **BLACK** (or **RED**) supply wire from the independent switch.

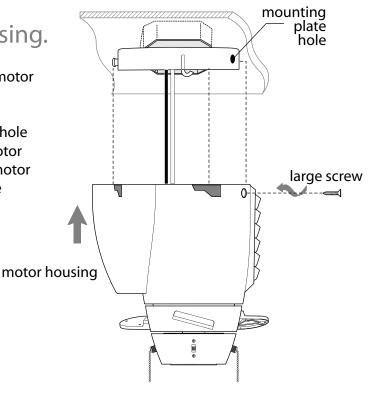


\* Wrap each wire connector separately with electrical tape as an extra safety measure.

# 7. Attachment of Motor Housing.

Loosen large motor housing screw on side of motor housing, as shown in diagram to the right.

Raise motor housing to mounting plate, align hole on mounting plate with loosened screw on motor housing. Twist motor housing to lock. Secure motor housing to mounting plate by tightening large motor housing screw.

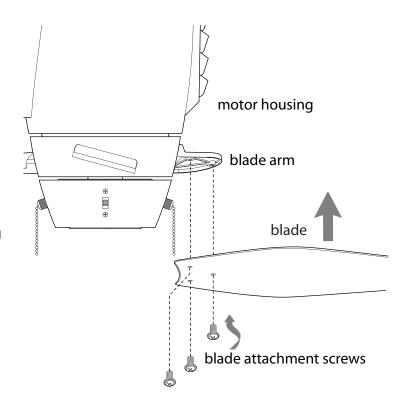


#### 8. Blade Assembly.

**WARNING**: To reduce the risk of serious bodily injury, DO NOT use power tools to assemble the blades. If overtightened, blades may crack and break.

Locate blade attachment screws in one of the hardware packs. Place one blade under blade arm, aligning holes in blade arm with holes in blade as shown. Insert blade attachment screws with fingers first and then tighten screws securely with a Phillips screwdriver. Repeat procedure for remaining blades.

Note: Tighten blade screws twice a year.

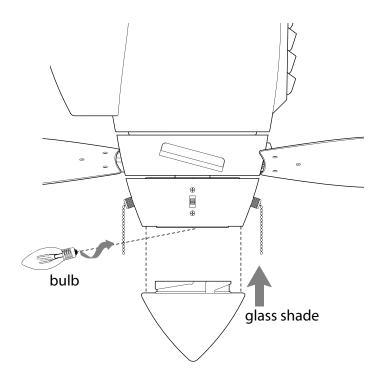


### 9. Light Kit Assembly.

Install one 4.5 watt candelabra base LED bulb (included).

Locate slots on shade and align with nodules on motor housing. Gently push up on shade and turn to the RIGHT (clockwise) until it slides completely into place.

**IMPORTANT**: The shade must be removed in order to replace the bulb. When replace bulb, please allow bulb and glass shade to cool down before touching.



#### 10. Testing Your Fan.

It is recommended that you test fan before finalizing installation. Restore power from circuit box and light switch (if applicable). Test fan speeds with the pull chain labeled FAN. Start at the OFF position (no blade movement). First pull will set the fan to HI. Second pull will set the fan to MEDIUM. Third pull will set the fan to LOW. Fourth pull will again set the fan to the OFF setting. Test light with the pull chain labeled LIGHT. (*diagram* 1) If fan and/or light do (does) not function, please refer to "Troubleshooting" section to solve any issues before contacting Customer Service.

Turn fan completely off *before* moving the reverse switch. Set reverse switch to recirculate air depending on the season:

- UP position in summer (*diagram 2*)
- DOWN position in winter (*diagram 3*)

A ceiling fan will allow you to raise your thermostat setting in summer and lower your thermostat setting in winter without feeling a difference in your comfort.

Important: Reverse switch must be set either

completely UP or completely DOWN for fan to function. If the reverse switch is set in the middle position (diagram 4), fan will not operate.

Attach pull chain extensions supplied or custom pull chain extensions (sold separately) to ends of the pull chains.

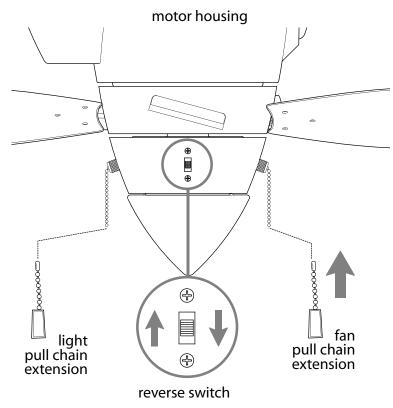
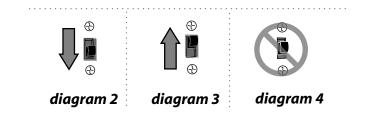


diagram 1



#### Troubleshooting.

**WARNING:** Failure to disconnect power supply prior to troubleshooting any wiring issues may result in serious injury.

**Problem:** Fan fails to operate. **Solutions:** 

- 1. Check wall switch to fan.
- 2. Verify that reverse switch is set completely in either direction.
- 3. Check to be sure fan is wired properly.

**Problem:** Light kit not lighting. **Solutions:** 

- 1. Check wall switch to fan.
- 2. Check that bulb is installed correctly.

**Problem:** Fan operates but light fails. **Solutions:** 

- 1. Check that bulb is installed correctly.
- 2. Replace defective bulb with same type of bulb.

**Problem:** Fan wobbles.

#### **Solutions:**

Use the balancing kit provided in one of the hardware packs. If no blade balancing kit is provided, please call Customer Support, 1-800-486-4892, to request one.

#### Parts Replacement.

For parts and information, please refer to "Parts Inventory" on page 2. Craftmade Customer Support:

**1-800-486-4892** www.craftmade.com

#### Warranty.

CRAFTMADE™ LIFETIME LIMITED WARRANTY:

CRAFTMADE warrants this fan to the original household purchaser for indoor use under the following provisions: 1-YEAR WARRANTY: CRAFTMADE will replace or repair any fan which has faulty performance due to a defect in material or workmanship. Contact Craftmade Customer Service at **1-800-486-4892** to arrange for return of fan. Return fan, shipping prepaid, to Craftmade. We will repair or ship you a replacement fan, and we will pay the return shipping cost.

5-YEAR WARRANTY: CRAFTMADE will repair or replace, at no charge to the original purchaser, any fan motor that fails to operate satisfactorily when failure results from normal use.

RETURN FAN MOTOR ONLY, shipping prepaid, to Craftmade Industries. We will repair or ship purchaser a replacement motor and Craftmade will pay the return shipping cost. 6-YEAR to LIFETIME LIMITED WARRANTY: CRAFTMADE will repair the fan, at no charge for labor only to the original purchaser, if the fan motor fails to operate satisfactorily when failure results from normal use. Parts used in the repair will be billed to the purchaser at prevailing prices at time of repair.

The purchaser shall be responsible for all costs incurred in the removal, reinstallation and shipping of the product for repairs.

This warranty does not apply when damage from mechanical, physical, electrical or water abuse results in causing the malfunction. Deterioration of finishes or other parts due to time or exposure to salt air is specifically exempted under this warranty.

Neither Craftmade nor the manufacturer will assume any liability resulting from improper installation or use of this product. In no case shall the company be liable for any consequential damages for breach of this, or any other warranty expressed or implied whatsoever. This limitation as to consequential damages shall not apply in states where prohibited.

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