



READ THESE INSTRUCTIONS
AND SAVE THEM FOR FUTURE USE



Installation Guide

For Models:

UB48BC4L

UB48WW4L

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net weight of fan: 13.66 lb (6.2 kg)

PRINTED IN CHINA

SAFETY TIPS.

WARNING: To reduce the risk of electrical shock, turn off the electricity to the fan at the main fuse box or circuit panel before you begin the fan installation or before servicing the fan or installing accessories.

1. **READ ALL INSTRUCTIONS AND SAFETY INFORMATION CAREFULLY BEFORE INSTALLING YOUR FAN AND SAVE THESE INSTRUCTIONS.**

CAUTION: To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

2. Make sure all electrical connections comply with Local Codes or Ordinances, the National Electrical Code, and ANSI/NFPA 70-1999. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the instructions, please use a qualified electrician.
3. Make sure you have a location selected for your fan that allows clear space for the blades to rotate, and **at least ten (10) feet (3.05 meters) of clearance between the floor and the fan blade tips**. The fan should be mounted so that the tips of the blades are at least thirty (30) inches (76 centimeters) from walls or other upright structures.
4. The outlet box and ceiling support joist used must be securely mounted, and capable of supporting at least 35 pounds (16 kilograms). The outlet box must be supported directly by the building structure. Use only CETL or CUL (in Canada) or ETL or UL (in USA) listed outlet boxes marked "FOR FAN SUPPORT."

WARNING: To reduce the risk of fire, electrical shock, or personal injury, mount to the outlet box marked "Acceptable for Fan Support of 15.9 kg (35 lb) or less" and use the mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

WARNING: To reduce the risk of fire, electrical shock, or personal injury, wire connectors provided with this fan are designed to accept only one 12 gauge house wire and two lead wires from the fan. If your house wire is larger than 12 gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

5. Electrical diagrams are for reference only.
6. After installation is complete, check that all connections are absolutely secure.
7. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on opposite sides of the outlet box.

WARNING: To reduce the risk of electrical shock or fire, do not use this fan with any solid state speed control device or control fan speed with a full range dimmer switch. [Using a full range dimmer switch to control fan speed will cause a loud humming noise from fan.]

8. Do not operate the reverse switch until fan has come to a complete stop.
9. Do not insert anything between the fan blades while they are rotating.

WARNING: To reduce the risk of personal injury, do not bend the blade arms during assembly or after installation. Do not insert objects into the path of the blades.

WARNING: To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.

10. Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.

WARNING: To reduce the risk of personal injury, use **only** parts provided with this fan. **The use of parts OTHER than those provided with this fan will void the warranty.**

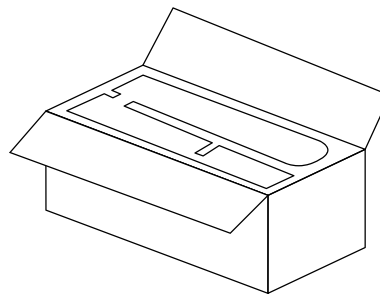
WARNING: This fan **MUST** be installed with the safety cable provided with the fan. Failure to use the safety cable provided may result in personal injury, damage to the fan or damage to other property.

NOTE: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

1. Unpacking Your Fan.

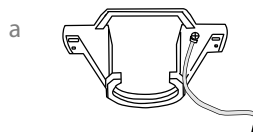
Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on carpet or Styrofoam to avoid damage to finish. Do not discard fan carton or Styrofoam inserts should this fan need to be returned for repairs.

Check against parts inventory that all parts have been included.

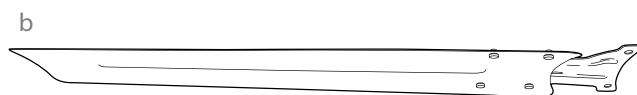


2. Parts Inventory.

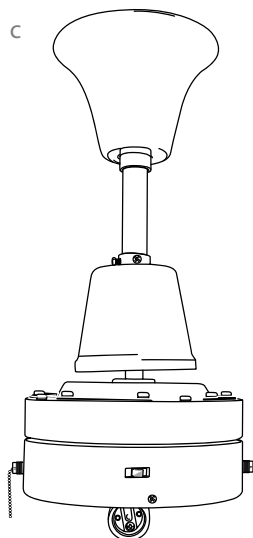
a. hanging bracket. 1 piece



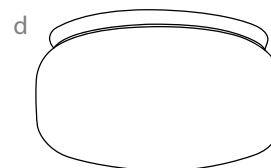
b. blade. 4 pieces



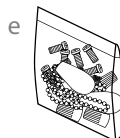
c. motor housing, downrod and canopy (pre-assembled). 1 piece



d. glass shade. 1 piece

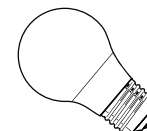


e. hardware pack



! IMPORTANT REMINDER: You must use the parts provided with this fan for proper installation and safety. **!**

required bulb:
1 x 6.5 watt medium base LED bulb
(included)



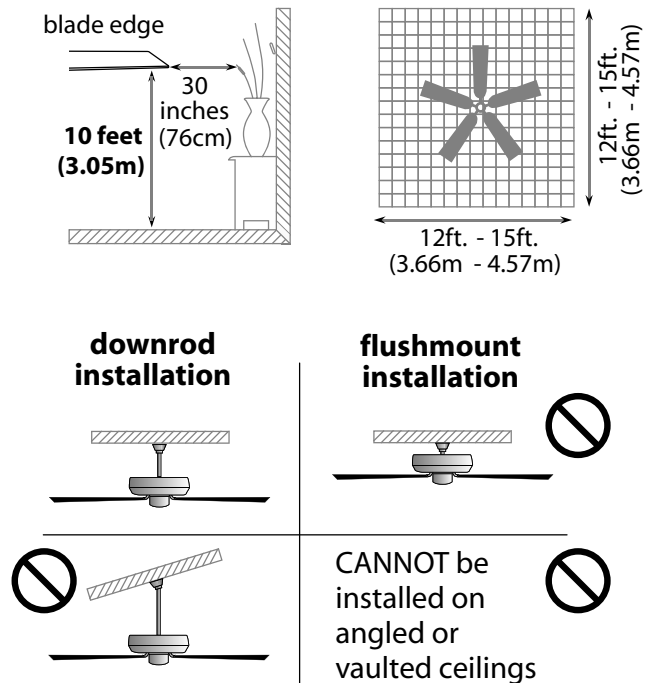
3. Installation Preparation.

To prevent personal injury and damage, **ensure that the hanging location allows the blades a clearance of 10ft. (3.05m) from the floor** and 30in. (76cm) from any wall or obstruction. This fan is suitable for room sizes up to 225 square feet (20.9 square meters).

This fan can be mounted with a **downrod** on a normal ceiling only. Fan *cannot* be mounted with flushmount installation *nor* on a vaulted ceiling.

Installation requires these tools:

Phillips screwdriver, flat-head screwdriver, adjustable pliers or wrench, stepladder, wire cutters, and rated electrical tape.



4. Hanging Bracket Installation.

Turn off circuit breakers to current fixture from breaker panel and be sure operating light switch is turned to the OFF position.

WARNING: Failure to disconnect power supply prior to installation may result in serious injury.

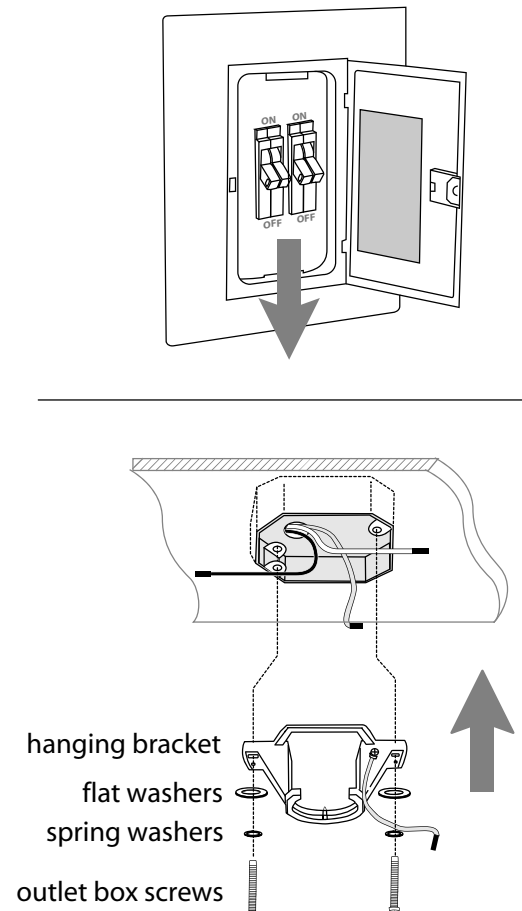
Remove existing fixture.

WARNING: When using an existing outlet box, be sure the outlet box is securely attached to the building structure and can support the full weight of the fan. Ensure outlet box is clearly marked "Suitable for Fan Support." If not, it must be replaced with an approved outlet box. Failure to do so can result in serious injury.

CAUTION: Be sure outlet box is grounded properly and that a ground wire (**GREEN** or bare) is present.

Install hanging bracket to outlet box using original screws, spring washers and flat washers provided with new or original outlet box.* Arrange electrical wiring around the back of the hanging bracket and away from the hanging bracket opening.

***Note:** It is very important that you use the proper hardware when installing the hanging bracket as this will support the fan.



5. Fan Assembly.

With the hanging bracket secured to the outlet box and able to support the fan, you are now ready to hang your fan. Loosen canopy set screw and lower canopy to expose hanging ball at top of downrod. Remove plastic from end of safety cable. Grab the fan firmly with two hands. Slide downrod through opening in hanging bracket and let hanging ball rest on hanging bracket. Turn hanging ball until slot lines up with hanging bracket tab. Turn hanging ball until slot lines up with hanging bracket tab.

WARNING: Failure to align slot in hanging ball with tab in hanging bracket may result in serious injury or death.

Tip: Seek the help of another person to hold the stepladder in place and to lift the fan up to you once you are set on the ladder.

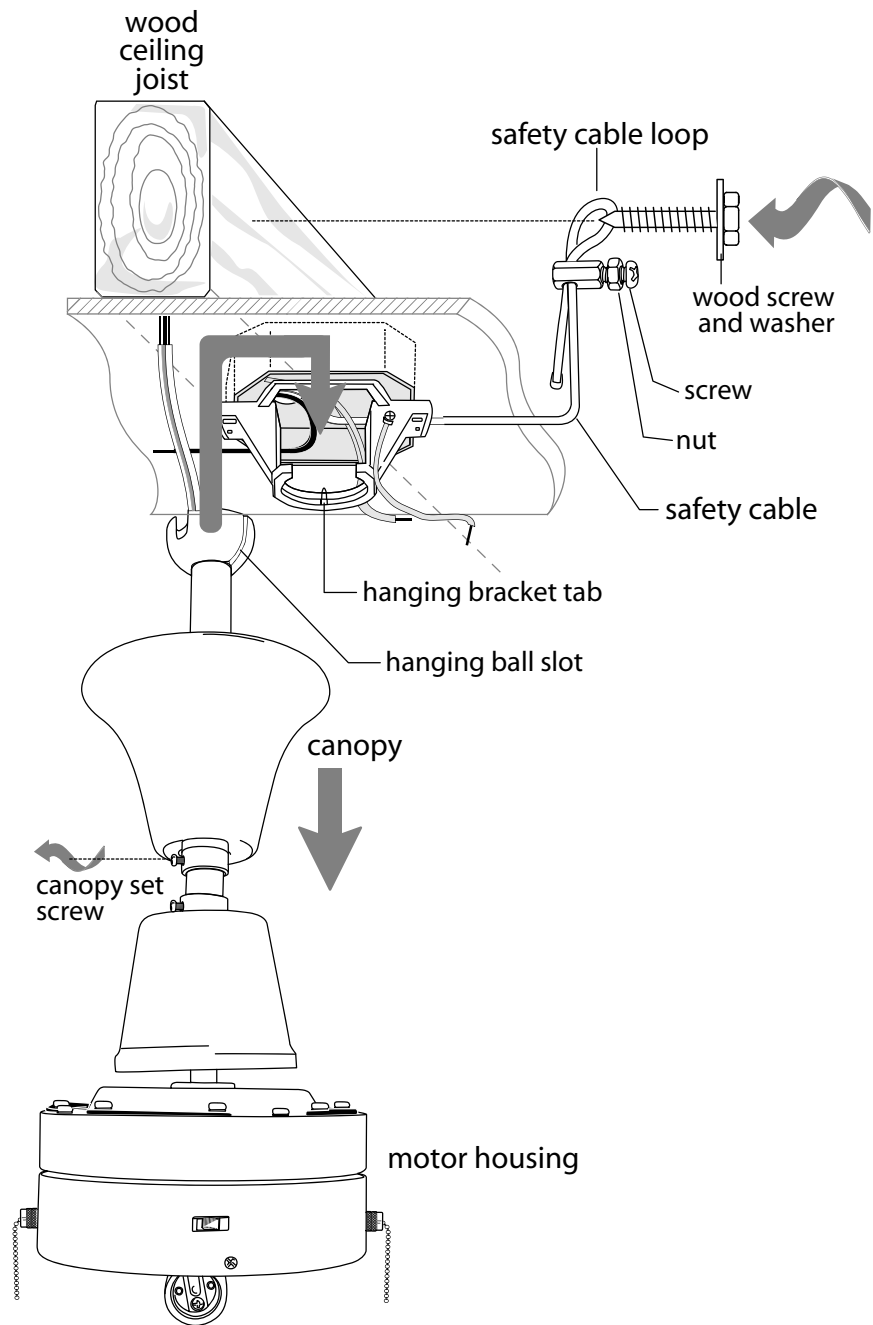
Find a secure attachment point (wood ceiling joist highly recommended) and secure safety cable. It will be necessary to use a heavy duty wood screw, washer and lock washer (not supplied) with the safety cable loop.

Adjust safety cable length by loosening screw and nut on the safety cable vice and pulling on the cable. Adjust slack in cable to a hands length and secure vice by tightening screw and nut securely.

[Refer to drawing at right.] The loop at the end of the safety cable should just fit over the threads on the wood screw. Test safety cable by pulling on loose end of cable with pliers. If the safety cable slips, the screw and nut on the vice must be set tighter.

Extra cable slack can be left in ceiling area.

NOTE: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.



6. Wiring.

WARNING: Turn off circuit breakers to current fixture from breaker panel and be sure switch is turned to the OFF position.

CAUTION: Be sure outlet box is properly grounded and that a ground wire (**GREEN** or **Bare**) is present.

Make sure all electrical connections comply with Local Codes or Ordinances and the National Electrical Code. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the instructions below, please use a qualified electrician.

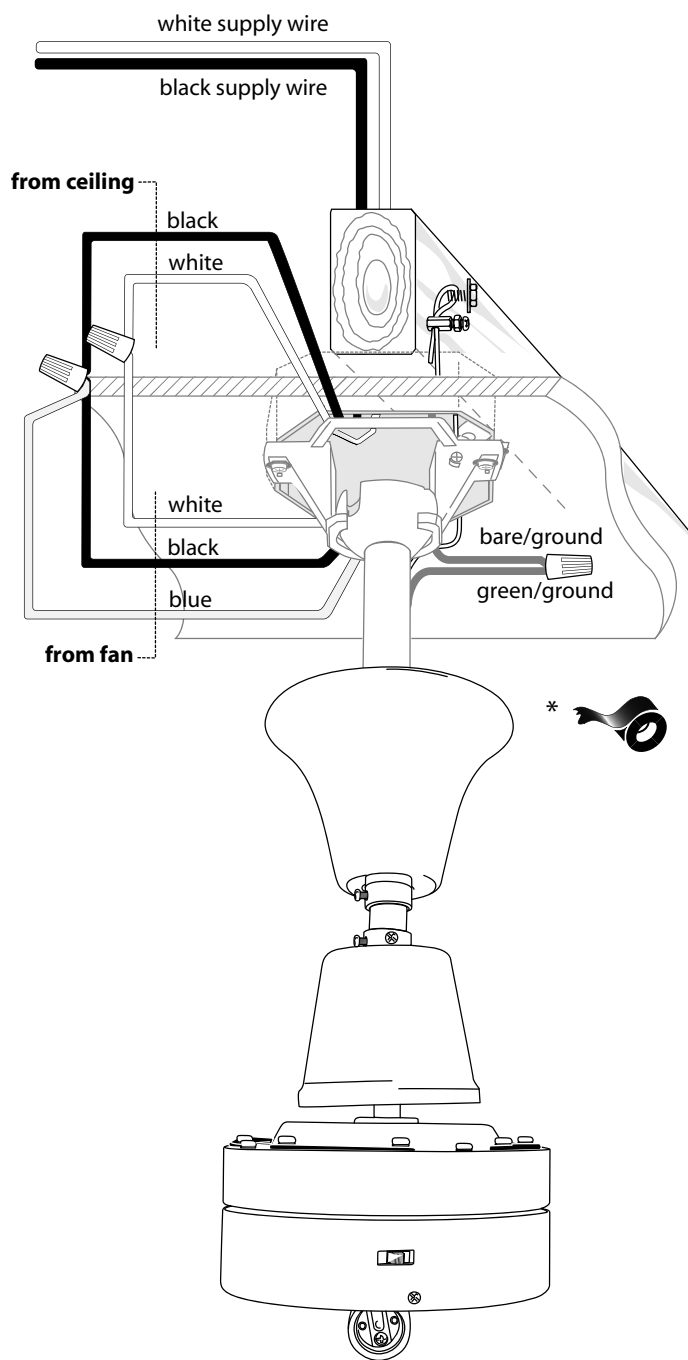
Connect **BLACK** and **BLUE** wire from fan to **BLACK** wire from ceiling with wire connector provided.

Connect **WHITE** wire from fan to **WHITE** wire from ceiling with wire connector provided.

Connect all **GROUND (GREEN)** wires together from fan to **BARE/GREEN** wire from ceiling with wire connector provided.

If you intend to control the fan light with a separate light switch, connect **BLUE** wire from fan to the **BLACK** (or **RED**) supply from the independent switch.

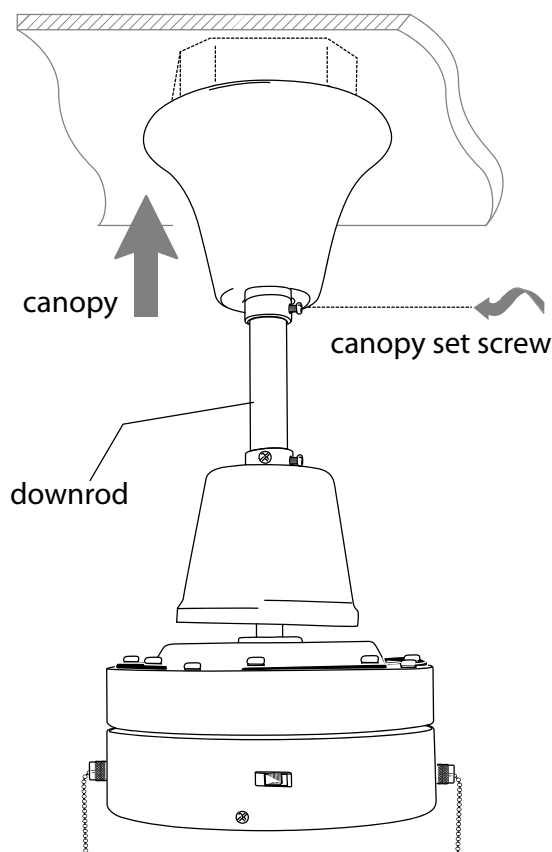
* Wrap each wire connector separately with electrical tape as an extra safety measure.



7. Canopy Assembly.

Raise canopy to hanging bracket until canopy touches the ceiling. Tighten the canopy set screw to secure canopy.

Carefully remove protective paper from downrod.



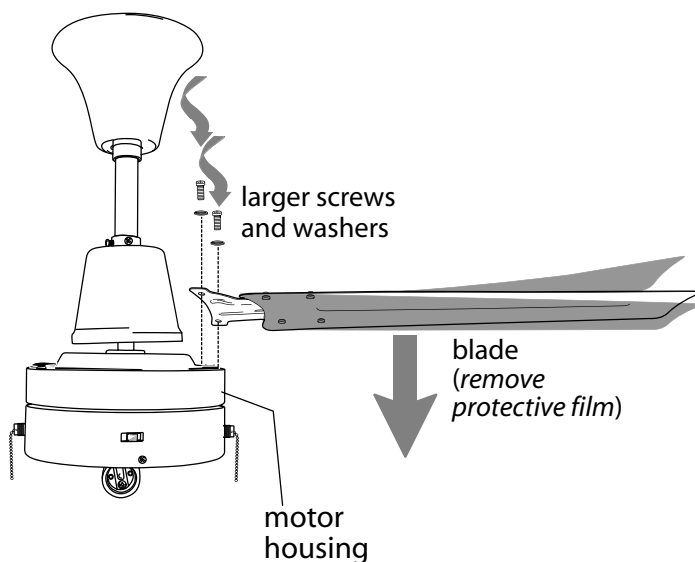
8. Blade Assembly.

Remove protective film from both sides of blade.

Locate one of the rubber cushions on top of motor housing. Remove the 2 larger screws (do **not** remove center screw) and washers but leave rubber cushion intact.

Lower blade over rubber cushion--note label on blade indicating *THIS SIDE UP*. Attach blade with screws and washers that were previously removed. Tighten screws securely.

Repeat Section 8 with each of the remaining blades.



9. Light Kit Assembly.

Install one 6.5 watt medium base LED bulb (included).

IMPORTANT: When replacing bulb, please allow bulb and glass shade to cool before touching.

Partially loosen 3 thumbscrews at bottom of motor housing and raise glass shade to motor housing. Secure glass shade with thumbscrews. Be sure thumbscrews make contact with rubber ring on glass shade, *but do NOT overtighten thumbscrews as glass may crack or break.*

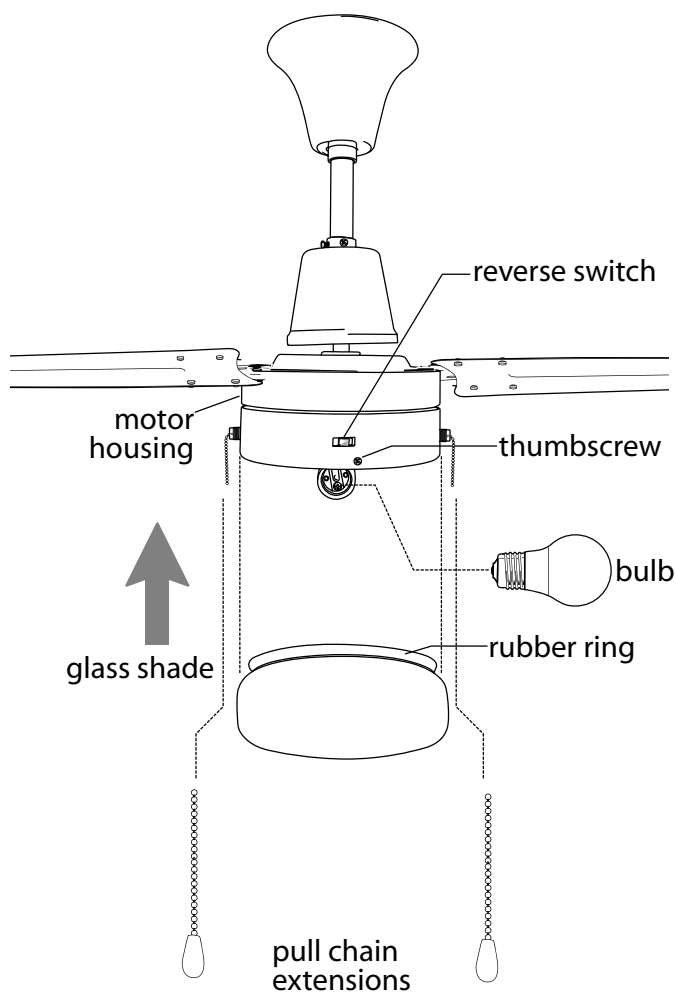


diagram 1

10. Testing Your Fan.

It is recommended that you test fan before finalizing installation. Restore power from circuit box and light switch (if applicable). Test fan speeds with the pull chain labeled FAN. Start at the OFF position (no blade movement). First pull will set the fan to HI. Second pull will set the fan to MEDIUM. Third pull will set the fan to LOW. Fourth pull will again set the fan to the OFF setting. Test light with the pull chain labeled LIGHT. (**diagram 1**) If fan and/or light do (does) not function, please refer to "Troubleshooting" section to solve any issues before contacting Customer Service.

Turn fan completely off *before* moving the reverse switch. Set reverse switch to recirculate air depending on the season:

- LEFT position in summer (**diagram 2**)
- RIGHT position in winter (**diagram 3**)

A ceiling fan will allow you to raise your thermostat setting in summer and lower your thermostat setting in winter without feeling a difference in your comfort.

Important: Reverse switch must be set either *completely to the LEFT* or *completely to the RIGHT* for fan to function. If the reverse switch is set in the *middle* position (**diagram 4**), fan will not operate.

Attach pull chain extensions supplied or custom pull chain extensions (sold separately) to the end of the pull chains.

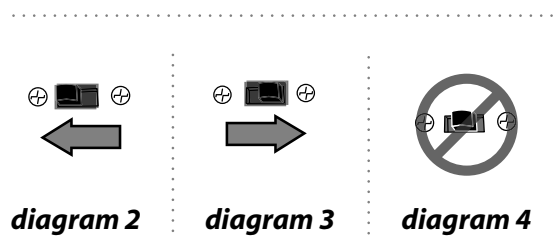


diagram 2

diagram 3

diagram 4

Troubleshooting.

WARNING: *Failure to disconnect power supply prior to troubleshooting any wiring issues may result in serious injury.*

Problem: Fan fails to operate.

Solutions:

1. Check wall switch to fan.
2. Verify that reverse switch is set completely in either direction.
3. Check that fan is wired properly.

Problem: Light kit not lighting.

Solutions:

1. Check wall switch to fan.
2. Check that bulb is installed correctly.
3. Check that wires in canopy are wired properly.

Problem: Fan operates but light fails.

Solutions:

1. Check that bulb is installed correctly.
2. Check to be sure wires in canopy are wired properly.
3. Replace defective bulb with same type of bulb.

Parts Replacement.

For parts and information, please refer to "Parts Inventory" on page 2.

Litex Customer Support:

1-800-527-1292

Warranty.

LITEX 15-YEAR LIMITED WARRANTY:

LITEX INDUSTRIES, LTD. warrants this fan to the original household purchaser for indoor use under the following provisions:

1-YEAR WARRANTY: LITEX INDUSTRIES, LTD. will replace or repair any fan which has faulty performance due to a defect in material or workmanship. Contact Litex Customer Service at **1-800-527-1292** to arrange for return of fan. Return fan, shipping prepaid, to Litex Industries, Ltd. We will repair or ship you a replacement fan, and we will pay the return shipping cost.

5-YEAR WARRANTY: LITEX INDUSTRIES, LTD. will repair or replace, at no charge to the original purchaser, any fan motor that fails to operate satisfactorily when failure results from normal use.

RETURN FAN MOTOR ONLY, shipping prepaid, to Litex Industries. We will repair or ship purchaser a replacement motor and Litex will pay the return shipping cost.

6 to 15-YEAR WARRANTY: LITEX INDUSTRIES, LTD. will repair the fan, at no charge to the original purchaser for labor only, if the fan motor fails to operate satisfactorily when failure results from normal use. Parts used in the repair will be billed to the purchaser at prevailing prices at time of repair.

The purchaser shall be responsible for all costs incurred in the removal, reinstallation and shipping of the product for repairs.

This warranty does not apply when damage from mechanical, physical, electrical or water abuse results in causing the malfunction. Deterioration of finishes or other parts due to time or exposure to salt air is specifically exempted under this warranty.

Neither Litex Industries nor the manufacturer will assume any liability resulting from improper installation or use of this product. In no case shall the company be liable for any consequential damages for breach of this, or any other warranty expressed or implied whatsoever. This limitation as to consequential damages shall not apply in states where prohibited.

