



# Water Dispenser







## A Name You Can Trust

Trust has to be earned and we will earn yours. Customer happiness is the focus of our business.

From the factory to the warehouse, from the sales floor to your home, the whole NewAir family promises to provide you with innovative products, exceptional service, and support when you need it the most.

## Count on NewAir.

As a proud NewAir owner, welcome to our family. There are no robots here, real people shipped your product and real people are here to help you.

Thank you for your purchase and remember NewAir, A Name You Can Trust.

## Call us today at 855-963-9247 Or email support@newair.com

For future reference, we recommend you attach a copy of your sales receipt here and record the following information. You will need this information if it becomes necessary to contact the manufacturer for service inquiries.

| Date of Purchase: |                |       |
|-------------------|----------------|-------|
| Serial Number:    |                |       |
| Model Number:     |                |       |
| Conn              | You<br>Tube    | line  |
| Conn              | ect with us on | line. |

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## **READ AND SAVE THESE INSTRUCTIONS.**

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## SPECIFICATIONS

| Model No.        | WAT40          |  |
|------------------|----------------|--|
| Voltage:         | 115 V          |  |
| FREQUENCY:       | 60 Hz          |  |
| COOLING POWER:   | 100 W          |  |
| HEATING POWER:   | 420 W          |  |
| REFRIGERANT CODE | D 124-/1 27    |  |
| NAME/QUANTITY:   | R-134a/1.27 oz |  |

## SAFETY INFORMATION & WARNINGS

To reduce the risk of fire, electrical shock and/or injury to persons or property please follow basic safety precautions. Be sure to read all instructions before using this appliance and observe the following safety tips:

#### **ALWAYS DO THIS:**

- Always transport your water dispenser in a vertical position and stand on a stable, level surface during use.
- ✓ Keep the water dispenser out of direct sunlight.
- Keep a distance of at least 8"
  (20 cm) from walls on all sides of the water dispenser.
- If the water dispenser is knocked over during use, turn off the unit and unplug it from the power supply immediately.
- ✓ Keep ventilation openings clear of obstruction.

#### **NEVER DO THIS:**

- Never use this appliance if it is not working properly, or if it has been dropped or damaged.
- Do not use hazardous chemicals to clean or allow them to come into come into contact with the unit. Do not use the unit in the presence of flammable substances or vapor such as alcohol, insecticides, gasoline, etc.
- Do not allow children to operate the unit unsupervised.
- Do not use liquids other than water in this unit.
- Do not plug in unit until water bottle is installed (see installation instructions below).
- Do not turn on the hot water setting without a water supply or the inside may catch fire.



## Shock Hazard – Electrical Grounding Required



- This appliance is for indoor use only.
- Never attempt to repair or perform maintenance on the unit until the electricity has been disconnected.
- Never remove the round grounding prong from the plug and never use a two-prong grounding adaptor. Use of an extension cord is not recommended.
- Do not pull or place strain on the power cord when moving the appliance. http://www.NewAir.com

- Altering or cutting of power cord, removal of power cord, removal of power plug, or direct wiring can cause serious injury, fire, or loss of property and/or life, and will void the warranty. If the power cord is damaged, it must be replaced by an electrician or specialized technician authorized by the manufacturer in order to prevent fire.
- Do not operate with an external switching device, such as a timer, or connect to a circuit that is regularly switched on and off by the utility.
- This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety.
- Children should be supervised to ensure that they do not play with the appliance.
- Do not store explosive substances such as aerosol cans with flammable propellant in this appliance.
- Do not clean with a hose or highly pressurized water.
- WARNING---Do not damage the refrigerant circuit.
- WARNING---Do not use electrical appliances inside the food storage compartments of appliance, unless they are of the type recommended by the manufacturer.

## DISPOSAL GUIDELINES

#### It is prohibited to dispose of this appliance in domestic household waste.

Disposing of waste in forests and landscapes endangers your health when hazardous substances leak into the ground-water and find their way into the food chain. For disposal, the following options may be available:

- The municipality may have established collection systems, where electronic waste can be disposed of free of charge to the user.
- When buying a new product the retailer may take back the old product free of charge.
- As old products contain valuable resources, they can be sold to scrap metal dealers.

## PARTS LIST



| No. | PART NAME         | No. | PART NAME           |
|-----|-------------------|-----|---------------------|
| 1   | safety child lock | 7   | heating switch      |
| 2   | cold water tap    | 8   | power supply cord   |
| 3   | Hot water tap     | 9   | outlet of hot water |
| 4   | front carapace    |     | condenser           |
| 5   | water collector   |     |                     |
| 6   | cooling switch    |     |                     |

NOTE:

This machine can be suitable for bottle of 3 or 5 gallons. Don't use unhealthy hard water .

## INSTALLATION & SETUP



Before connecting the appliance to a power source, let it stand upright for approximately 2 hours. This will reduce the possibility of a malfunction in the cooling system from handling during transportation.

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## LOCATION

- The water dispenser should be placed on a firm, even foundation to minimize noise and vibration.
- Do not place the dispenser in direct sunlight or near other heat producing appliances.
- To avoid accidental water damage, locate it away from furniture or other appliances.
- The unit must be placed within reach of a properly-rated grounded socket.
- Never place any obstacles around the air inlet or outlet of the unit.
- Allow a minimum 8 inch clearance on all sides for efficient operation.
- This unit should work in temperatures ranging from 50-109° Fahrenheit.

## ASSEMBLY

- 1. Remove the drip tray from the door and place the grid on top.
- 2. Snap the drip tray and grid assembly into the door.

## INSTALLATION

- 1. Open the water dispenser door.
- 2. Place the probe assembly on the probe hanger.
- 3. Remove plastic cap from top of the bottle.
- 4. Clean outside of the bottle with a cloth.
- 5. Place probe into the bottle.
- 6. Slide collar down until it clicks into place.
- 7. Push the head down until the tubes hit the bottom of the bottle.
- 8. Slide the bottle into the cabinet and close the door.
- 9. Plug the power cord into a properly grounded outlet.
- 10. The pump will begin to move water from the bottle to the hot and cold water tanks. This process will take up to 12 minutes in order to fill both tanks for the first time. During this time, the pump will run continuously.
- 11. This unit will not dispense hot or cold water until the switches are active. To activate, push the top side of the power switches.





#### **OPERATION**

This unit has been tested and sanitized prior to packing and shipping. During transit, dust and odors can accumulate in the tank and water line. Dispense and dispose at least one quart of water prior to consumption.

#### **Dispensing Cold Water**

After setup, it will take up to one hour for the water to reach the maximum cold temperature. During this time, the compressor may run continuously.

#### **Dispensing Hot Water**

After setup, hot water will be available in 15-20 minutes.

#### **Changing Bottles**

A flashing red light will alert you when the bottle is empty. Replace the bottle as soon as possible.

## Note: Do not dispense hot, cold or water if the red light is flashing. You could empty the tanks and cause the dispenser to overheat.

- 1. Open the dispenser door.
- 2. Slide the empty bottle out of the cabinet.
- 3. Remove the probe assembly from the empty bottle and place the probe assembly on the probe hanger.
- 4. Set the empty bottle aside.
- 5. Place a new outside of the cabinet. Remove the plastic cap from the top of the bottle and clean the outside with a cloth.
- 6. Place the probe into the bottle and slide the collar down until it clicks into place. Push the head down until the tubes hit the bottom of the bottle.
- 7. Slide the bottle into the cabinet and shut the door.

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## CLEANING & MAINTENANCE

Make sure the power switch is in the off positions and unplug the unit from the electric outlet before performing any maintenance or servicing the product.

#### **CLEANING THE HOUSING**

- Use a soft, damp cloth to wipe the body clean. Clean the drip tray and storage cabinet as needed.
- Remove dust from the condenser coils on the back of the unit to improve efficiency.
- Never use strong chemicals, gasoline, detergents, chemically-treated cloths, or any other cleaning solutions to clean the water dispenser, as these can all potentially damage the unit.
- Never use detergent or chemicals harmful to health when cleaning.
- Do not directly spray water on the surface of the product.

#### **CLEANING THE WATER TANKS**

- 1. Make sure the unit is off and unplugged before cleaning.
- 2. Remove the two screws 0, then remove the top cover, cold water tank cover and separator 2.
- 3. Fill .6 gallons of water into the cold water tank to clean it.
- 4. Place a large water bucket beneath the drain on the back of the water dispenser, then remove the drain cover and drain the water  $^{(3)}$ .
- 5. Reposition the drain cover, separator, cold water tank cover and top cover after draining. Ensure the pump and wires are connected properly.







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The machine should be disinfected separately and then cleaned thoroughly with water every three months.

To remove mineral deposits, mix 1 gallon of water with ½ pound of citric acid crystals. Enter this into the machine and make sure the water can flow out of the hot water tap. Switch on the power and heat for about 10 minutes. 30 minutes later, drain the mixture and clean with water 2 or 3 times. This should be done every 6 months.

## TROUBLESHOOTING

| Problem            | Possible Causes           | Solution                       |
|--------------------|---------------------------|--------------------------------|
| Water is leaking.  | There may be a leak in    | Unplug the dispenser,          |
|                    | the water bottle.         | remove the bottle and          |
|                    |                           | replace it.                    |
| There is no hot or | Overconsumption of        | Wait until the unit is able to |
| cold water.        | hot or cold water in a    | prepare more hot or cold       |
|                    | short amount of time.     | water.                         |
|                    | Water is not ready        | Cold water can take up to      |
|                    | after initial setup.      | one hour after setup and       |
|                    |                           | hot water can take 15-20       |
|                    |                           | minutes.                       |
|                    | The power switches        | Ensure that the red and        |
|                    | are not on.               | green power switches in the    |
|                    |                           | back of the unit are on.       |
| There is no water  | The water bottle may      | Replace the water bottle.      |
| flow.              | be empty.                 |                                |
| The unit is noisy. | The unit is not on a flat | Place the machine on a flat    |
|                    | and level surface.        | and level surface.             |

## LIMITED MANUFACTURER'S WARRANTY

This appliance is covered by a limited manufacturer's warranty. For one year from the original date of purchase, the manufacturer will repair or replace any parts of this appliance that prove to be defective in materials and workmanship, provided the appliance has been used under normal operating conditions as intended by the manufacturer.

#### Warranty Terms:

During the first year, any components of this appliance found to be defective due to materials or workmanship will be repaired or replaced, at the manufacturer's discretion, at no charge to the original purchaser. The purchaser will be responsible for any removal or transportation costs.

#### Warranty Exclusions:

The warranty will not apply if damage is caused by any of the following:

- Damage in transit or when moving the appliance
- Accident, alteration, misuse or abuse of the appliance such as using non-approved accessories.
- Use in commercial or industrial applications
- Fire, water damage, theft, war, riot, hostility or acts of God such as hurricanes, floods, etc.
- Use of force or damage caused by external influences
- Partially or completely dismantled appliances

#### **Obtaining Service:**

When making a warranty claim, please have the original bill of purchase with purchase date available. Once confirmed that your appliance is eligible for warranty service, all repairs will be performed by a NewAir<sup>™</sup> authorized repair facility. The purchaser will be responsible for any removal or transportation costs. Replacement parts and/or units will be new, re-manufactured or refurbished and is subject to the manufacturer's discretion. For technical support and warranty service, please email support@newairusa.com