

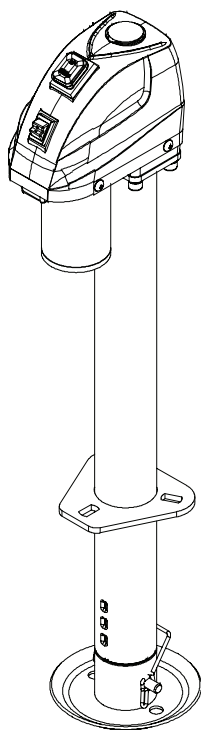


TVEEJACK

ELECTRIC JACK

OPERATING MANUAL

Rev 01.10.25



MOVE *FORWARD.*



OPERATING MANUAL

WARNING

Carefully read and understand all the instructions before connecting your new Electric Jack.

Failure to follow these guidelines may result in serious injury to persons and property for which Trailer Valet will not be held liable. Do not allow persons to operate or assemble this unit until they have read this manual and have developed a thorough understanding of how the unit works.

THANK YOU FOR YOUR PURCHASE!

Congratulations on your purchase of the Trailer Valet Essentials Electric Jack. For your future reference, please complete the owner's record below:

Purchase Date: _____

Order No.: _____

Retailer: _____

Be sure to keep your receipt, owner's manual, and warranty information in a safe place.

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IMPORTANT SAFETY INFORMATION

Failure to heed these warnings may result in personal injury and/or property damage:

1. Use caution when wiring the jack to a battery source. Connecting the jack backwards to the power source can cause damage to the electrical components of the jack.
2. Inspect the Electric Jack before use. If there is any damage to the Electric Jack, discontinue use and contact the factory.
3. Prior to use, ensure that the jack is securely connected to the trailer coupling.

Phone: (844) 846-9344
Email: support@trailervalet.com
Website: www.trailervalet.com

SAVE THESE INSTRUCTIONS



SPECIFICATIONS

Lift Capacity: 2,500 lbs

Product Weight: 16 pounds

Dimensions: 6.5" x 3.5" x 30.5"

Lift Range: 9 to 27"

Travel Range: 18"

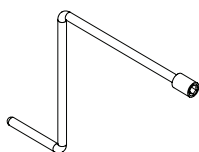
Foot Plate Diameter: 4.3"

Electrical Requirement: 12 VDC

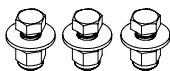
Trailer Valet Essentials Electric Jack

Includes:

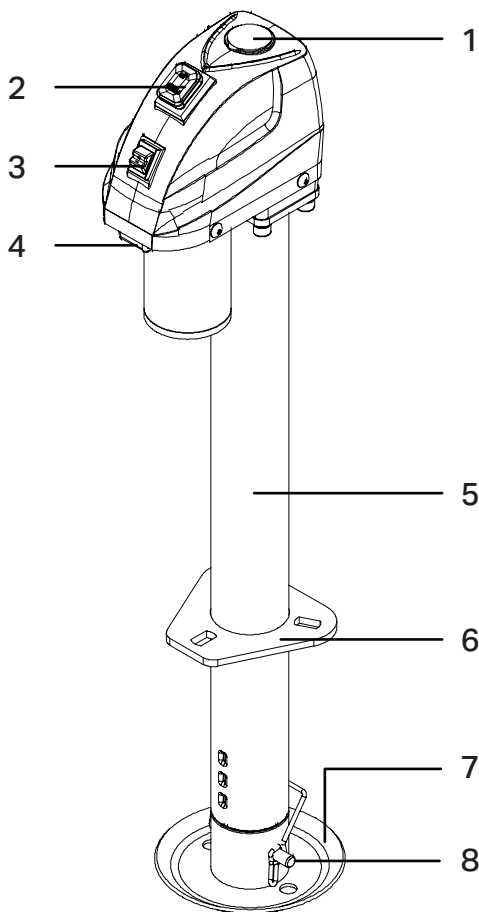
1. Rubber Access Cover
2. Control Switch
3. Light Switch
4. LED Light
5. Outer Tube
6. Mounting Plate
7. Foot Plate
8. Clevis Pin
9. Hand Crank
10. Mounting Hardware (bolts and washers)



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Upon removing items from packaging, it is very important to thoroughly inspect all parts of the system. Any part that is missing or damaged must be immediately replaced before using the device.

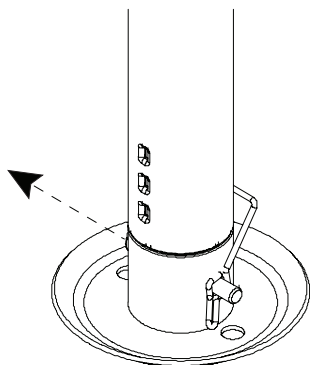
Contact Trailer Valet Customer Service at 1-844-846-9344 or Support@TrailerValet.com



ASSEMBLY

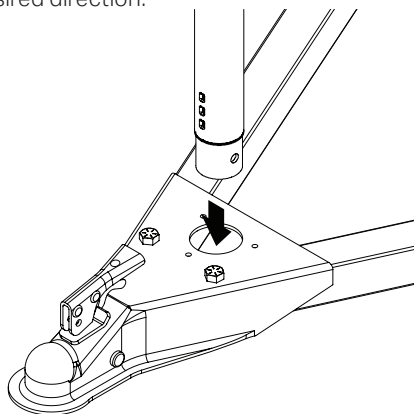
Prior to install, raise the trailer tongue until you have adequate space to attach the jack. The unit must be attached while the weight of the trailer is supported by an existing support or tow vehicle. Having wheel chocks in place during connection will ensure a safe install.

STEP 1: If the foot plate is installed on the bottom of the jack, remove it so the jack fits through the hole in the hitch coupling.

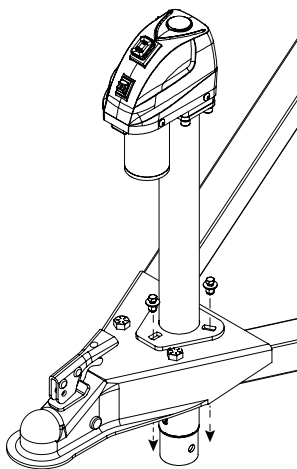


STEP 2: To ensure proper grounding, remove paint from around one mounting hole on the Jack, and remove paint from around the matching mounting hole on the trailer tongue. If the paint layer is thick, add a flat washer (sold separately) between the jack and the trailer to provide good contact. Exposed metal can be painted after assembly to inhibit corrosion.

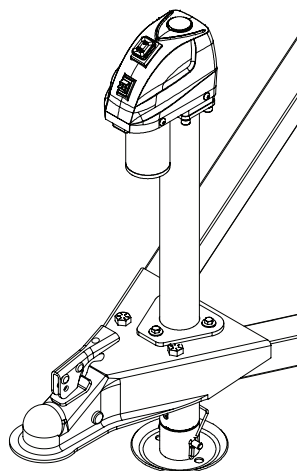
STEP 3: After the jack is inserted into the coupling, position the front of the jack in the desired direction.



STEP 4: Once the jack is in the correct position, use the mounting hardware to secure the jack to the hitch coupling.



STEP 5: Reinstall the foot plate onto the bottom of the jack.





OPERATING INSTRUCTIONS

WIRING

TYPE A: Hard Wiring the Jack to a Power Source

Disassemble the plug and remove the wires from the screw terminals. Connect the BLACK wire lead from the jack directly to the positive (+) terminal on the battery. Then, connect the WHITE wire to the negative (-) terminal on the battery or ground location such as the trailer frame.

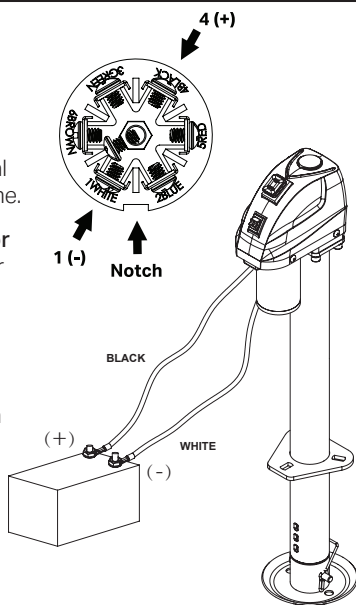
TYPE B: Connecting the Jack with the 7-Pin Connector

- 1) Connect the 7-pin connector to the mating connector on the towing vehicle (no hard wiring required).
- 2) If a new 7-pin connector is required, terminal 4 will connect to the positive (+) power and terminal 1 will connect to neutral (-) or ground.

Note: The trailer connector on the vehicle must match the connector on the jack.

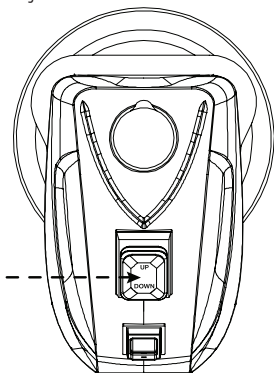
If there is a mismatch between the vehicle and jack connectors:

- 1) Consult a qualified electrical technician on replacing the connector **OR**
- 2) Refer to the **TYPE A** wiring instructions above for removing the connector and hard wiring the jack to the power source.



POWERED OPERATION

STEP 1: Use the Control Switch to raise/lower the jack.



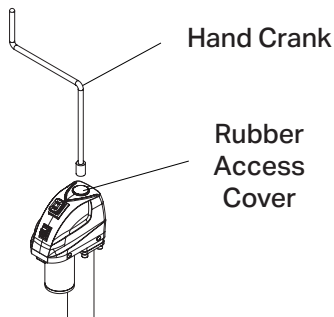
STEP 2: Before towing, raise the jack all the way up to provide maximum ground clearance.

MANUAL OPERATION

STEP 1: Disconnect power to the Jack.

STEP 2: Remove the Rubber Access Cover on the top of the Jack to access the Drive Shaft.

STEP 3: Insert the Crank onto the Drive Shaft.



STEP 4: Rotate the Crank counterclockwise to raise the trailer to the level of the towing vehicle's hitch.

STORING THE DEVICE (IF APPLICABLE)

If the jack will be removed from the trailer for storage, cover it and store it in a cool, dry place.



LIMITED MANUFACTURER'S WARRANTY

Trailer Valet warrants for one year from the purchase date, that the product will be in working condition and will be free from manufacturing defects, provided that installation and use of the product is in accordance with product instructions. This warranty is only made to the original consumer purchaser and is not transferable.

ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED.

THIS WARRANTY DOES NOT COVER:

1. normal wear and tear or normal aging of the product;
2. consumable parts designed to diminish over time, unless failure occurred due to a manufacturing defect;
3. cosmetic damage, including but not limited to scratches and dents;
4. damage through accident, abuse, neglect, misuse, natural events, or other external causes;
5. damage through misapplication, overloading, or improper installation;
6. damage due to improper maintenance and repair;
7. damage as a result from secondary shipping and handling; or
8. product alterations.

LIMITATION OF LIABILITY:

EXCEPT AS PROVIDED IN THIS WARRANTY AND TO THE MAXIMUM EXTENT PERMITTED BY LAW, TRAILER VALET IS NOT RESPONSIBLE FOR ANY DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OR INJURIES RESULTING FROM ANY BREACH OF WARRANTY OR CONDITION, INCLUDING BUT NOT LIMITED TO LOSS OF USE; LOSS OF REVENUE; LOSS OF ACTUAL OR ANTICIPATED PROFITS; LOSS OF BUSINESS; LOSS OF OPPORTUNITY; LOSS OF GOODWILL; LOSS OF REPUTATION; OR ANY DIRECT OR INDIRECT OR CONSEQUENTIAL LOSS OR DAMAGE WHATSOEVER CAUSED INCLUDING THE REPLACEMENT OF EQUIPMENT AND PROPERTY.

CUSTOMER RESPONSIBILITIES:

Customers may be required to provide proof of purchase date, respond to questions designed to assist with diagnosing potential issues and follow Trailer Valet's directions to make a claim on your warranty.

TO MAKE A WARRANTY CLAIM:

Contact us either through:

Phone: (844) 846-9344

Email: support@trailerValet.com

Office: 16021 Euclid Ave., Chino, CA, 91708

www.trailerValet.com

TRAILER VALET'S RESPONSIBILITIES:

1. We will try to assist you in operating or repairing your product.
2. If we determine a replacement part is necessary, we will send you a free replacement part.
3. If we determine a replacement will not resolve your problem, we may ask you to return your product to our warehouse. Upon receiving the product at our warehouse, Trailer Valet will inspect the product.
4. If we determine that the product has a manufacturing defect we will send you a replacement part. If replacement of the part or repair of the unit is not possible, Trailer Valet will send you a replacement product.
5. Customers who purchased the product from a third-party vendor are not eligible for a refund from Trailer Valet.

TRAILER VALET SHALL HAVE THE EXCLUSIVE RIGHT TO DETERMINE IF A UNIT IS COVERED UNDER ITS WARRANTY POLICY.

SEVERABILITY:

The invalidity, illegality or unenforceability of any provision of this warranty shall not render the other provisions invalid, illegal or unenforceable.

GOVERNING LAW AND JURISDICTION:

This warranty shall be governed by the laws of the State of California. The courts of California shall have the exclusive right to adjudicate any disputes arising under or in connection to this warranty.

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For further information or if you have any questions, please contact:

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WWW.TRAILERVALET.COM