

# Assembly Instruction Sheet #IS-CTS2822 For Styles CTS2822PK and CTS2822WT

Please go to www.quoizel.com for product cleaning tips. Go to the Care + Maintenance selection.

Tools Required: Flathead screwdriver, Phillips screwdriver, pliers, wire cutters, wire strippers, electrical tape, safety glasses.

Light Source: (5) B10 Candelabra Base Bulbs 60W Maximum or

(5) Candelabra Base T8 Vintage Bulbs are recommended but not supplied.

Estimated Assembly Time: 30-45 minutes

**Preparation:** Identify and inspect all parts before beginning installation. Check package content list and diagrams below to be sure all parts are present. If any parts are missing or damaged, do not attempt to assemble, install, or operate the fixture. Contact customer service for replacement parts.

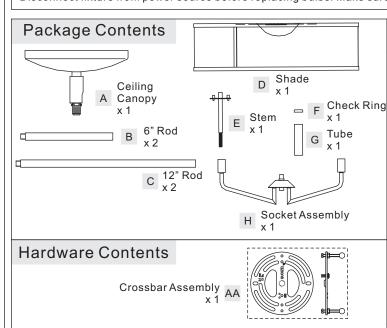
 $Note: This\ CONVERTIBLE\ fixture\ can be mounted\ as\ pendant\ light\ or\ semi-flus\ h\ light.\ Refer\ to\ respective\ installation\ steps\ for\ installations.$ 

#### $oldsymbol{\Delta}$ Warnings and Cautions

Turn off electricity at circuit breaker or main fuse box before installation. Consult a licensed electrician if in doubt.

These instructions are provided for your safety. It is very important you read them completely before installing the fixture. We strongly recommend that a licensed, professional electrician perform the installation.

Disconnect fixture from power source before replacing bulbs. Make sure bulbs are given sufficient time to cool before removal.



## Assembly Instructions for Pendant Light (Step 1A - Step 6A)

#### STEP 1A - Assemble Rods and the Ceiling Canopy

- A. Determine Rods (B/C) to be assembled to the top end of the Stem (E) according to your hanging height.
- C. Pass supply wires and ground wire through the chosen rods (B/C) and Ceiling Canopy (A). Thread the top end of the Stem (E), the chosen Rods (B/C) and the Ceiling Canopy (A) together. Hand tighten until snug.

Suggested rods for Ceiling height:

8' ceiling: use (2) 12" rods 9' ceiling: use (2) 6" rods and (2) 12" rods

Supply Wires

Figure 1A

STEP 2A - Installing the Crossbar

A. Pass the supply wires through the Crossbar Assembly (AA). Attach

Outlet Box with the head of the

Green Ground Screw facing you.

(AA) with Outlet Box Screws (not

Secure the Crossbar Assembly

included). Tighten until snug.

the Crossbar Assembly (AA) to the

Assembly

# Outlet Box AA Supply Wires with Ground Wire

F

Outlet Box Screws (not included)

#### Figure 2A

С

#### STEP 1 - Install Shade to Socket Assembly

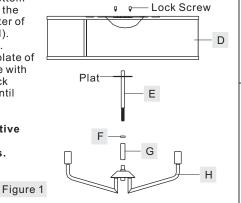
- A. Remove Lock Screws from plate of the Stem (E).
- B. Place Tube (G) and the Check Ring (F) over the bottom end of the

Stem (E). Thread the bottom end of the Stem (E) into the coupling on the top center of the Socket Assembly (H). Hand-tighten until snug.

C. Attach Shade (D) onto plate of the Stem (E) and secure with previously removed Lock Screws. Hand tighten until snug.

Please refer to respective installation steps to complete installations.

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#### STEP 3A - Test Fit the Ceiling Canopy to the Crossbar Assembly

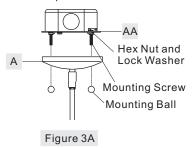
A. Remove the mounting balls from the Crossbar Assembly (AA). Place the Ceiling Canopy (A) onto the Crossbar Assembly (AA) and secure with mounting balls. Note: The Ceiling Canopy (A) should be snug against the ceiling and held tight with the mounting balls. If it is not, adjust the length of the mounting screws on the Crossbar Assembly (AA) by unscrewing the preassembled hex nut and lock washer and then screwing the mounting screws in or out of the

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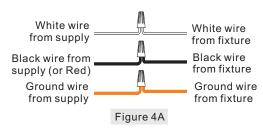
#### (Step 3A Continued)

crossbar until the correct length is achieved. Once the Ceiling Canopy (A) is secure, remove the mounting ball and Ceiling Canopy (A) and proceed to Step 4A.



#### **STEP 4A - Wire Connections**

A. Use standard wire connectors (not included) to make all wire connections. Twist connectors until wires are tightly joined together. Wrap each connection with approved electrical tape and carefully stuff all the connected wires into the Outlet Box.

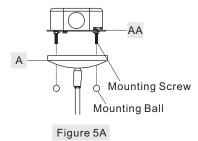


#### STEP 5A - Install the Fixture

A. Position the Ceiling Canopy (A) onto the Crossbar Assembly (AA).

Place the holes in the Ceiling Canopy (A) over the mounting screws.

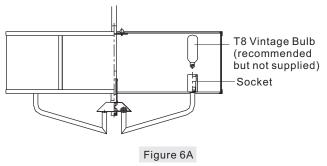
Secure the fixture by using the mounting balls and hand tighten the mounting balls until snug.



#### STEP 6A - Install Bulbs

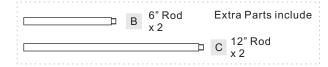
A. Insert bulbs onto sockets and screw snugly into place.

# Your fixture is now assembled and ready to use. Enjoy!



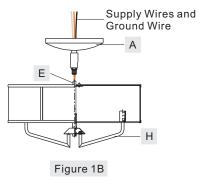
### Assembly Instructions for Semi-flush Light (Step 1B - Step 6B)

Part B and Part C will not be used in the assembly of the Semi-Flush Light fixture. Please set aside these parts.



#### STEP 1B - Install Ceiling Canopy to Stem

A. Pass supply wires with ground wire through the Ceiling Canopy (A). Thread the Ceiling Canopy (A) onto the top end of the Stem (E) and hand tighten until snug. Cut the wires leaving approximately 6" of wire extending from the Ceiling Canopy (A).



#### STEP 2B – Installing the Crossbar Assembly

A. Pass the supply wires through the Crossbar Assembly (AA). Attach the Crossbar Assembly (AA) to the Outlet Box with the head of the Green Ground Screw facing you. Secure the Crossbar Assembly (AA) with Outlet Box Screws (not included). Tighten until snug.

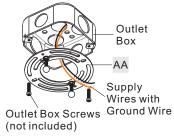
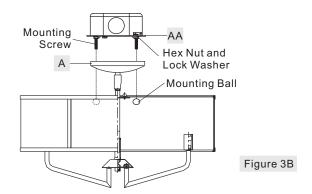


Figure 2B

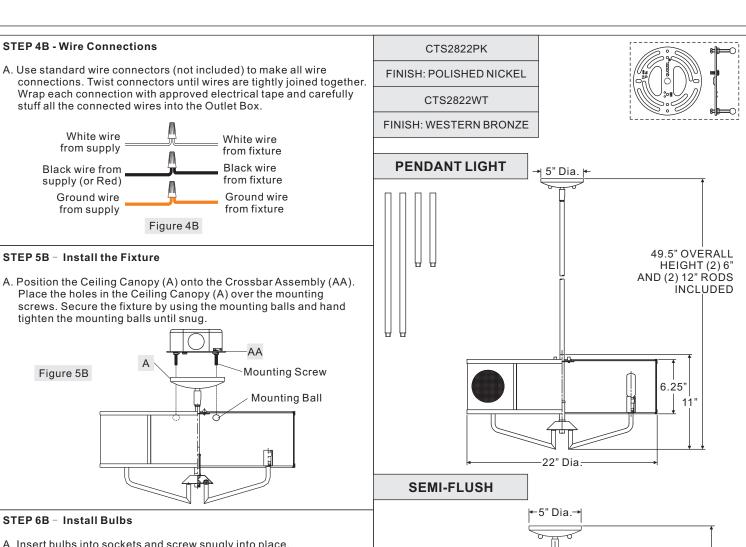
#### STEP 3B - Test Fit the Ceiling Canopy to the Crossbar Assembly

A. Remove the mounting balls from the Crossbar Assembly (AA). Place the Ceiling Canopy (A) onto the Crossbar Assembly (AA) and secure with mounting balls. Note: The Ceiling Canopy (A) should be snug against the ceiling and held tight with the mounting balls. If it is not, adjust the length of the mounting screws on the Crossbar Assembly (AA) by unscrewing the preassembled hex nut and lock washer and then screwing the mounting screws in or out of the crossbar until the correct length is achieved. Once the Ceiling Canopy (A) is secure, remove the mounting ball and Ceiling Canopy (A) and proceed to Step 4B.



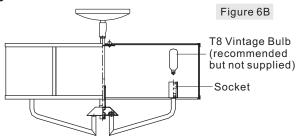
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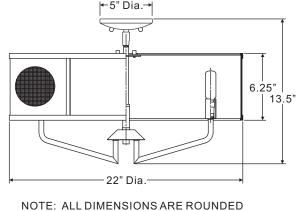
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A. Insert bulbs into sockets and screw snugly into place.

#### Your fixture is now assembled and ready to use. Enjoy!





UP TO THE NEAREST 1/4