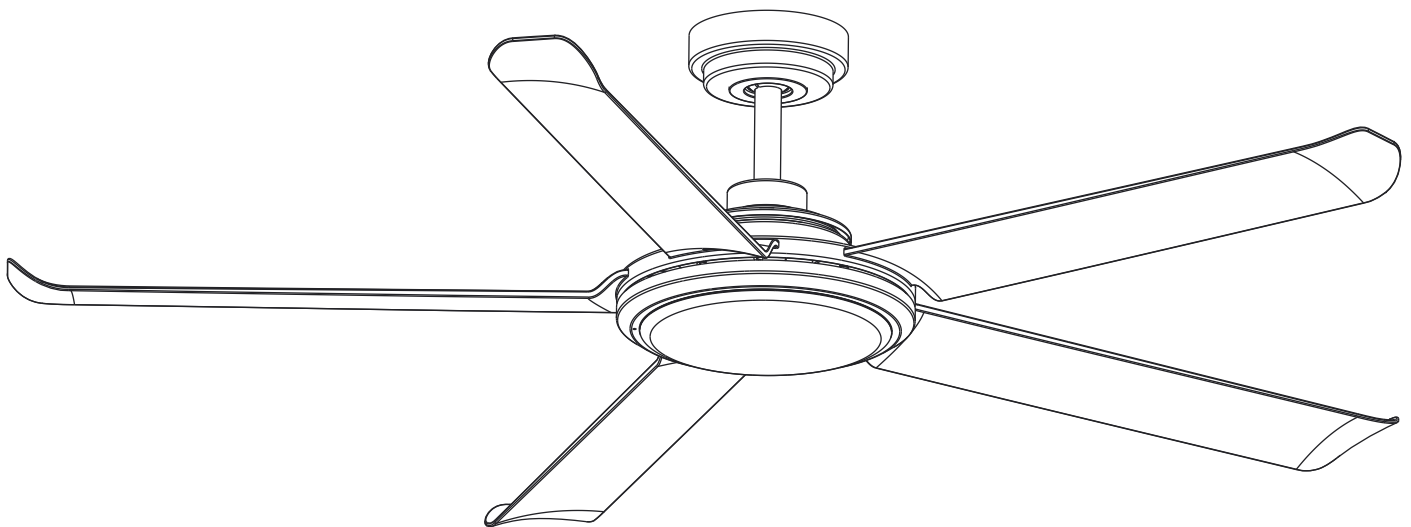


ALTITUDE

USE AND CARE GUIDE

ARLETTE 60 INCH CEILING FAN



Questions, problems, missing parts?

Before returning to the store, call, text, or email Customer Service
9 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 5 p.m., EST, Saturday.

1-833-888-FANS (3267)

support@altitudefans.com

www.altitudefans.com

THANK YOU

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Safety Information

READ AND SAVE THESE INSTRUCTIONS

1. To reduce the risk of electric shock, ensure electricity has been turned off at the circuit breaker or fuse box before you begin.
2. All wiring must be in accordance with the National Electrical Code “ANSI/NFPA 70” and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.
3. The outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 lbs (15.9 kg). Use only UL Listed outlet boxes marked “Acceptable for Fan Support of 35 lbs. (15.9 kg) or less.”
4. Do not place objects in the path of the blades.
5. Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.
6. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box and ungrounded conductor on the other side of the outlet box.
7. All setscrews must be checked and retightened where necessary before installation.
8. Suitable for use in wet locations when installed in a GFCI protected branch circuit.
9. Use only with light kits marked “Suitable for use in wet locations”.



WARNING: To reduce the risk of electrical shock or fire, do not use this fan with any solid-state fan speed control device. It will permanently damage the electronic circuitry.



WARNING: To reduce the risk of personal injury, do not bend the blade brackets when installing the brackets, balancing the blades, or cleaning the fan. Do not insert foreign objects in between rotating fan blades.



WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked “acceptable for fan support of 35 lbs. (15.9kg) or less” and use screws provided with the outlet box.



WARNING: To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring.



CAUTION: To reduce the risk of personal injury, use only the screws provided with the outlet box.



CAUTION: To avoid personal injury or damage to the fan and other items, use caution when working around or cleaning the fan.



CAUTION: The fan must be mounted with a minimum of 7 ft (2.1 m) clearance from the trailing edge of the blades to the floor.



CAUTION: Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.



WARNING: To reduce the risk of electrical shock, this must be installed with an Isolating wall control/switch.

Warranty

We warrant the fan motor to be free from defects in workmanship and material present at time of shipment from the factory for a period of lifetime after the date of purchase by the original purchaser. We also warrant the light kit, to be free from defects in workmanship and material present at time of shipment from the factory for a period of five years after the date of purchase by the original purchaser, excluding any glass or acrylic components and wooden blades, to be free from defects in workmanship and material at the time of shipment from the factory for a period of two years after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt as proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part such as by accident, misuse, improper installation or by affixing any accessories, is not covered by this warranty. Because of varying climatic conditions this warranty does not cover any changes in brass finish, including rusting, pitting, corroding, tarnishing or peeling. Brass finishes of this type give their longest useful life when protected from varying weather conditions. A certain amount of “wobble” is normal and should not be considered a defect. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other express warranty. We hereby disclaim any and all warranties, including but not limited to those of merchantability and fitness for a particular purpose to the extent permitted by law. The duration of any implied warranty which cannot be disclaimed is limited to the time period as specified in the express warranty. Some states do not allow limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequential, or special damages arising out of or in connection with product use or performance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of product as part of a claim on the warranty must be paid by the customer.

Contact the Customer Service Team at 1-833-888-FANS (3267) or visit WWW.ALTITUDEFANS.COM

Pre-Installation

SPECIFICATIONS

Fan size	Speed	Volts	Amps	Watts	RPM	CFM	N.W.	G.W.	C.F.
60 in.	LOW	120	0.04	2.20	55	2505	7.26 kgs (16.01 lbs)	10.42 kgs (22.97 lbs)	2.55 cu ft.
	MED		0.14	9.20	100	4850			
	HIGH		0.29	23.00	130	6382			



NOTE: These are approximate measures. They do not include amps and wattage used by the light kit.



TOOLS REQUIRED



Pre-Installation (continued)

HARDWARE INCLUDED



NOTE: Hardware shown to actual size



AA



EE



II



BB



FF



JJ



CC



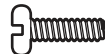
GG



KK



DD

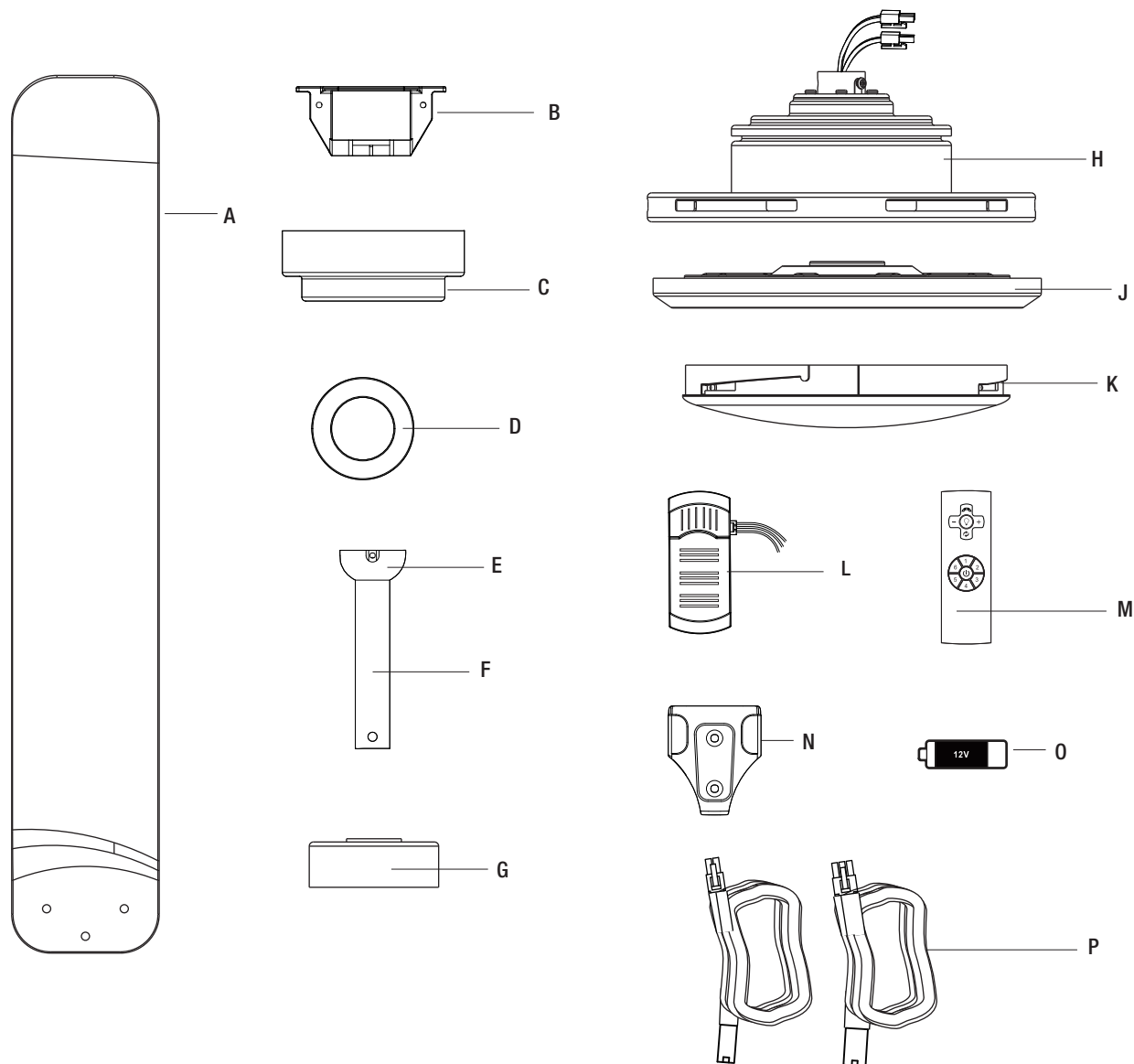


HH

Part	Description
AA	Blade screw
BB	Light kit screw (preassembled)
CC	Wire nuts
DD	Cross pin (not to scale) (preassembled)
EE	Hitch pin (preassembled)
FF	Lock pin (not to scale) (preassembled)
GG	Hanger ball set screw (preassembled)
HH	Fan motor assembly coupling set screw (preassembled)
II	Mounting bracket screw (preassembled)
JJ	Remote control holder mounting screws
KK	Remote battery cover screw

Pre-Installation (continued)

PACKAGE CONTENTS



Part	Description
A	Blade
B	Mounting bracket
C	Canopy
D	Canopy cover
E	Hanger ball (preassembled)
F	Downrod (preassembled)
G	Coupling cover

Part	Description
H	Fan motor assembly
J	Light kit plate
K	Light kit assembly
L	Receiver
M	Remote control
N	Remote control holder
O	12V Battery
P	Extension lead wire

Installation

MOUNTING OPTIONS



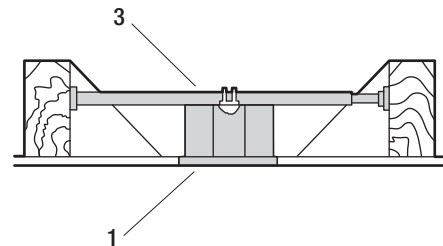
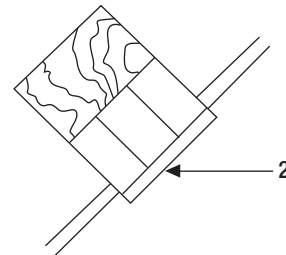
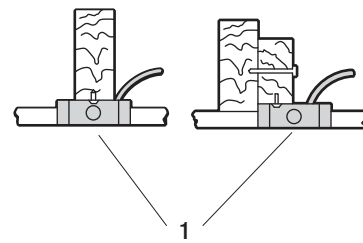
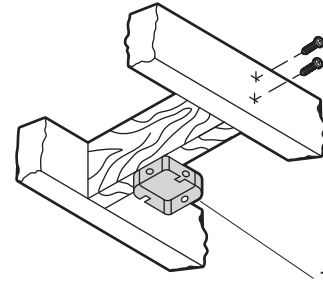
WARNING: To reduce the risk of fire, electric shock, or personal injury, mount the fan to an outlet box marked acceptable for fan support. An outlet box commonly used for the support of lighting fixtures may not be acceptable for fan support and may need to be replaced. If in doubt, consult a qualified electrician.

If your ceiling fan does not have an existing UL-listed mounting box, then install one using the following instructions:

- ☐ Disconnect the power by removing the fuses or turning off the circuit breakers.
- ☐ Secure the outlet box (1) (not included) directly to the building structure. Use appropriate fasteners and materials (not included). The outlet box and its bracing must be able to fully support the weight of the moving fan (at least 35 lbs.). Do not use a plastic outlet box.
- ☐ The illustrations to the right show three different ways to mount the outlet box (not included).
- ☐ To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar (3) (not included), as shown.



NOTE: You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. The maximum angle allowable is 18°. If the canopy touches the downrod, remove the decorative canopy bottom cover and turn the canopy 180° before attaching the canopy to the mounting plate (2).



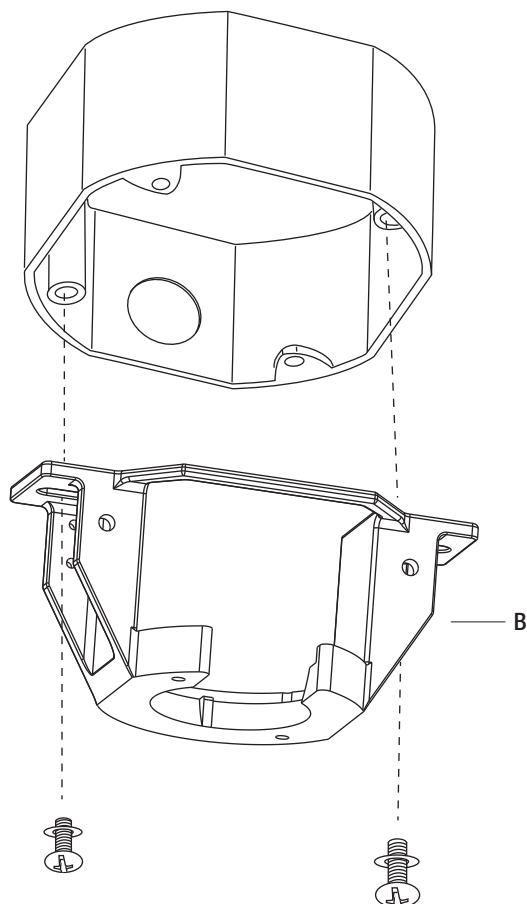
Assembly — Hanging the Fan

1 Attaching the mounting bracket to the electrical box



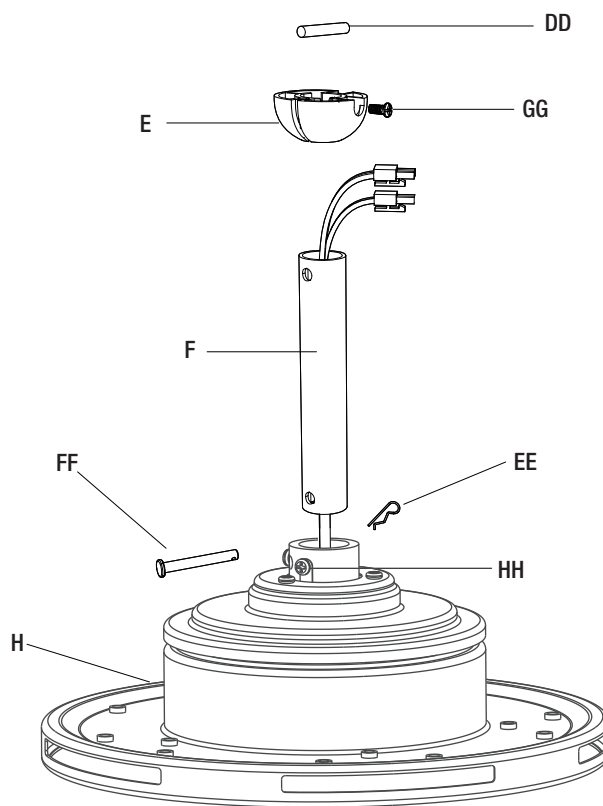
WARNING: To reduce the risk of fire, electric shock, or other personal injury, mount the fan only to an outlet box or supporting system marked acceptable for fan support and use the mounting screws provided with the outlet box.

- Secure the mounting bracket (B) to the ceiling outlet box with the screws and washers provided with your outlet box.



2 Attaching the downrod to the fan motor assembly

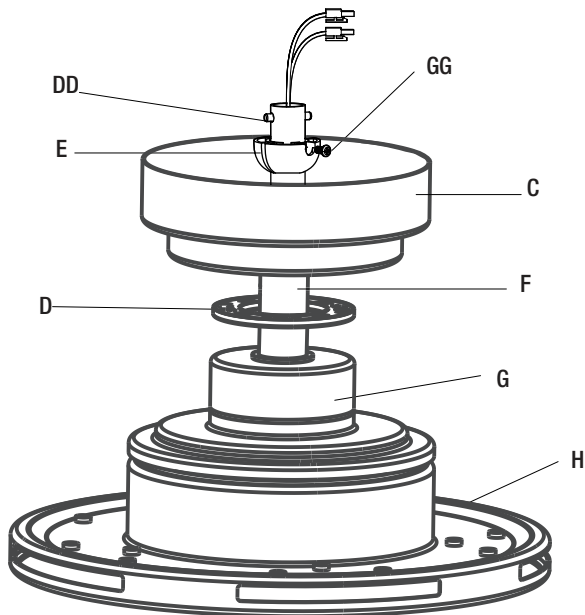
- Loosen the two fan motor assembly coupling set screws (HH) from the fan motor assembly (H) coupling.
- Remove the hitch pin (EE) and lock pin (FF) from the downrod (F). Remove the hanger ball (E) from the downrod (F) by loosening the hanger ball set screw (GG), and removing the cross pin (DD), then sliding the hanger ball (E) off of the downrod (F).
- Carefully feed the fan wires up through the downrod (F). Thread the downrod (F) into the fan motor assembly (H) coupling. Line up the holes and replace the lock pin (FF) and the hitch pin (EE). Tighten the set screws (HH).



Assembly — Hanging the Fan (continued)

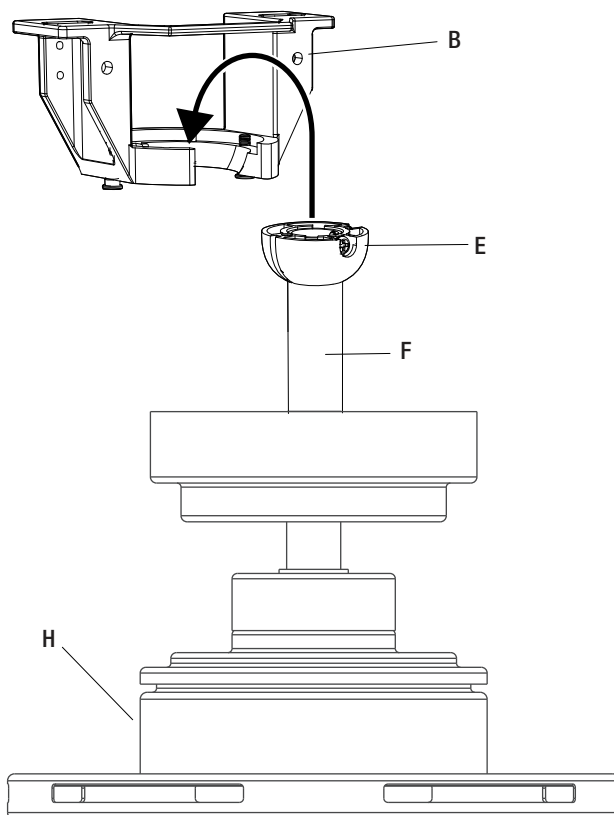
3 Attaching the coupling cover, and canopy to the downrod

- Slip the coupling cover (G), canopy cover (D) and canopy (C) onto the downrod (F). Carefully reinstall the hanger ball (E) onto the downrod (F), and ensure that the cross pin (DD) is in the correct position, the hanger ball set screws (GG) are tight, and the wires are not twisted.



4 Hanging the fan motor assembly from the mounting bracket

- Lift the fan motor assembly (H) into position, and place the hanger ball (E) into the mounting bracket (B). Rotate the fan motor assembly (H) until the check groove drops into the registration slot and seats firmly. The downrod (F) should not rotate if this is done correctly.



Assembly — Hanging the Fan (continued)

5 Making the electrical connections



WARNING: To avoid possible electrical shock, ensure the electricity is turned off at the circuit breaker or main fuse box before wiring.



WARNING: Check to see that all connections are tight, including the ground, and that no bare wire is visible at the wire nuts, except for the ground wire.

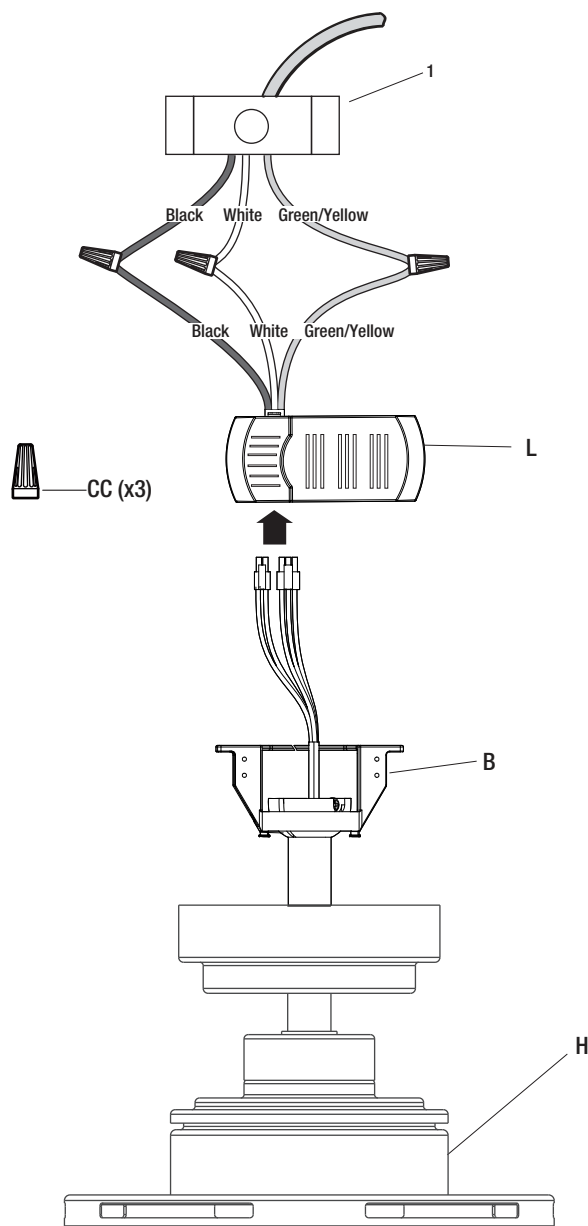
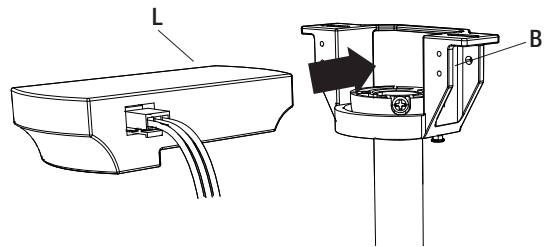
- ☐ Insert the receiver (L) into the mounting bracket (B) with the flat side of the receiver (L) facing the ceiling.

Follow the steps below to connect the fan to your house supply wires. Secure the wire nuts (CC) supplied with your fan by wrapping the connections with electrical tape.

- ☐ Plug one lead wire of light (with 2P connector) and one lead wire of fan (with 3P connector) into the receiver (L).
- ☐ Connect the black (hot) wire from the ceiling to the black wire from the fan motor assembly (H).
- ☐ Connect the white (neutral) wire from the ceiling to the white wire from the fan motor assembly (H).
- ☐ If your outlet box (1) has a ground wire (green/yellow or bare copper), connect it to the fan ground wires; otherwise, connect the hanger ball (E) ground wire to the mounting bracket (B).
- ☐ Secure the wire connection with a plastic wire nut (CC) provided with the electrical hardware.
- ☐ After connecting the wires, spread them apart so that the green/yellow and white wires are on one side of the outlet box (1) and the black wires are on the other side. Carefully tuck the wire connections up into the outlet box (1).



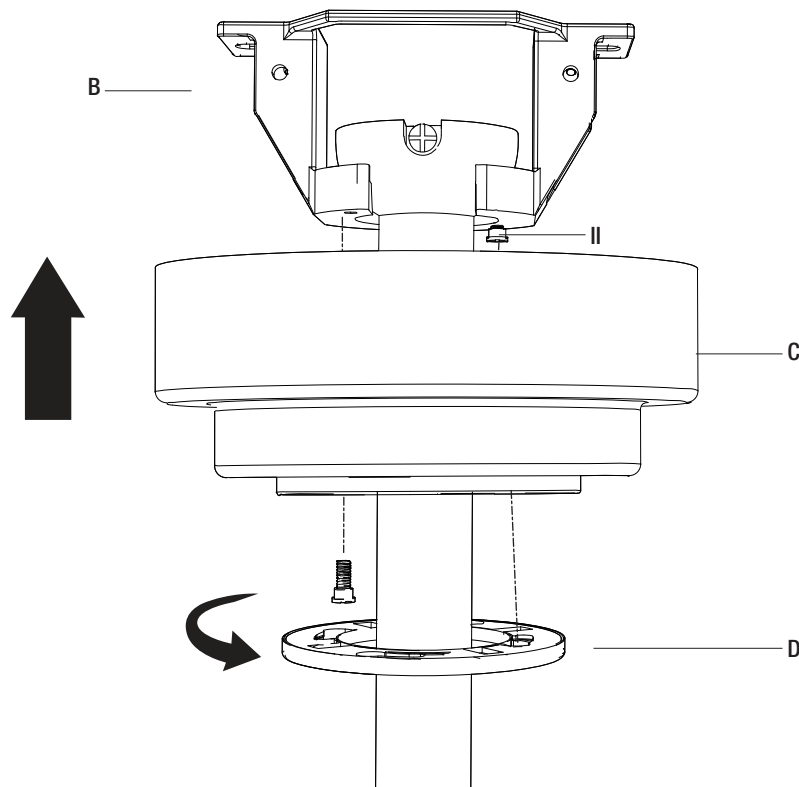
NOTE: Extension lead wire (P) is available when your fan installed with a longer downrod.



Assembly — Hanging the Fan (continued)

6 Securing the fan motor assembly to the mounting bracket

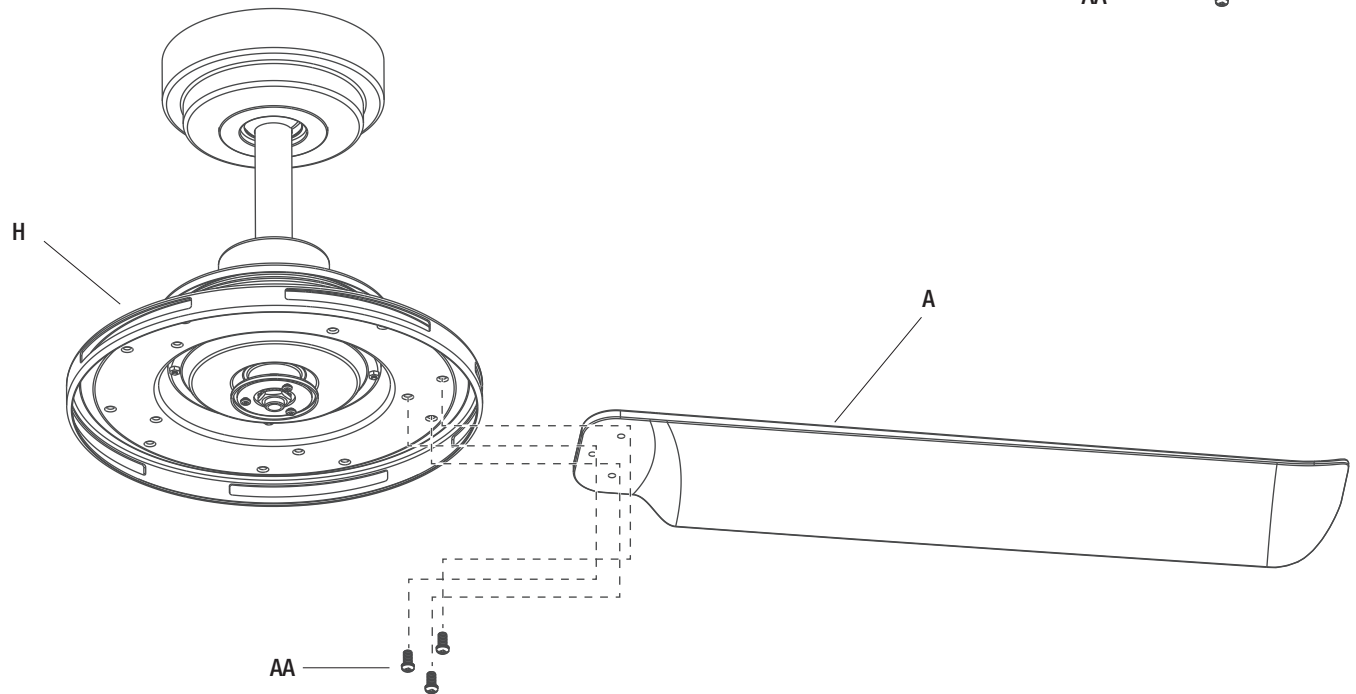
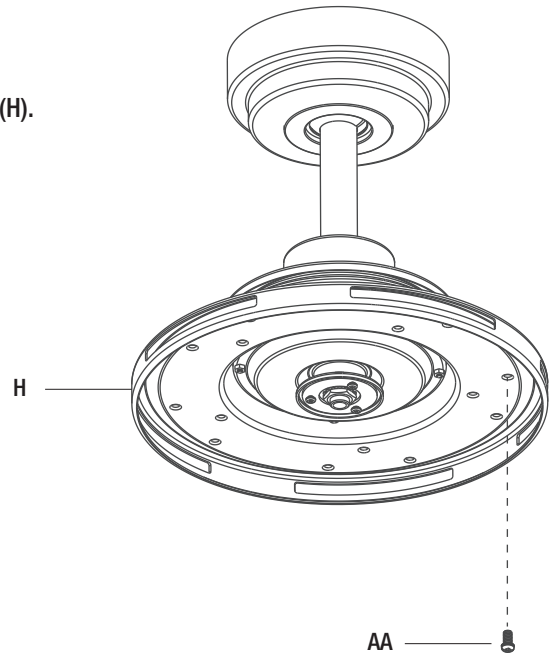
- ☐ Remove two mounting bracket screws (II) from the mounting bracket (B).
- ☐ Attach the canopy (C) to the mounting bracket (B) by using the two mounting bracket screws (II) previously removed.
- ☐ Tighten the mounting bracket screws (II) .
- ☐ Align the oval shape on the canopy (C) with canopy cover (D). Push up the canopy cover (D) until the screw (II) heads engage to the slots on the canopy cover (D), and rotate the canopy cover (D) until it is attached to the bottom of the canopy (C) properly.



Assembly — Attaching the Fan Blade

7 Fastening the blades to the fan motor assembly

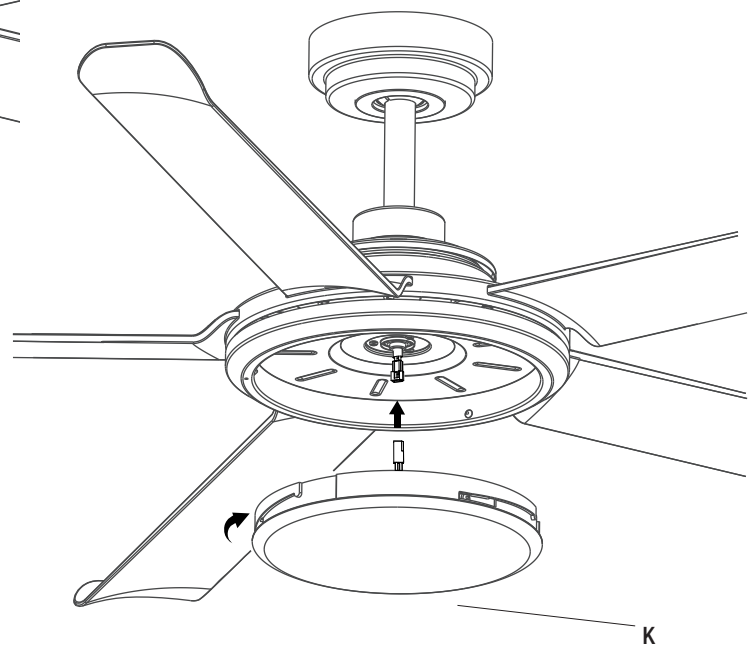
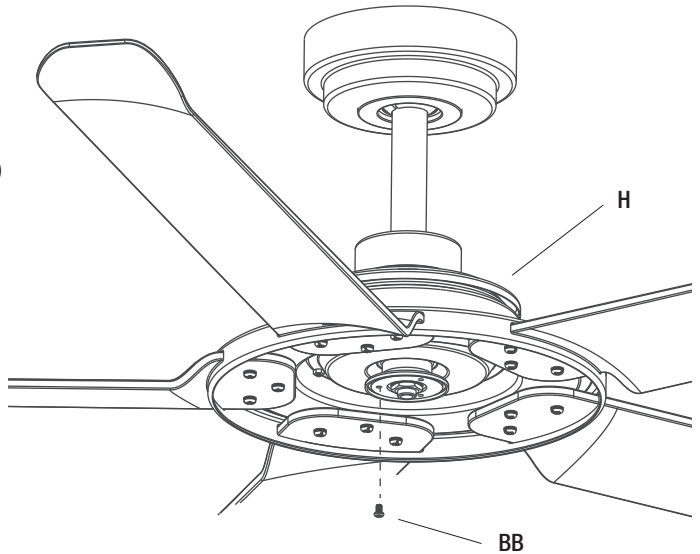
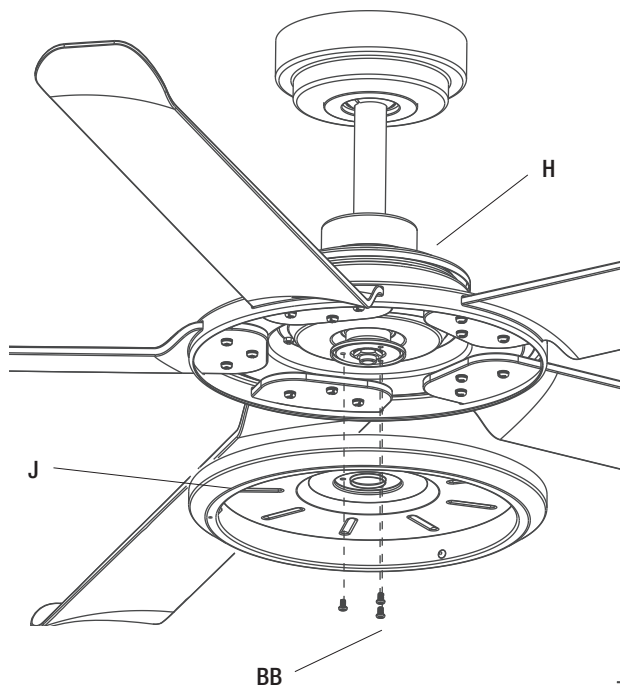
- ☐ Remove the fifteen blade screws (AA) from the fan motor assembly (H).
- ☐ Fasten fan blades (A) to the fan motor assembly (H) one by one. Please secure the blade screws (AA) one by one.



Assembly — Installing the Light Kit

8 Fastening the light kit plate and light kit assembly to the fan motor assembly

- ☐ Remove three preassembled light kit screws (BB) on the fan motor assembly (H).
- ☐ Attach the light kit plate (J) to the fan motor assembly (H). Tighten light kit screws (BB) securely.
- ☐ Connect the light lead wire, attach the light kit assembly (K) onto light kit plate (J) by twisting left tightly.



Operation

REMOTE CONTROL OPERATING INSTRUCTIONS

Install a 12V battery (O) into the remote control (M). Fasten the battery cover screw (KK) after installation. To prevent damage to the remote control, remove the battery if not used for long periods of time.



WARNING: Do not short-circuit, disassemble, heat up, connect improperly, or dispose of used batteries in fire. Do not recharge or mix batteries with used or other battery types. Immediately remove used batteries.

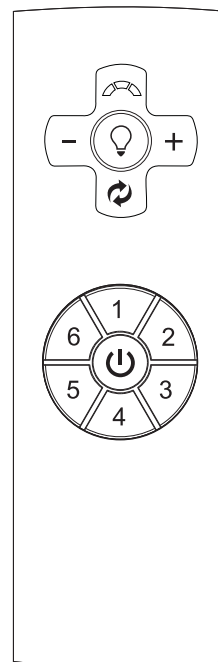


WARNING: Chemical Burn Hazard. Keep batteries away from children. This product contains a lithium button/coin cell battery. If a new or used lithium button/coin cell battery is swallowed or enters the body, it can cause severe internal burns and can lead to death in as little as 2 hours. Always completely secure the battery compartment. If the battery compartment does not close securely, stop using the product, remove the batteries, and keep it away from children. If you think batteries might have been swallowed or placed inside any part of the body, seek immediate medical attention.



WARNING: a) The cells shall be disposed of properly, including keeping them away from children; and b) Even used cells may cause injury.

M —————



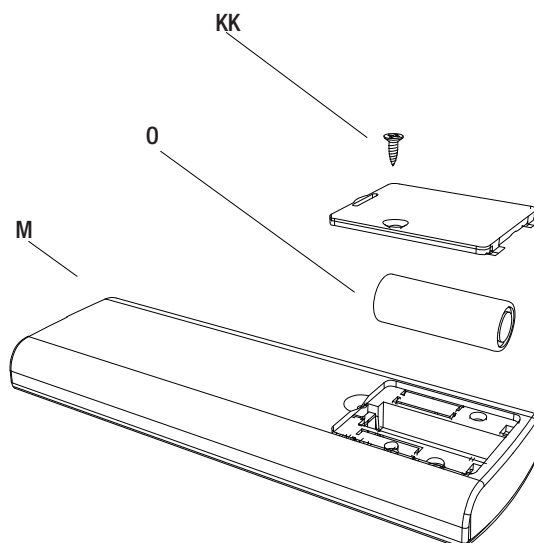
LEARNING PROCESS



NOTE: After the AC power is on, do not press any other button on the remote control before pressing the  (FAN ON/OFF) button. Doing so will cause the procedure to fail.

Should you desire to use another remote control (M) unit with your new fan or install more than one fan in the area, please install one by one using the steps below:

- ☐ Turn the main power source off to begin the learning process.
- ☐ Return the power to the unit.
- ☐ Within 30 seconds of turning the fan's AC power ON, press and hold the  button for 5 seconds to enter the learning function. Once the receiver has detected the set frequency, a beeping sound is emitted when pairing is complete.



Operation (continued)



NOTE: On start up your ceiling fan will oscillate back and forth. This is **NORMAL OPERATION** for DC ceiling fan as it goes through its calibration cycle. The fan is **NOT DEFECTIVE**.

1. Fan  button. - Press and release the  button to turn the fan on or off.

☐ Fan off. The fan memory function will store the current setting for the next time the fan is in use.

2. Speed functions

Number 1/ 2/ 3/ 4/ 5/ 6, speed button

☐ Press and release button one time will change the speed of the fan.

3. Light functions

☐ Press and release  button one time will turn the light on or off.

☐ Press and release  button to select the desired color temperature.

☐ Press **+** to increase the desired light level.

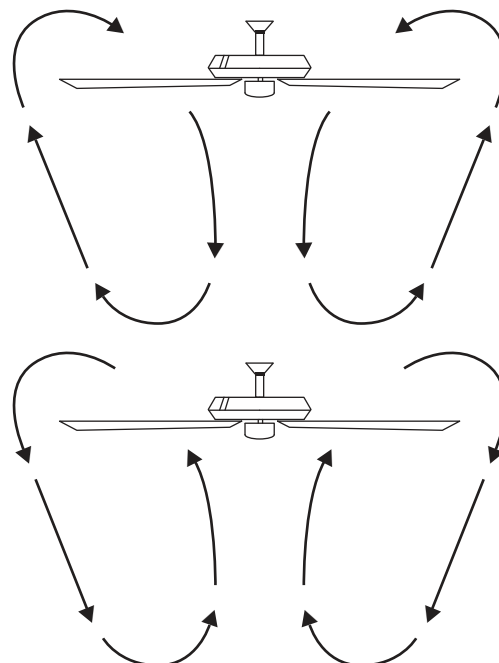
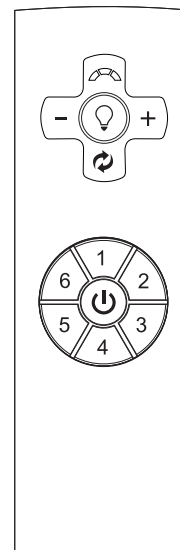
☐ Press **-** to decrease the desired light level.

4. Fan reverse button  (Must be Pushed when the fan is in operation)

☐ (Counterclockwise Direction) A downward air flow creates a cooling effect. This allows you to set your air conditioner on a higher setting without affecting your comfort.

☐ (Clockwise Direction) An upward air flow moves warm air off the ceiling. This allows you to set your heating unit on a lower setting without affecting your comfort.

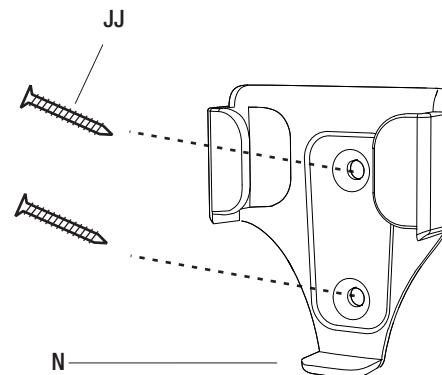
M —————



Operation (continued)

INSTALLING THE REMOTE CONTROL HOLDER

- ☐ Attach the remote control holder (N) with the two remote control holder mounting screws (JJ).



Care and Cleaning

Do

- ☐ Check the support connections, brackets, and blade attachments twice a year. Ensure they are secure. Because of the fan's natural movement, some connections may become loose over time. It is not necessary to remove the fan from the ceiling.
- ☐ Clean your fan periodically. Use only a soft brush or lint-free cloth to avoid scratching the finish. The plating is sealed with a lacquer to minimize discoloration or tarnishing.
- ☐ (Optional) Apply a light coat of furniture polish to the wood blades.
- ☐ (Optional) Cover small scratches with a light application of shoe polish.

Do not

- ☐ Do not use water when cleaning. Water could damage the motor, or the wood, or possibly cause an electrical shock.
- ☐ Do not apply oil to your fan or motor. The motor has permanently-lubricated sealed ball bearings.

Troubleshooting



WARNING: Ensure the power is off at the electrical panel box before you attempt any repairs. Refer to the section "Making the Electrical Connections" on page 9.

Problem	Solution
The fan will not start.	☐ Check main and branch circuit fuses or breakers.
	☐ Check line wire connections to the fan and switch wire connections in the switch housing.
	☐ Reset the transmitter by going through the transmitter "LEARNING PROCESS".
The fan sounds noisy.	☐ Make sure all motor housing screws are snug.
	☐ Make sure the screws that attach the fan blade arm to the motor hub are tight.
	☐ Make sure wire nut connections are not rattling against each other or the interior wall of the switch housing.
	☐ Allow a 24-hour "breaking-in" period. Most noises associated with a new fan disappear during this time.
	☐ If using the ceiling light kit, make sure the screws securing the glassware are tight. Check that the light bulb is also secure.
	☐ Make sure there is a short distance from the ceiling to the canopy. It should not touch the ceiling.
The remote control is not working.	☐ Make sure your ceiling box is secure and rubber isolator pads are used between the mounting bracket and outlet box.
	☐ Do not connect the fan with wall mounted variable speed control(s).
The fan wobbles.	☐ Reset the transmitter by going through the transmitter "LEARNING PROCESS".
	☐ Check that all blade and blade arm screws are secure.
Fan moves backwards and forwards when turned on.	☐ Most fan wobble problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure from a point on the center of each blade to the point on the ceiling. Rotate the fan until the next blade is positioned for measurement. Repeat for each blade. Measurements deviation should be within 1/8 in. Run the fan for 10 minutes.
	☐ This is normal start-up procedure for DC motor fans. The partial movement during start-up is the result of the DC motor aligning the internal magnetic poles for proper motor operation. This design saves electricity and allows the fan to operate much quieter than standard AC motor fans.

FCC Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

CAUTION:

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- (1) This device may not cause harmful interference, and
- (2) this device must accept any interference

The following responsible party designated in FCC §2.909 is responsible for this declaration:

Model Number: 131L60BNSLV

Company Name: Altitude Air & Fan LLC

Company Address: 3500 Boca Raton Blvd - Suite 717 Boca Raton, FL 33431 United States of America

Telephone Number: 1-844-400-FANS (3267)

rence received, including interference that may cause undesired operation.

Any changes or modifications not expressly approved by the grantee of this device could void the user's authority to operate the equipment.

ALTITUDE

Questions, problems, missing parts?

Before returning to the store, call, text, or email Customer Service

8 a.m. - 7 p.m., EST, Monday-Friday,
9 a.m. - 5 p.m., EST, Saturday

1-833-888-FANS (3267)

support@altitudefans.com

www.altitudefans.com

Retain this manual for future use.

Para las traducciones en español, visit www.altitudefans.com/install