

# Task Office Chair



## ASSEMBLY INSTRUCTIONS

### **Before You Begin:**

Please identify all component parts and hardware pieces required before you begin. Carefully remove all of the components from the packaging and set aside for assembly. Assemble on a soft surface to prevent scratching during assembly.

### **Caution:**

Tighten all components securely before use. Failure to do so may result in personal injury. DO NOT use any sharp objects to open plastic wrapped components as damage to product or components may result.

### **Warning:**

CHOKING HAZARD - Small Parts. Adult Assembly Required.

Injury may result from tipping furniture. You must install the Tipping Restraint Hardware with the unit to prevent the unit from tipping and causing any accidental injury, instability, death or damage. The tipping restraint is intended only as a safety measure, it is not a substitute for proper adult supervision.

This tipping restraint is not an earthquake restraint. If you wish to add the extra security of earthquake restraints, they must be purchased and installed separately.

Serious or fatal crushing injuries can occur from furniture tipping over. To prevent furniture from tipping over it must be permanently fixed to the wall. Fixing devices for the wall are not included since different wall materials require different types of fixing devices. Use fixing devices suitable for the walls in your home.

Failure to detach this restraint before moving furniture may result in injury or damage.

DO NOT ALLOW CHILDREN TO CLIMB ON FURNITURE

## **Have a Question/Concern?**

Quality products and first-class customer service are the cornerstone of long-lasting consumer relationships. We strive toward excellence in all we do and want you to be completely satisfied with your purchase.

**Please contact our exceptional Customer Experience Agents at the email address or phone number shown below to assist you with any product questions or issues before requesting a return.**

We look forward to serving you in a friendly, efficient manner to resolve any issues you may have.

**Customer Service Email:** [CustomerExperience@belnick.com](mailto:CustomerExperience@belnick.com)

**Customer Service Phone:** 866-552-2810

## **Our Warranty Statement**









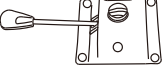









This warranty covers manufacturing defects associated with your new product. The product is warranted from the original purchase date and to the original purchaser for normal usage, according to the below-referenced specifications and limitations.

- Non-moving metal parts are warranted for 5 years.
- Component parts including pneumatic cylinder, control mechanism, base and casters are warranted for 2 years.
- All other items are warranted for 1 year.

Normal usage means use in compliance with the restrictions and weight limits specified for the product. In the absence of product-specific restrictions and weight limits, normal usage means use for no more than forty hours per week by persons weighing 250 lbs. or less. Coverage terminates if the product is sold or otherwise transferred. Repairs made by parties other than Belnick also void this warranty.

This warranty will not cover: (1) labor, freight, or damage from misuse, abuse, negligence, alteration, assembly, installation, attachments, accident, vandalism, acts of nature or any other event beyond the control of Belnick; (2) tearing, scratching, scuffing, or blemishing of leather or fabric; (3) cosmetic damage that may result from normal usage; (4) damage attributable to use by persons exceeding specified weight limits or commercial use exceeding forty hours per week; or (5) rust or other damage caused by exposure to moisture. The user assumes all risk of injury resulting from use of this product. Liability for incidental or consequential damage is excluded. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

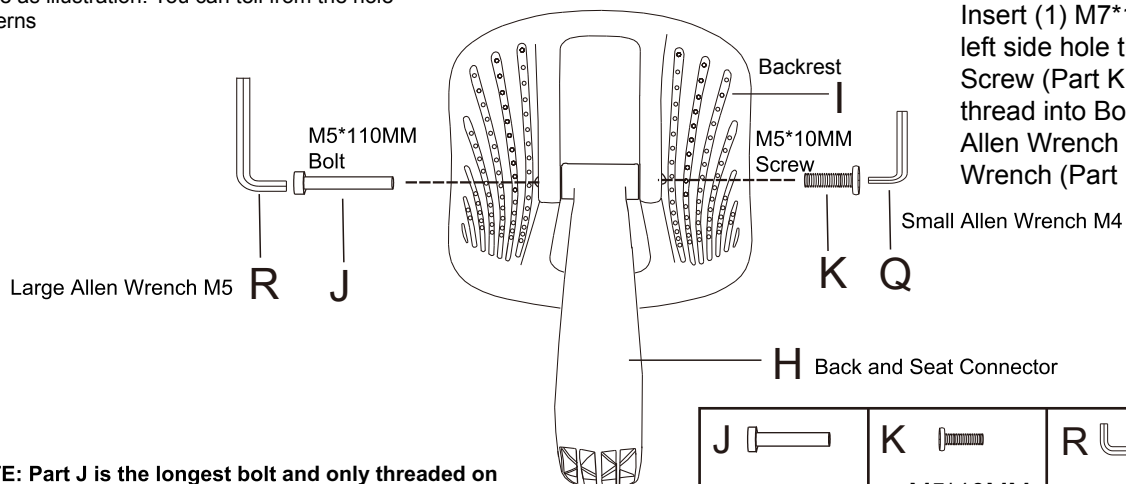
## PARTS

A	 Casters	5	F	 Seat	1
B	 Base	1	G	 Arms	2
C	 Gas Lift Cylinder	1	H	 Back & Seat Connector	1
D	 Cylinder Cover	1	I	 Backrest	1
E	 Control Mechanism	1			
J	 M7*110MM	1	O	 M6*14*1MM	8
K	 M5*10MM	1	P	 M6*30MM	6
L	 M6*25MM	3	Q	 M4	1
M	 M6*18MM	4	R	 M5	1
N	 M6*18*1MM	1			





## STEP 1

Make sure the orientation of the back is exactly the same as illustration. You can tell from the hole patterns

Align Back and Seat Connector (Part H) with the holes on the Backrest (Part I). Insert (1) M7\*110MM Bolt (Part J) into the left side hole then insert (1) M5\*10MM Screw (Part K) into the right side hole and thread into Bolt J. Tighten using the Small Allen Wrench (Part Q) and Large Allen Wrench (Part R).



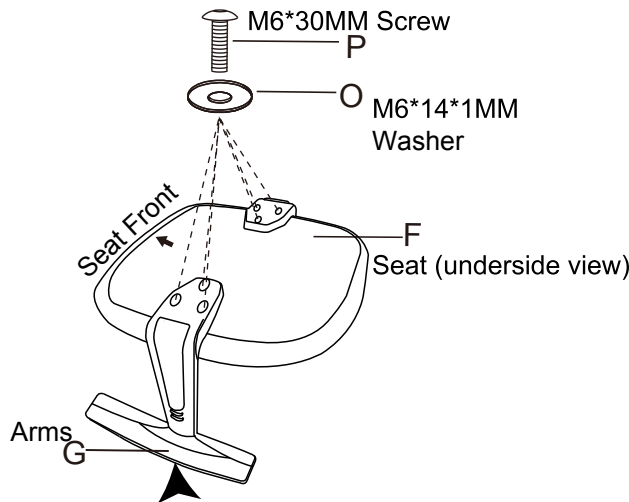
**NOTE:** Part J is the longest bolt and only threaded on the inside.




J		K		R		Q	
	M7*110MM x1		M5*10MM x1		M5 x1		M4 x1

**NOTE:** K is the shortest screw.

## STEP 2

Attach Left and Right Arms (Part G) to underside of Seat (Part F) using (6) M6\*14 Washers (Part O) and (6) M6\*30MM Screws (Part P). Tighten using Large Allen Wrench (Part R).



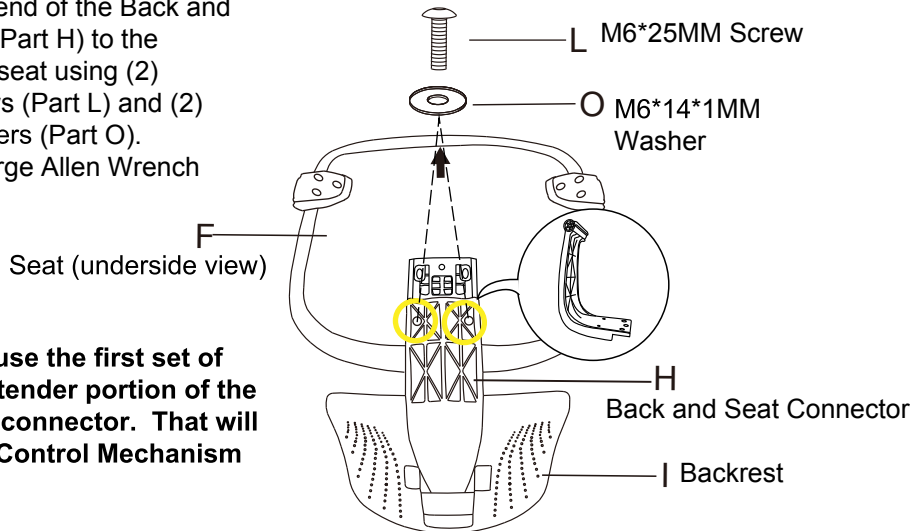
P		M6*30MM x6
O		M6*14*1MM x6
R		M5 x1




**NOTE:** For safety ensure washers are used.

Note: Make sure the armrest is in the correct direction, overhang should face outwards.

## STEP 3

Attach the other end of the Back and Seat Connector (Part H) to the underside of the seat using (2) M6\*25MM Screws (Part L) and (2) M6\*14MM Washers (Part O). Tighten using Large Allen Wrench (Part R).



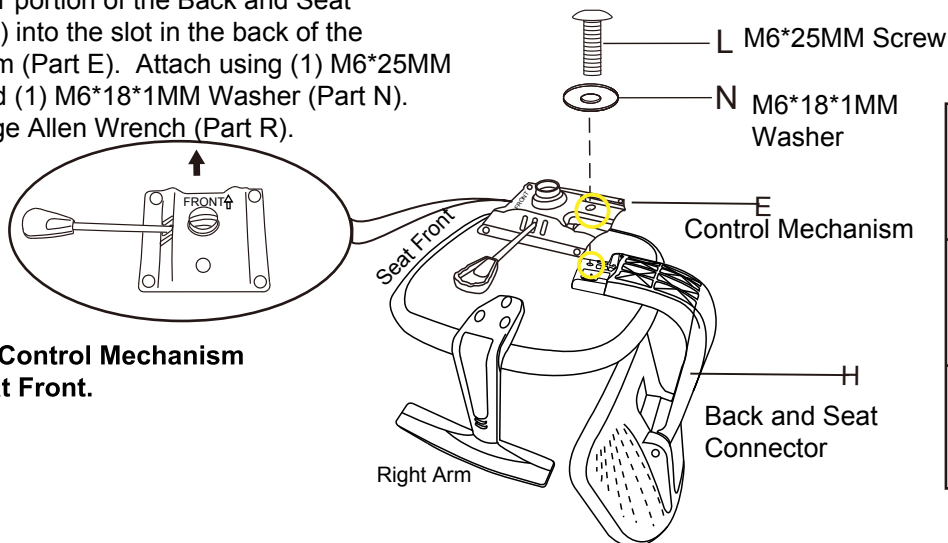
L		M6*25MM x2
O		M6*14*1MM x2
R		M5 x1




**NOTE:** For safety ensure washers are used.

**NOTE:** Do not use the first set of holes in the extender portion of the Back and Seat connector. That will insert into the Control Mechanism in Step 4.

## STEP 4

Insert the extender portion of the Back and Seat Connector (Part H) into the slot in the back of the Control Mechanism (Part E). Attach using (1) M6\*25MM Screw (Part L) and (1) M6\*18\*1MM Washer (Part N). Tighten using Large Allen Wrench (Part R).



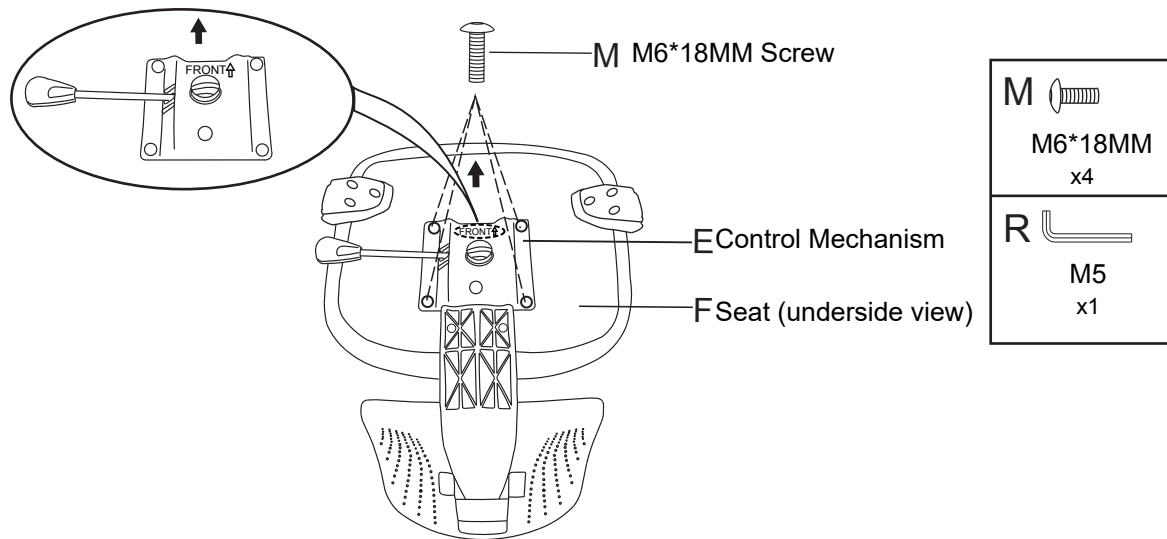
L		M6*25MM x1
N		M6*18*1MM x1
R		M5 x1

**NOTE:** For safety ensure washers are used.

**NOTE:** Front of Control Mechanism should face Seat Front.

## STEP5

Secure Control Mechanism (Part E) to the underside of the Seat (Part F) using (4) M6\*18MM Screws (Part M). Tighten using Large Allen Wrench (Part R).



## STEP 6

**6A:** Insert (5) Casters (Part A) into the Base (Part B).

**6B:** Insert Gas Lift Cylinder (Part C) into Base (Part B) then slide the Cylinder Cover (Part D) over it.

**6C:** Align the hole in the Control Mechanism (Part E) on the underside of the assembled Seat with the top of the Gas Lift Cylinder (Part C) and push down firmly until fully seated.

