

Westbrook Plus / Newport Plus Assembly Instructions

MIS001

General Information:

- Read instructions carefully before beginning assembly.
- Identify each component from material list.
- Do not use excessive force when assembling components.
- To clean this product, for best results use a soap solution and high-pressure water.
- For missing or defective parts, please call our customer service department at 1-866-363-8834 or info@gomayne.com

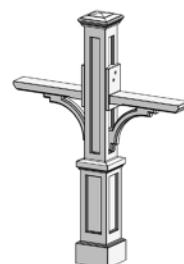
Customer Service Available
Weekdays 8am-5pm (EST)



Westbrook Plus
Includes post, arm, & planter



Newport Plus
Includes post & arm



Newport Plus Double
Includes post & 2x arms



Materials List:

(Westbrook model shown)

Decorative Post (1)

Planter Arm (1)

Steel Washer (3)

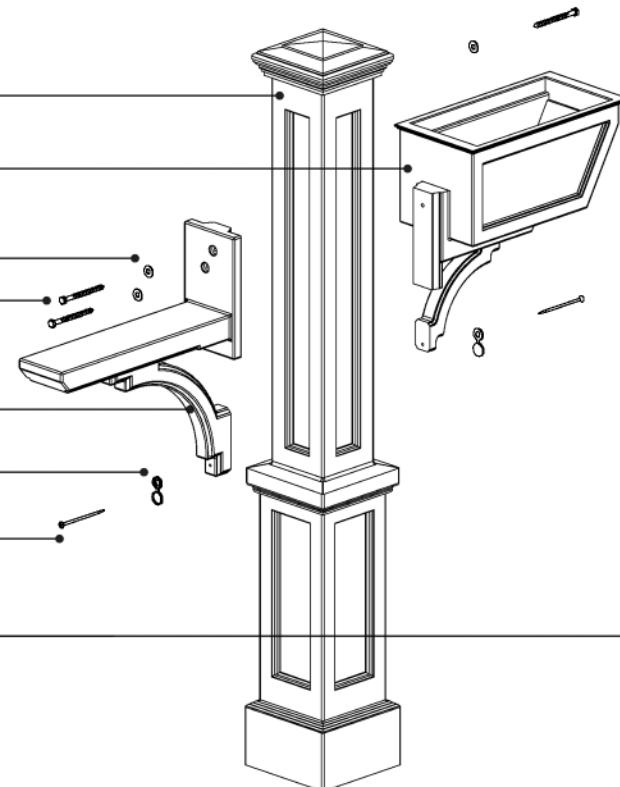
1/4" x 3" galvanized lag bolt (3)

Mailbox Support Arm (1)

Plastic Snap Cap (1)

#10 x 3" steel screw (2)

4x4 wood post not included
(84" length recommended)



TOOLS REQUIRED



Shovel



Cordless Drill



Tape Measure



7/16"



Phillips Bit

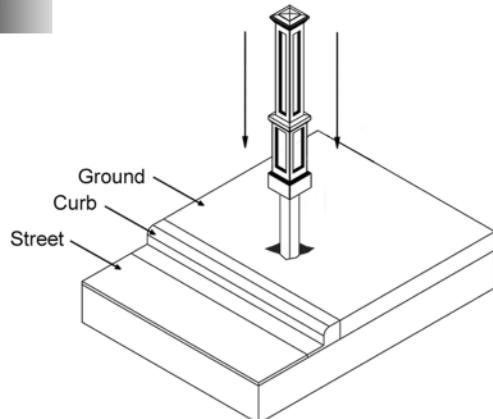


Level

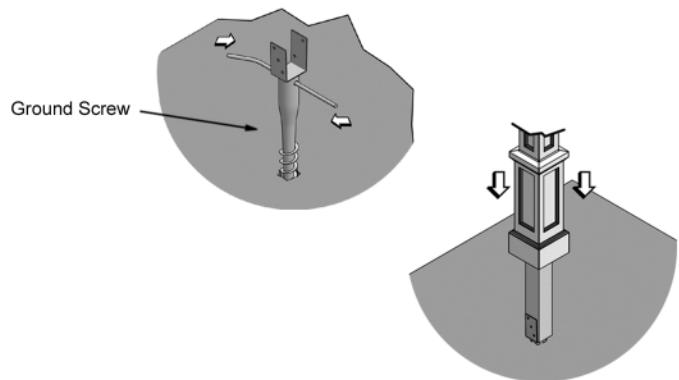
IMPORTANT NOTE

- 4x4 wood post, mailbox, and mailbox mounting hardware NOT included with any Mayne mail posts
- Small mailbox recommended (approx. 2lbs-8lbs), heavier mailboxes can be reinforced by securing 2 screws through the back of the mailbox directly into the post.
- Please refer to local codes for mailbox installation height and setback from the curb.

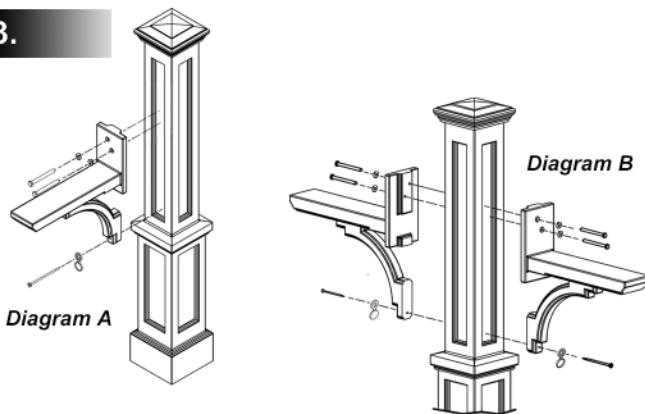
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1.

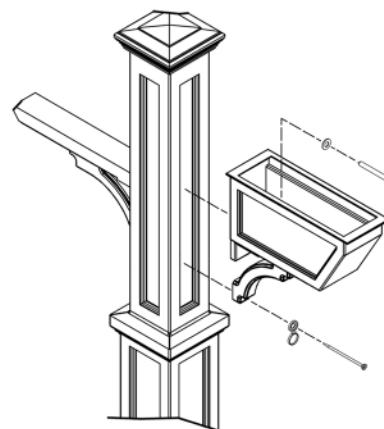
Dig a 36" deep hole in the desired location and insert a 4x4 wood post. Leave 48" exposed above ground. Fill in the hole with pre-mix concrete (not included) and level the wood post. Once the concrete has been given time to cure slide the decorative post over the wood 4x4 ensuring that the base sits flush with the ground.

2.

Optional Ground Screw: Twist the screw into the ground and attach a 4x4 post (approx. 48" length, not included) with the 5x lag bolts provided. Slide the decorative post over the 4x4.

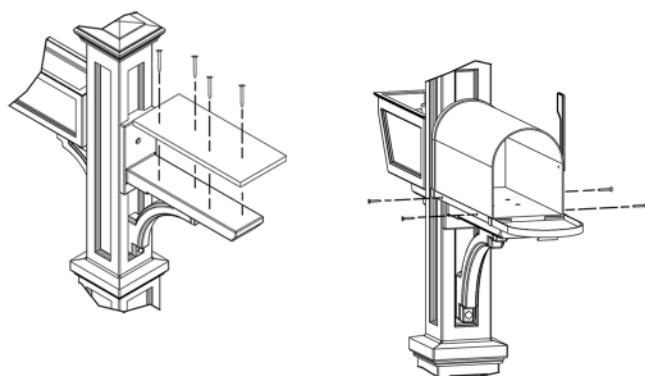
3.

For the Westbrook Plus and Newport Plus models, the arm is installed on the front of the post. Two lag bolts with washers are required in the top holes of the arm. Secure the bottom of the arm with one 3" screw using a plastic snap cap to cover the screw head (See *Diagram A*). For the Newport Plus Double, the arms are installed on either side of the post using two lag bolts with washers in the top holes of each arm and a wood screw with a plastic snap cap in the bottom of each arm (See *Diagram B*).

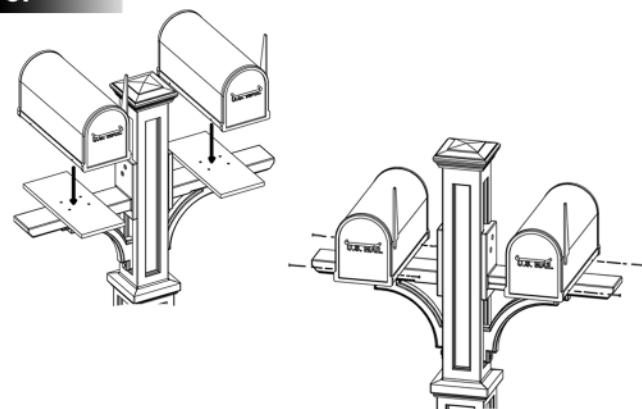
4.

Fasten the planter arm to the post as shown. Use 1x 3" lag bolt with a washer for the top and 1x 3" screw with a plastic snap cap in the bottom of the arm.

NOTE: Planter installation only applies to the Westbrook Plus model.

5.

For the Newport Plus and Westbrook Plus the mailbox arm requires the use of a mounting board or bracket to secure the mailbox. Using wood screws attach the board (or bracket) to the mailbox arm. Next, attach the mailbox to the board by securing screws through the holes on each side of the mailbox. (mailbox, mailbox mounting board, and screws not included)

6.

The Newport Plus Double arms also require the use of a mounting board (or bracket) to secure the mailbox. Use wood screws to attach the board to the mailbox arm at a 90 degree angle as shown above. Next, attach the mailboxes to the boards by securing screws through the holes on each side of the mailbox. (mailbox, mailbox mounting board, and screws not included)