INSTALLATION MANUAL



42" and 60" CONDOR





Illustrations are general and may not match your specific stair design.

R2

CALIFORNIA PROPOSITION 65 RAW WOOD PRODUCT EXPOSURE

WARNING: Drilling, sawing, sanding or machining wood products can expose you to wood dust, a substance known to the State of California to cause cancer. Avoid inhaling wood dust or use a dust mask or other safeguards for personal protection. For more information go to www.P65Warnings.ca.gov/wood

CALIFORNIA PROPOSITION 65



WARNING: This product can expose you to chemicals including formaldehyde, ethylbenzene, titanium dioxide, cumene, carbon black, silica and wood dust, which are known to the State of California to cause cancer, and toluene, which is known to the State of California to cause birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov On behalf of everyone at Mylen Stairs, we would like to thank you for your purchase of one of our products. This product is designed and manufactured in the USA. This stair comes with an Installation Manual. It is important that you read and fully understand this manual prior to installation. Following the steps exactly as specified in the manual will ease installation and reduce the amount of time necessary to complete the process. Keep this manual even after the installation process has been completed. Understand how to use tools that may be required during the installation process. Observe all safety warnings called out in this manual. Make sure those who may install this product for you understand this manual as well as you do.

Mulen

Mylen Stairs 106 GP Clement Drive Collegeville, PA 19426

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NOTICE !!!

Unauthorized modifications may present extreme safety hazards and could also result in injury or product damage. Mylen Stairs strongly warns against, rejects and disclaims any modifications, add-on accessories or product alterations that are not designed, developed, tested and approved by Mylen Stairs' Engineering Department. Any Mylen Stairs product that is altered, modified or changed in any manner not specifically authorized after original manufacture – including the addition of "aftermarket" accessories or component parts not specifically approved by Mylen Stairs – will result in the Mylen Stairs warranty being voided. Any and all liability for personal injury and/or property damage caused by any unauthorized modifications, add-on accessories or products not approved by Mylen Stairs will be considered the responsibility of the individual(s) or company designing and/or making such changes. Mylen Stairs will vigorously pursue full indemnification and costs from any party responsible for such unauthorized post-manufacture modifications and/or accessories should personal injury and/or property damage result.

| This symbol means: ATTENTION! BECOME ALERT! | WARNING WARNING indicates a potentially hazardous situation which, if not avoided, COULD result in death or serious injury. | |
|---|--|--|
| Your safety and the safety of others is involved. Signal word definitions: The signal words below are used to identify levels of hazard seriousness. For your safety and the safety of others, read and follow the information given with these signal words and/or the symbol shown above. | CAUTION CAUTION indicates a potentially hazardous situation which, if not avoided, MAY result in minor or moderate injury. It may also be used to alert against unsafe practices or property damage. | |
| DANGER DANGER indicates an imminently hazardous situation which, if not avoided, WILL result in death or serious injury. | CAUTION CAUTION used without the safety alert symbol indicates a potentially hazardous situation which, if not avoided, MAY result in property damage | |

Preparing For Installation

Read the Installation Manual

- If anyone involved in the installation process cannot read English, it is the owner's responsibility to explain the contents of this manual to them.
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- It is the owner's responsibility to be familiar with the use of any tools that may be necessary to complete the installation of this product. Read the manual for these specific tools.
- Do not install or allow anyone to install this product if there are any questions about the installation process.
- Never attempt to install this product if any of the components are damaged or have any unauthorized modifications.
- All persons should be trained. The owner is responsible for training the users.
- Wear the appropriate personal protective equipment during installation.
- Wear hearing protection.
- Wear safety glasses.
- Wear a dust mask to avoid breathing dust.
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- Keep the Installation Manual legible and intact.
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- Check the area where the product is to be installed.
- Be sure the area is clear of pets and people, especially young children. Stop the installation process if any enter the area.
- Installation should be done in daylight or in good artificial light.
- Only use components approved by the manufacturer.

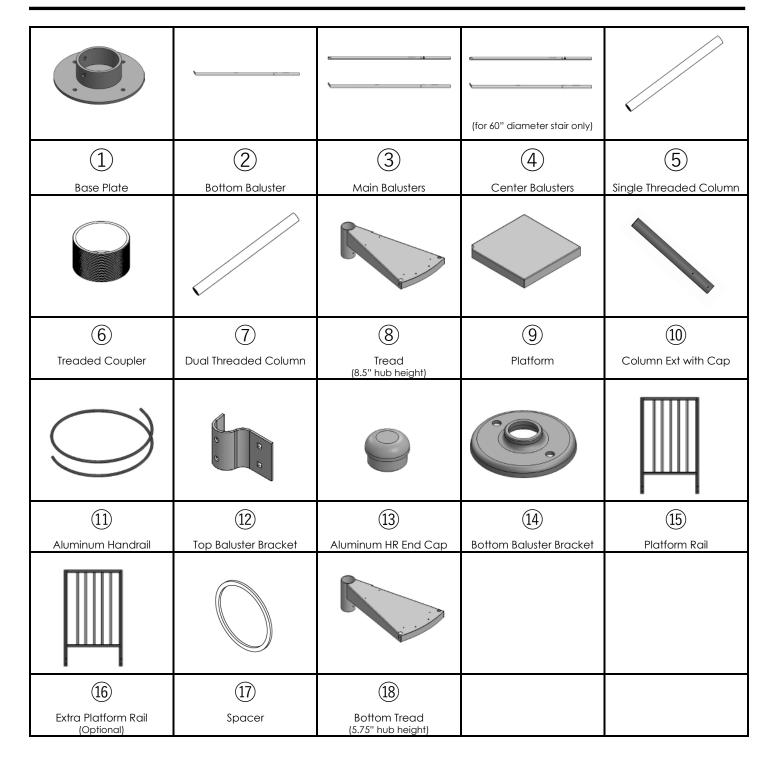
Installation Preparation

- Do not tamper with any component.
- Use extra care when unloading or moving any component. Some components may be heavy and require multiple people to move them safely.
- Keep all fasteners such as nuts and bolts well secured.
- Verify that all components are in good condition and are not damaged in any way.
- Do not start the assembly process until you read the Installation Manual.
- Do not use the stair until the assembly process is complete.

Suspending the Installation Procession

- If it is necessary to suspend the installation process, it is the owner's responsibility to mark off the area to limit access until the installation is complete.
- Do not allow anyone to use the stair until the assembly process is complete.

Parts & Hardware

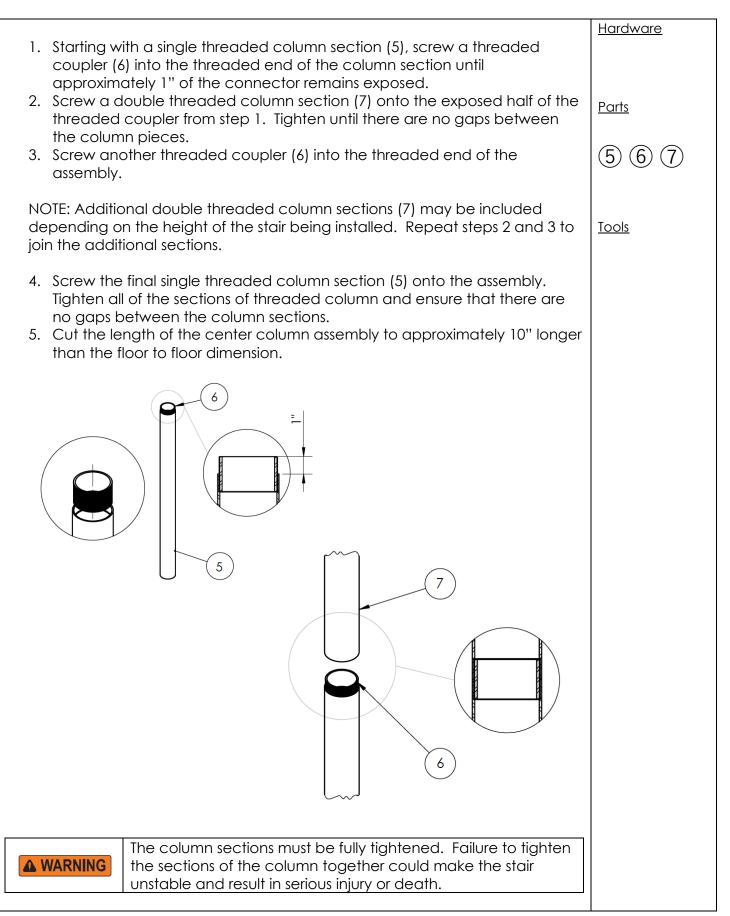


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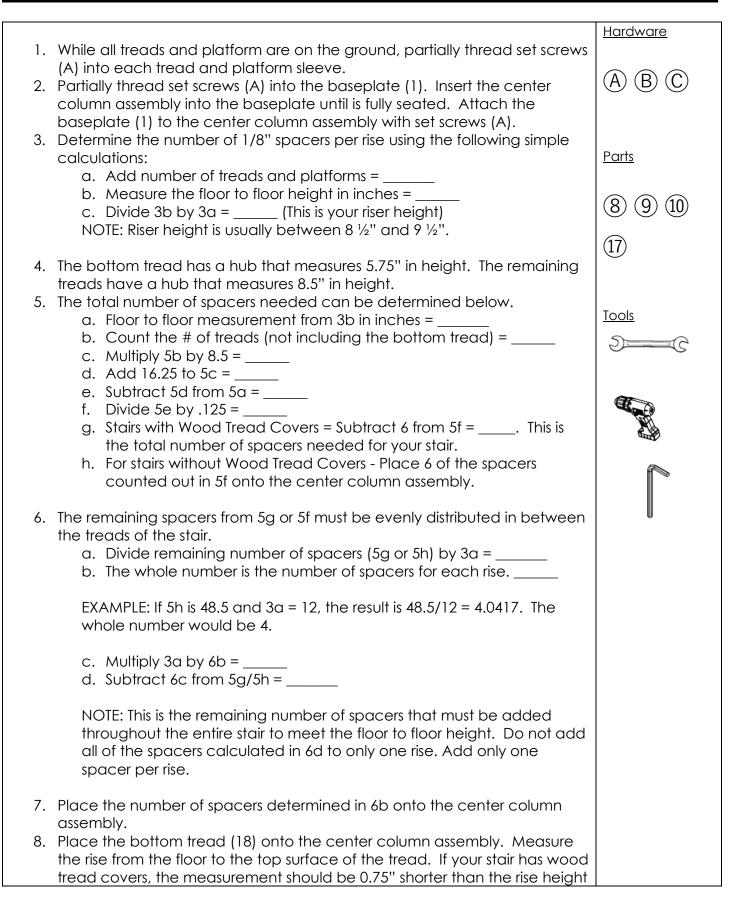
| | Item | Description | | Item | Description |
|------------|------------|--------------------------------------|---|------|-----------------------|
| A | I | 5/16"-18 x 5/16" Socket Set Screw | U | Mann | #12x1-1/2" Wood Screw |
| B | \bigcirc | 3/8" Flat Washer | | | |
| \odot | A MAMM | 3/8"x3" Lag Screw | | | |
| \bigcirc | \bigcirc | 1/4" Flat Washer | | | |
| E | \bigcirc | 1/4" Lock Washer | | | |
| F | | 1/4"-20 Hex Nut | | | |
| G | | 1/4"-20 x 1-1/2" Carriage Bolt | | | |
| (H) | | 1/4"-20 x 3/4" Carriage Bolt | | | |
| | Ome | #10 x 3/4" SQ. Drive D&T | | | |
| R | SIMME | #12-1" Baluster Screw | | | |
| S | | 1/4"-20x1" Tube Connector Screw | | | |
| T | | Tube Connector | | | |

Center Column Assembly





Platform and Base Installation



you calculated in 3b. If you do not have wood tread covers, the measurement should be equal to the rise height calculated in 3b.

- 9. Place the number of spacers determined in 6b onto the center column assembly.
- 10. Place a tread (8) over the center column assembly.
- 11. Measure the rise from the top surface of the bottom tread to the top surface of the next tread. The measurement should be equal to the rise height calculated in 3b.
- 12. Repeat steps 9-11 for the remaining treads and platform.

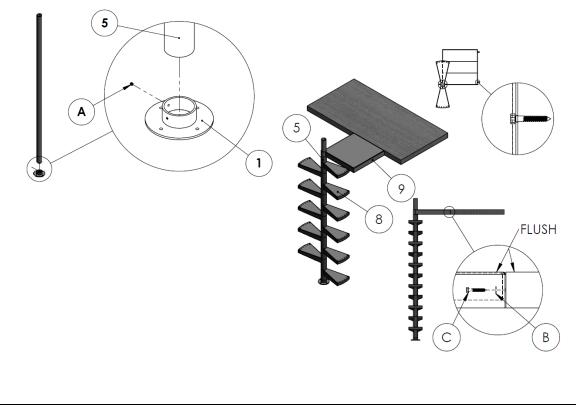
NOTE: Remember to add in the extra spacers calculated in 6e during the assembly process. This will make sure the top of the platform is located correctly at the end of the assembly process. This additional spacer will cause the measurement to be 1/8" larger than the riser height when included. If you have wood tread and platform covers, the top surface of the platform will be $\frac{3}{4}$ " shorter than the loft surface.

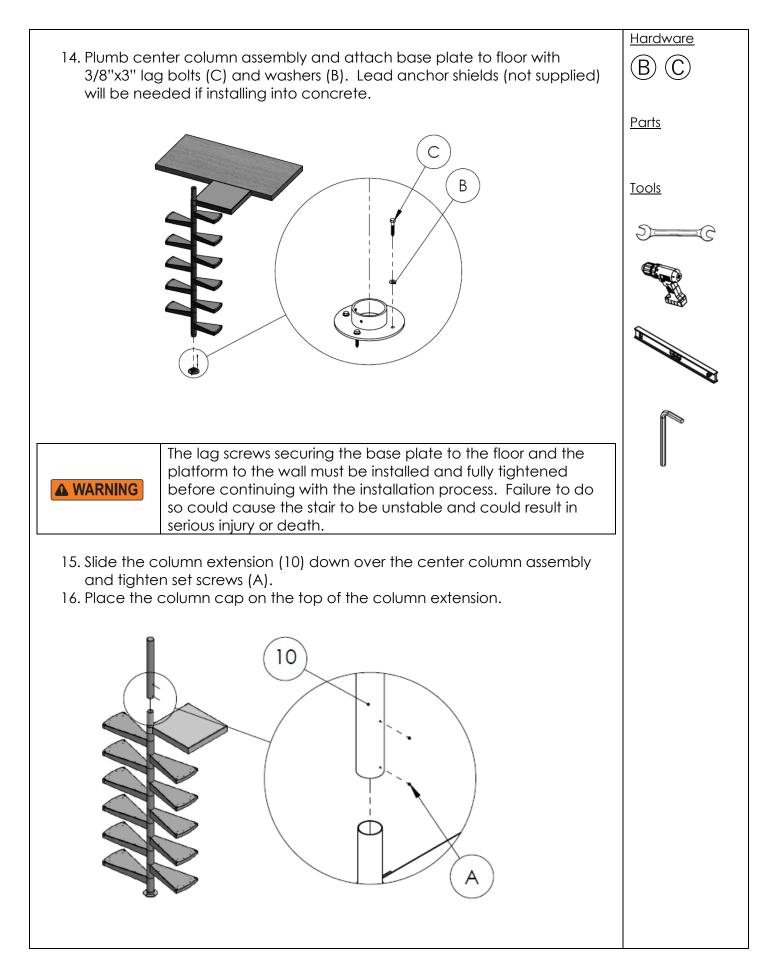
NOTE: Depending on how the platform is being mounted in your application, 3/8" holes may need to be drilled through the platform edge as needed to install the mounting lag screws. If the platform is being mounted in a corner, make sure that both edges of the platform are secured to the wall.



The platform is heavy. Steps 4 through 6 require a minimum of 3 people. One to keep the column steady and 2 people hoist and hold the platform in place. A fourth person may then drill and fasten the platform.

13. Use 3/8"x3" lag screws (C) and washers (B) to attach the platform to the mounting surface.

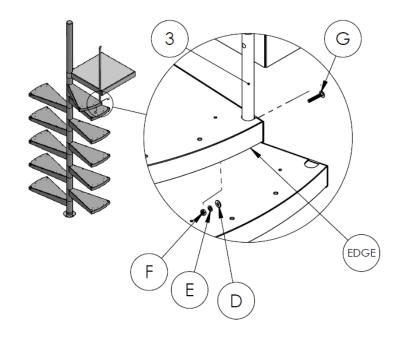




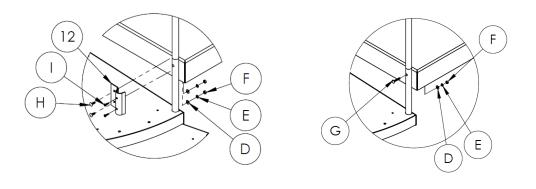
Tread and Baluster Installation

- 1. Start installation with the top tread. Place a main baluster (3) in the hole closest to the platform. Move the baluster up or down until the bottom of the baluster is flush with the bottom edge of the tread.
- 2. Attach this baluster to the tread using the carriage bolt (G), nut (F), washer (D) and lock washer (E).

NOTE: Main Balusters have two holes drilled near the bottom.



- 3. For stairs that are 60" in diameter, plumb the main baluster and attach to the face of the platform using the top baluster bracket, carriage bolts (H) and SQ Drive D&T screws (I), nut (F), washer (D), and lock washer (E). For stairs that are 42" in diameter, plumb the main baluster and attach to the face of the platform using carriage bolt (G), nut (F), washer (D) and lock washer (E). A ¹/₄" diameter hole must be drilled in the platform at the location of the pre-drilled hole in the baluster.
- 4. Check that the tread is level and the baluster is plumb. Tighten the 5/16" set screws in the tread hub to lock the top tread to the center column.





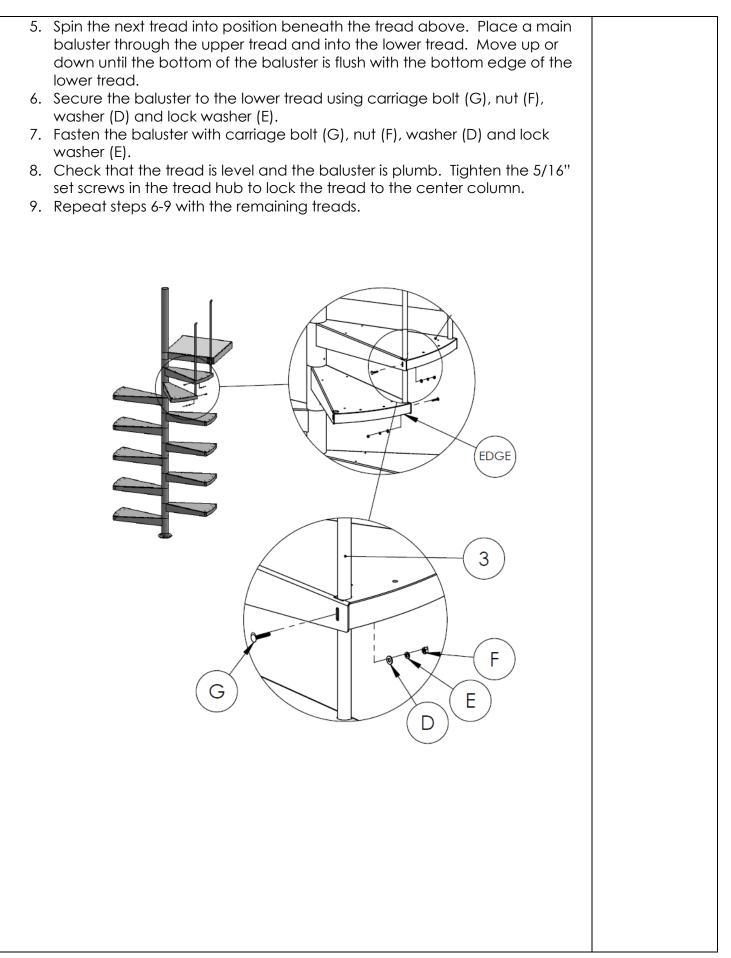
<u>Hardware</u>

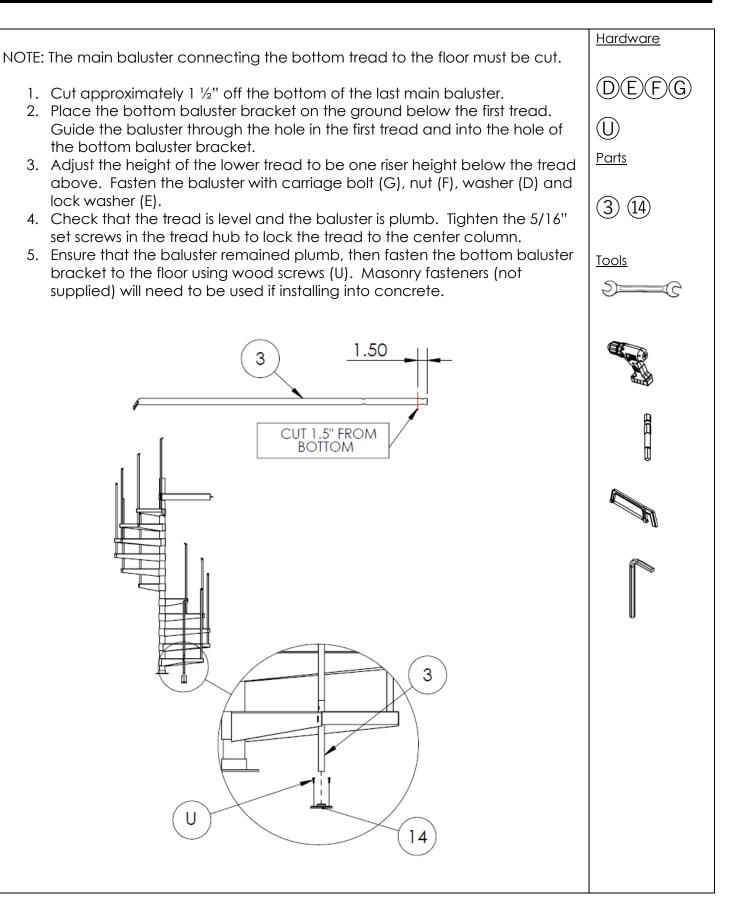
(H)(I)

Parts (3)

<u>Tools</u>

(D)(E)(F)(G)

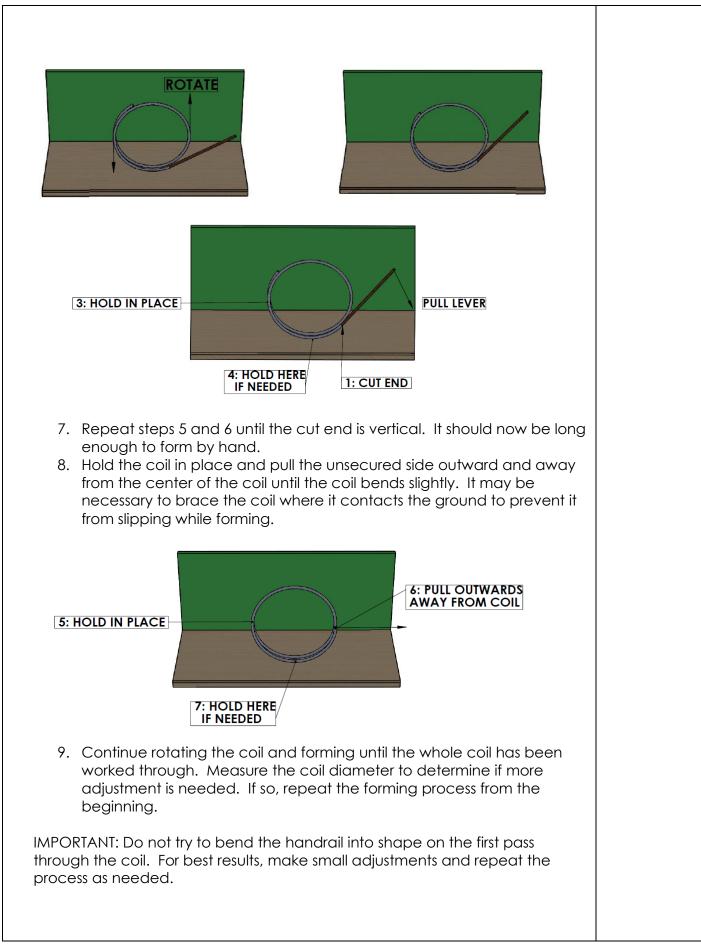


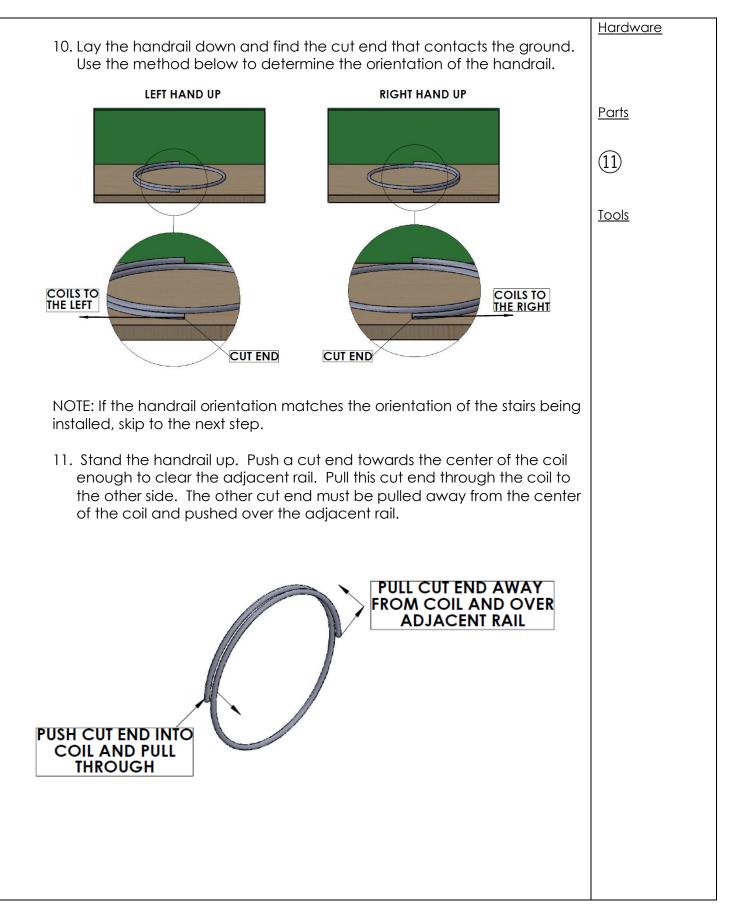


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Hardware 1. The handrail is shipped in a coil that is typically between 36" and 48" in diameter. The first step to fitting the handrail is increasing this diameter to the proper coil diameter listed below. Parts Stair Diameter 3'-6" 5'-0" Coil Diameter 60" 75" (11)NOTE: The coil diameter should be larger than the stair diameter. 2. On a soft surface such as carpet, position the coil as depicted below. The cut end (1) should be approximately 4"-6" off the ground. Tools 3. Insert a lever (2) into the cut end. A wooden handle (such as a broom handle) makes a suitable lever. 4. Hold the coil in place on the side opposite the cut end. Push the lever down until the coil bends slightly. It may be necessary to brace the coil where it contacts the ground to prevent it from slipping during this process. 2:LEVER 3: HOLD IN PLACE PUSH LEVER DOWN 4: HOLD HERE/ 1: CUT END IF NEEDED NOTE: This example depicts a right hand up handrail. The lever would be on the left side of a left hand up handrail. IMPORTANT – The handrail is best formed with a series of many small adjustments. To avoid kinks and/or warped sections, do not sharply bend the handrail. 5. Rotate the handrail counterclockwise (clockwise for left hand up) approximately 20 degrees. 6. Hold the coil in place on the side opposite the cut end. Push the lever down until the coil bends slightly. It may be necessary to brace the coil where it contacts the ground to prevent it from slipping while forming.





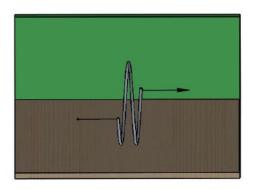
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Pulling the Handrail into a Spiral

 Determine the end to end length needed based on the diameter of the stair being installed.

| Stair Diameter | 3'-6'' | 5'-0'' |
|-------------------|--------|--------|
| End to End Length | 14' | 11' |

2. With the help of another person, pull the handrail apart to the desired end to end length. Stop periodically to inspect the handrail for any kinks that may be forming.

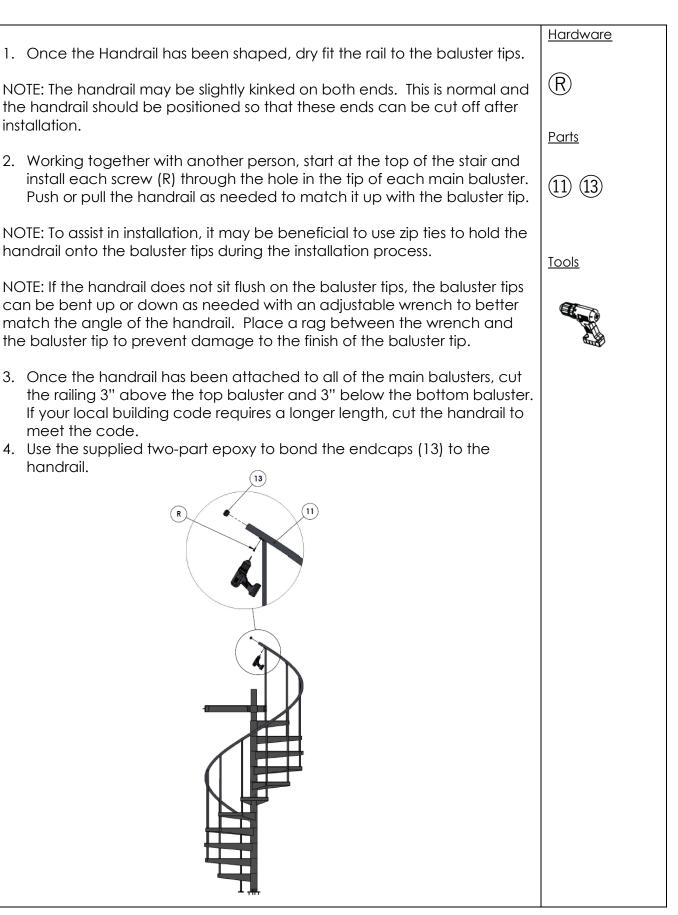


<u>Parts</u>

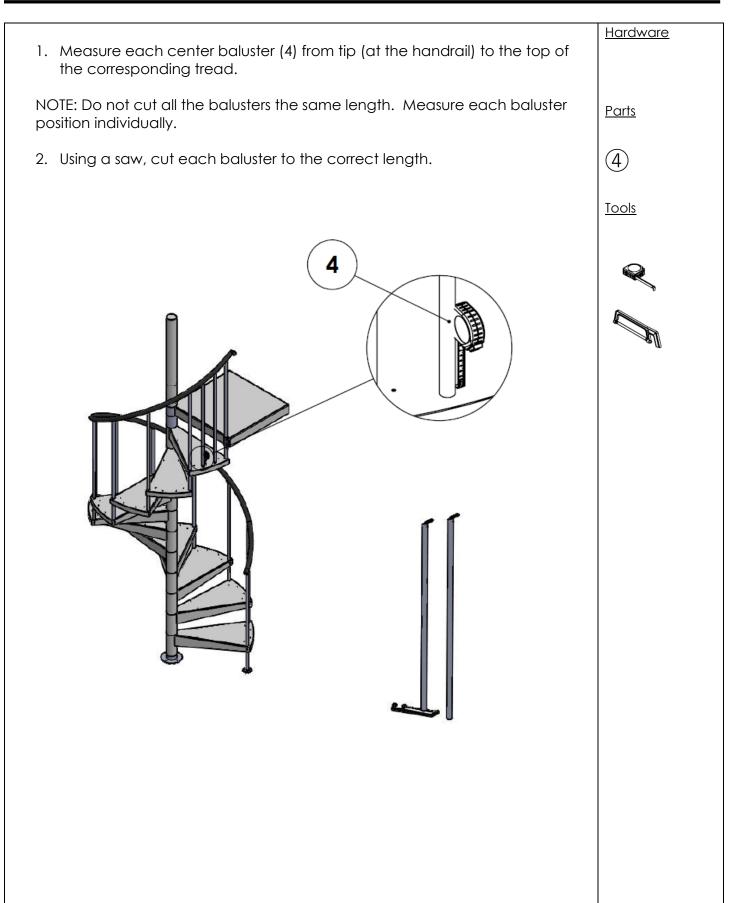
Hardware

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Tools

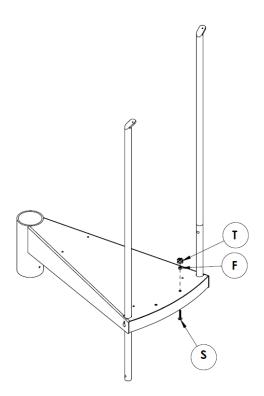


Center Baluster Installation

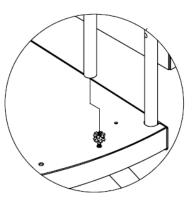


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- 3. Insert bolt (S) through the tread and into hex nut (F). Do not fully tighten the hex nut.
- 4. Thread a tube connector (T) onto the exposed threads of the bolt until it is seated against the hex nut. Make sure the flanges on the tube connector are facing down towards the tread surface. Unscrew the tube connector one revolution to create a gap between the nut and the tube connector.

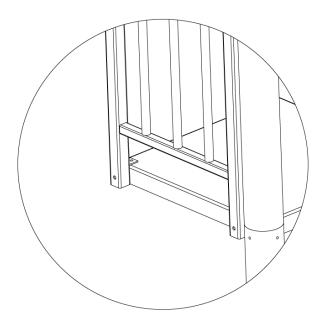


- 5. Ensure that the baluster tip is in line with the handrail, then slide the center baluster onto the tube connector.
- 6. Install screw (R) through the hole in the tip of each center baluster.
- 7. Tighten the screw that was installed in step 3. This will pull the baluster against the tread and complete the connection.



8. Repeat steps 1-7 for each center baluster.

- Place the platform rail onto the platform in the correct location. The platform rail will be approximately ¼" away from the column and ¼" away from the end of the platform.
 Using the holes on the bottom of the platform rail as a template, mark the location of the holes on the top and side surface of the platform.
- 3. Drill a $\frac{1}{4}$ " diameter hole in each location.
- 4. Using bolt (G), nut (F), washer (D) and split washer (E), secure the platform rail to the side of the platform.
- 5. Using bolt (H), nut (F), washer (D) and split washer (E), secure the platform rail to the top of the platform.





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6. If your stair has an extra platform rail, follow steps 1-5 to install the extra platform.

NOTE: The platform rail will be approximately 2" shorter than the extra platform rail. Be sure to install the platform rail first and then the extra platform rail.

WARNING

The platform rail(s) must be installed on the platform of the stair. Failure to install the platform rail(s) could result in serious injury or death.

INSTALLATION MANUAL



WOOD PLATFORM COVERS AND WOOD TREAD COVERS (IF APPLICABLE)





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Site Preparation

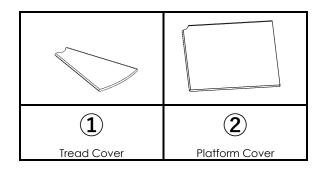
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- Do not use the stair until the assembly process is complete.

Suspending the Installation Procession

- If it is necessary to suspend the installation process, it is the owner's responsibility to mark off the area to limit access until the installation is complete.
- Do not allow anyone to use the stair until the assembly process is complete.



| ltem | | Description | |
|------|----------|-----------------------|--|
| A | O DIMMIN | #10-12-3/4 Wood Screw | |



READ BEFORE STARTING INSTALLATION

WOOD HANDLING

UNFINISHED TREADS AND HANDRAILS ON THE JOB SITE WILL ABSORB MOISTURE FROM THE AIR. THESE MUST BE SEALED WITHIN 1 WEEK TO AVOID ADVERSE AFFECTS ON THE WOOD.

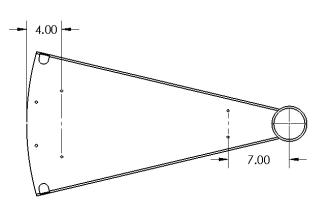
NEARBY PLASTERING, TILE WORK, CEMENT OR BRICKWORK INTRODUCE ENOUGH WATER IN THE IMMEDIATE ENVIRONMENT FOR THE WOOD TO BE AFFECTED.

IF NEEDED, STORE THE WOOD PROVIDED IN A COOL, DRY AND STRUCTURALLY STABLE LOCATION.

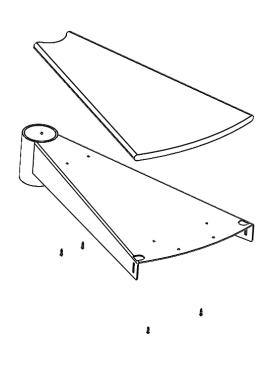
WOOD FINISHING

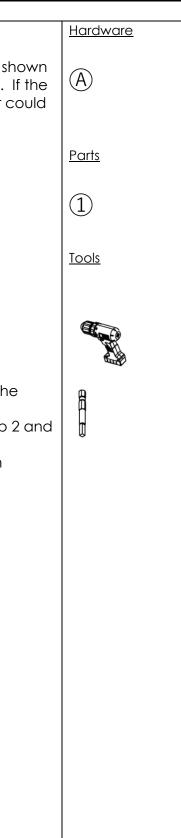
- A. SAND ALL WOOD SURFACES BEFORE APPLYING ANY STAIN OR POLYURETHANE. NEARLY ALL PROBLEMS WITH FINISHING OCCUR DUE TO IMPROPER SANDING PRIOR TO STAIN OR POLYURETHANE APPLICATION. TREADS MAY RUB TOGETHER, OR AGAINST OTHER SURFACES DURING HANDLING AND TRANSPORTATION. THIS MAY CREATE "SHINY SPOTS" WHICH PREVENT AN EVEN FINISH. TAKE PRECAUTIONS WHEN TRANSPORTING TREADS.
- B. SAND ALL WOOD SURFACES WITH 100 TO 220 GRIT RATING.
- C. APPLY A STAIN IF ANY COLOR OTHER THAN THE NATURAL FINISH IS DESIRED.
- D. THREE COATS OF SEALER MUST BE APPLIED TO ALL WOOD SURFACES. INADEQUATE FINISHING OF ALL SIX SIDES OF A TREAD (WHICH INCLUDES THE BOTTOM) WILL ALLOW MOISTURE TO BE ABSORBED.
- E. CHECK WITH YOUR PAINT SPECIALTY DEALER FOR FURTHER INSTRUCTIONS IF NEEDED.

- 17. The treads are not pre-drilled to accept the tread covers (1).
- 18. Drill four ¼" holes in the steel tread top in the approximate location shown below. Do not drill the holes too close to the edge of the tread top. If the holes are too close to the edge of the tread, the wood tread cover could split when installing the screws.



- 19. Locate the wood tread cover on top of the tread and center it so the reveal is the same on the front and back of the tread.
- 20. Install the pan head wood screw (A) through the holes drilled in step 2 and into the wood tread cover.
- 21. Repeat this step for each tread until all the tread covers have been installed.





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Wood Platform Cover Installation

- 1. The platform is not pre-drilled to accept the platform cover (2).
- Drill four ¼" holes in the steel platform top in the approximate location shown below. Do not drill the holes too close to the edge of the tread top. If the holes are too close to the edge of the platform, the wood platform cover could split when installing the screws.

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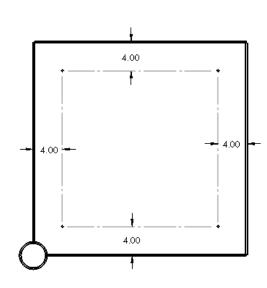
<u>Hardware</u>

(A)

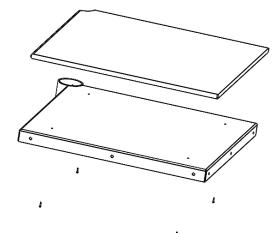
<u>Parts</u>

(2)

Tools



- 3. Locate the wood platform cover on top of the platform.
- 4. Install the pan head wood screws (A) through the holes drilled in step 2 and into the wood platform cover.



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