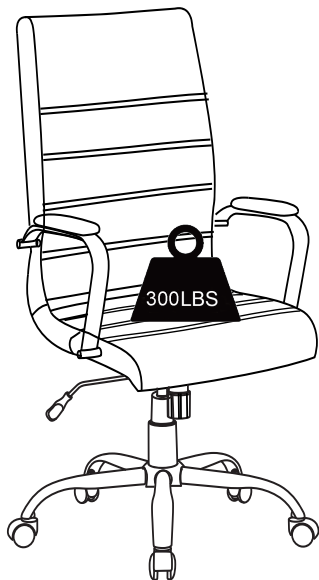




Executive Swivel Chair

ASSEMBLY INSTRUCTIONS

Before You Begin:

Please identify all component parts and hardware pieces required before you begin. Carefully remove all of the components from the packaging and set aside for assembly. Assemble on a soft surface to prevent scratching during assembly.

Caution:

Tighten all components securely before use. Failure to do so may result in personal injury. DO NOT use any sharp objects to open plastic wrapped components as damage to product or components may result.

Warning:

CHOKING HAZARD - Small Parts. Adult Assembly Required.

DO NOT ALLOW CHILDREN TO CLIMB ON FURNITURE

Serious or fatal injuries can occur from furniture tipping over. You must install Tipping Restraint Hardware (where included) to help prevent the unit from tipping and causing accidental injury, instability, death or damage. The tipping restraint is intended only as a safety measure, it is not a substitute for proper adult supervision.

To help prevent furniture from tipping over it must be permanently attached to the wall. Anti-Tip Safety Wall Straps suitable for the unit weight and wall materials (if not included) should be purchased and installed.

.....
Customer Service Email:CustomerExperience@theubiquegroup.com | **Phone: 866-552-2810**

889142337140 / 889142337164 / 889142337157 / 889142337171 / 889142610281
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You just purchased a piece of happiness. At Ubique Group, we believe you can transform your spaces into the most inspired places with furnishings that are the perfect combination of form, function and style. As original innovators of online furniture retail, we offer the best selection of popular, contemporary styles at cool, comfortable prices. And, with decades of proven shipping and packaging expertise, our Extended Quality Checklist ensures a rewarding, hassle-free experience time and time again. It's just what you need to bring your vision to life.

Thank you & Enjoy!!

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NOT SURE?

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We pride ourselves on providing an excellent customer experience starting right here with your package and instructions. Everything you need should be right where you need it, so you can get to enjoying your new item ASAP. But despite our best efforts, sometimes "slips happen." If you need any support, from replacement parts to recommendations, please reach out to our wonderful customer support team at 866-552-2810 or customerexperience@theubiquegroup.com. We're here to help!

EVERY UBIQUE GROUP PRODUCT



Quality &
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Packaged
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our U.S. Facility



Designed
for Easy
Assembly

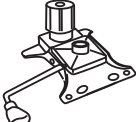
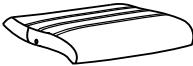
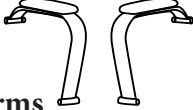
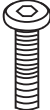


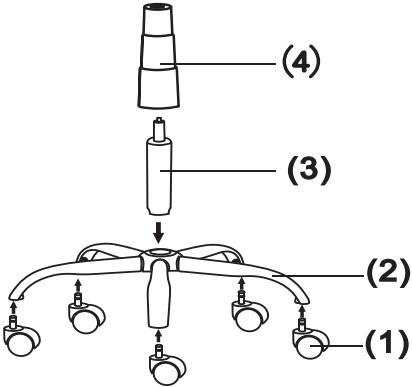
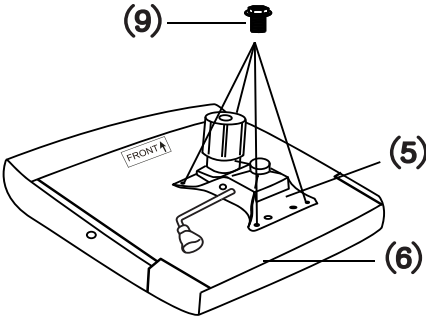
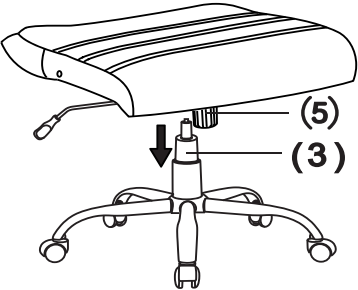
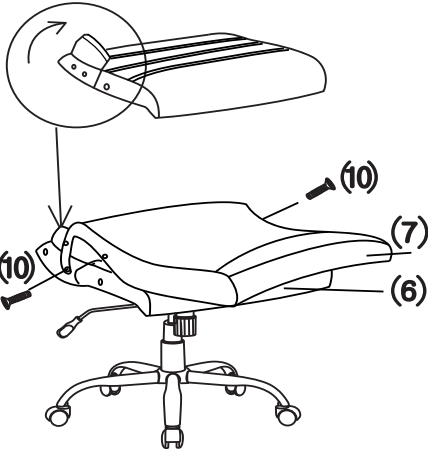
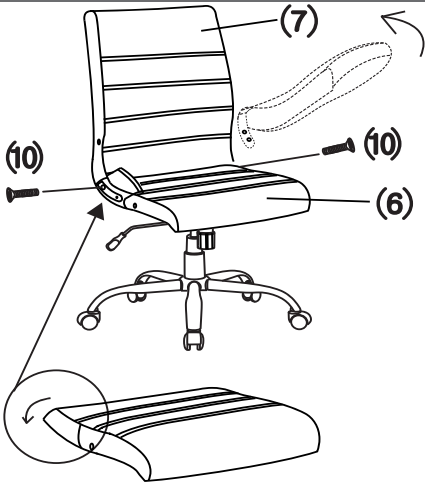
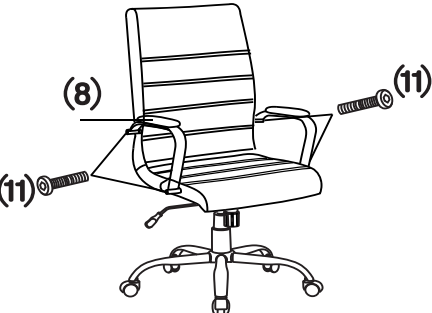
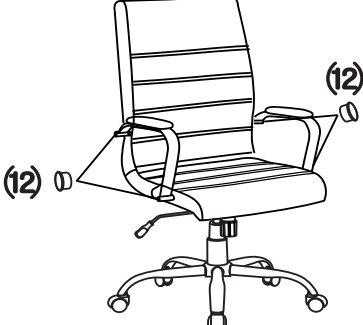
Ethically
Sourced

Please visit <https://www.theubiquegroup.com/warranty> for complete warranty information.

Read this manual before using this product. Failure to follow the instructions and safety precautions in this manual can result in serious injury or death. Keep this manual in a safe location for future reference.

PARTS

(1)x5  Casters	(2)x1  Base	(3)x1  Cylinder	(4)x1  Cylinder Cover
(5)x1  Lift Mechanism	(6)x1  Seat	(7)x  Backrest	(8)x1(L&R)  Arms
(9)x4 	(10)x4 	(11)x4 	(12)x4  Caps
			(13)x1  Allen Wrench

STEP 1 	STEP 2 	STEP 3 
STEP 4  Open the Velcro on both sides of seat first, then place the Back Cushion(7) on the Seat Cushion (6),and use 2 bolts (10) to attach to the lower screw holes on Seat Cushion (6) (see diagram). *Note:DO NOT FULLY TIGHTEN BOLTS.	STEP 5  Push the Back Cushion (7) up to a vertical position and attached the Seat Cushion(6) to by using 2 bolts(10) , then to cover the Velcro back. *Note: Tighten the bolts completely.	STEP 6  STEP 7 

Q u a l i t y a n d S a f e t y g u i d e l i n e s :

- Please follow the static and dynamic weight capacity limits provided on this item.

If you are unsure of the weight capacities for this product, email us at customerexperience@theubiquegroup.com or call 866-552-2810.

- Please use this item on a stable, level surface only. All chair wheels/castors should contact the flooring surface when in use. Do not use this item if any instability is detected.
- Please take care to keep the chair stationary when lowering yourself into a seated position in this chair.
- For maintenance instructions and replacement parts, please email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- This item is intended for sitting only, do not climb or stand on this item.
- This chair is not intended for significantly reclined positions. To prevent accidental tipping, do not push backward or forward while seated.
- To prevent pinching or crushing injuries, ensure all areas are clear when rotating the chair and while adjusting the height of the chair.
- This item is intended for indoor use only.
- Store indoors away from moisture. For additional storage instructions, please email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- Please visit www.theubiquegroup.com for our product warranty details or email us at customerexperience@theubiquegroup.com or call 866-552-2810.