

MB1 Mailbox with 2" Round In-Ground Mailbox Post (Model 7680)

Assembly Instructions

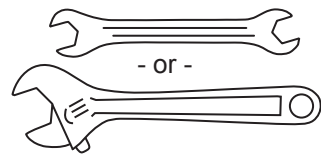
Thank you for purchasing this premium mailbox and post. We know you'll be satisfied with the years of service it will provide. If you have any questions about how to assemble or install this product, or if you need any replacement parts, please call us directly at (800) 464-7491 or contact us at support@architecturalmailboxes.com.

Assembly Instructions

Tools (not included)

Two open end wrenches

Phillips head screwdriver



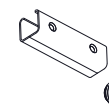
Tools (included)

Hex wrench



Hardware (included)

1 To join the two post pieces:



x 1, metal expansion joiner



x 2, headless set screws

3 To attach the mailbox to the plate:



x 4, small hex bolts



x 8, small washers



x 4, small hex nuts



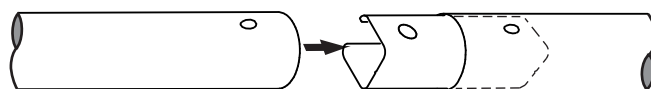
x 2, hole plugs

! DO NOT install into ground until both post pieces are securely connected using the expansion joiner.

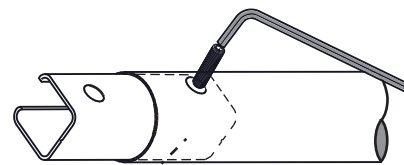
CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41-45 INCHES FROM THE ROAD SURFACE TO INSIDE FLOOR OF THE MAILBOX OR POINT OF MAIL ENTRY (LOCKED DESIGNS) AND ARE SET BACK 6-8 INCHES FROM THE FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

1

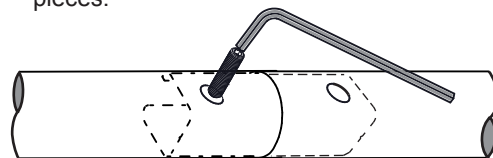
- a. Lay post pieces and the metal expansion joiner on a flat surface. Then, insert the joiner into one post piece making sure to align the screw holes.



- b. Insert the headless set screw into the hole and tighten with the hex wrench. Tighten the screw until resistance is felt. Then, tighten at least another rotation to ensure the joiner is locked in place as shown in the diagram below.

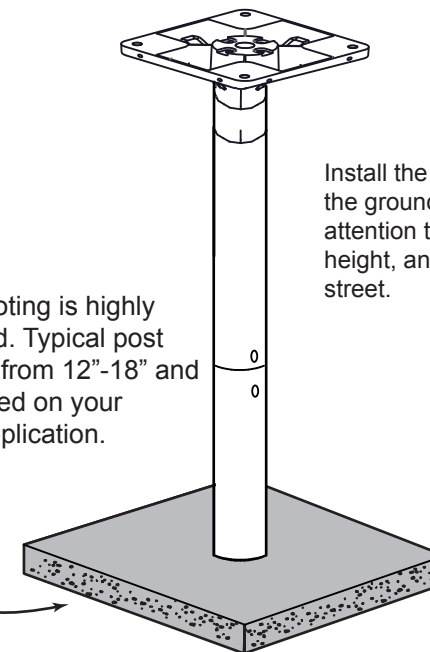


- c. Repeat step 1b to properly assemble the second post piece, making sure to minimize the gap between the post pieces.



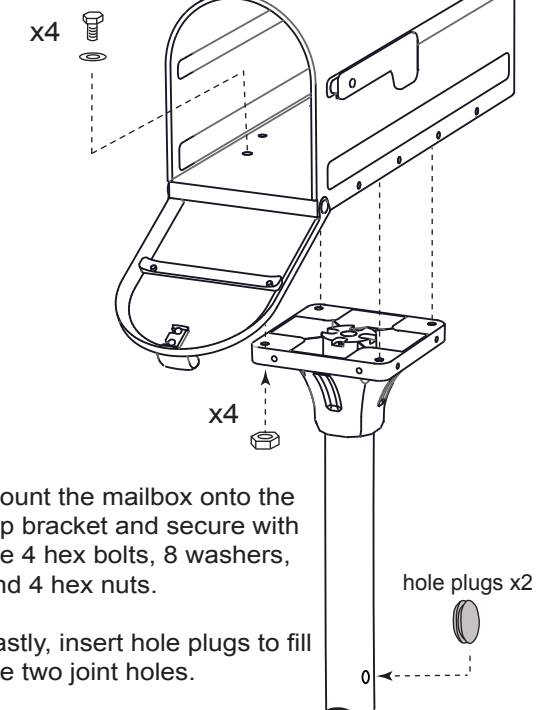
2

A concrete footing is highly recommended. Typical post depths range from 12"-18" and may vary based on your installation application.



Install the assembled post into the ground. Pay particular attention to the location, height, and distance from the street.

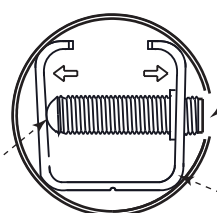
3



Mount the mailbox onto the top bracket and secure with the 4 hex bolts, 8 washers, and 4 hex nuts.

Lastly, insert hole plugs to fill the two joint holes.

Correct Post Assembly

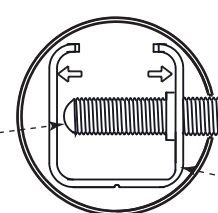


Set screw is making contact with the expansion joiner.

Set screw completely recessed.

Expansion joiner is making contact with the post.

Incorrect Post Assembly

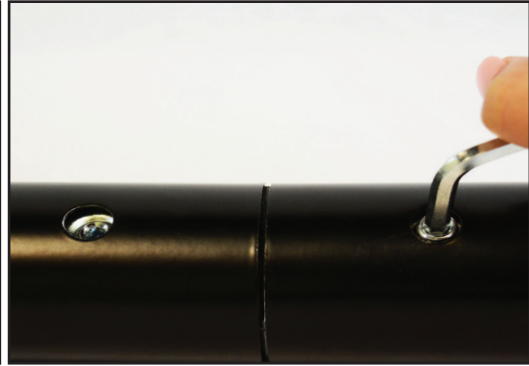


Set screw is not making contact with the expansion joiner.

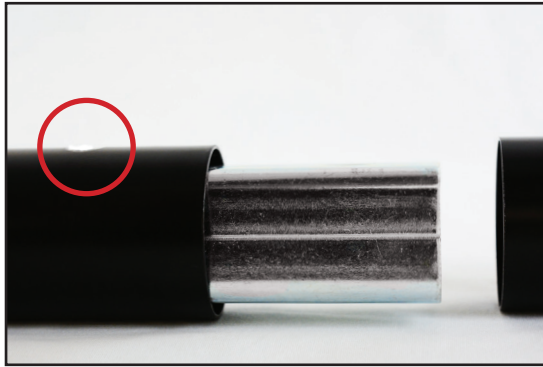
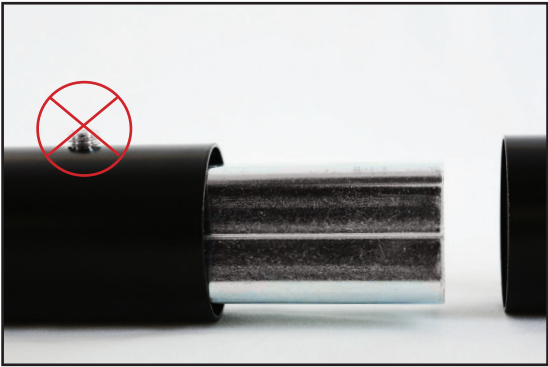
Set screw is exposed.

Expansion joiner is not making contact with the post.

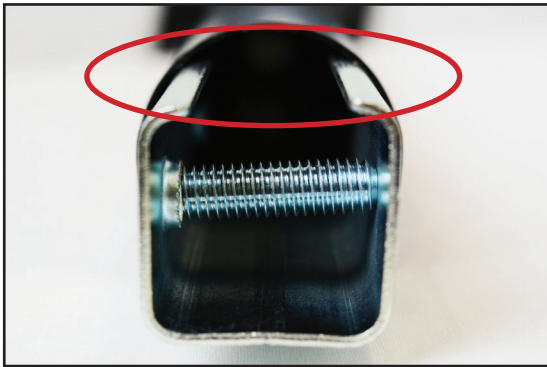
2" Round In-Ground Mailbox Post (Model 7680/7511) Supplemental Instructions



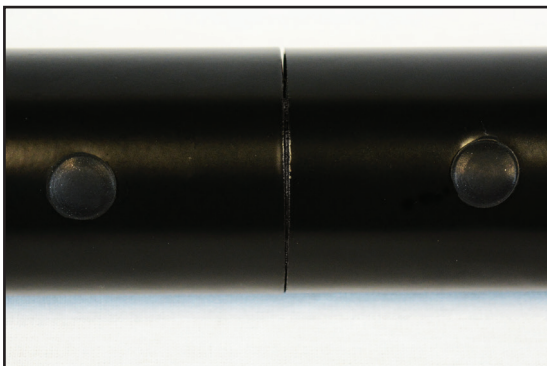
Using the hex wrench, continue to tighten until headless set screw is very tight and resistance is felt. Then, tighten another rotation to ensure the expansion joiner is locked.



The headless set screw will be completely recessed.



Headless set screws must be very tight so that the expansion joiner is touching the post.



Insert plugs to fill the joint holes for a seamless appearance.