⚠️
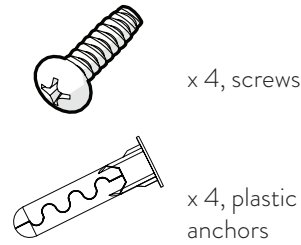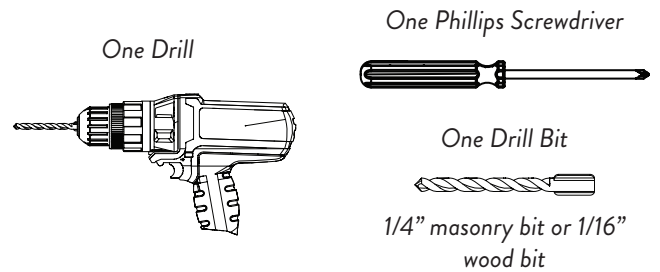
IMPORTANT! This mailbox is intended to be mounted under an eave or another protected area.
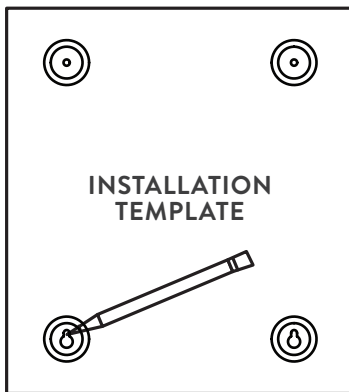
Hardware (included)

x 4, screws

x 4, plastic anchors

Tools (not included)

One Drill

One Phillips Screwdriver
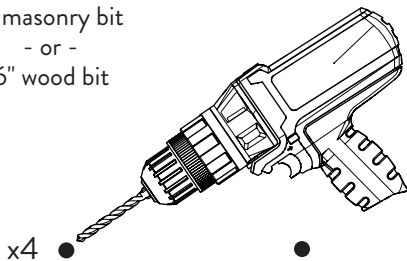
One Drill Bit

1/4" masonry bit or 1/16" wood bit

1 Using the guide on the back of these instructions, mark the wall at the center of each crosshair. Use a level to ensure a straight installation (optional).

INSTALLATION TEMPLATE

2 Drill into the wall at each marked location. Use a 1/4" drill bit for brick or other masonry wall. Use a 1/16" drill bit for wood wall.
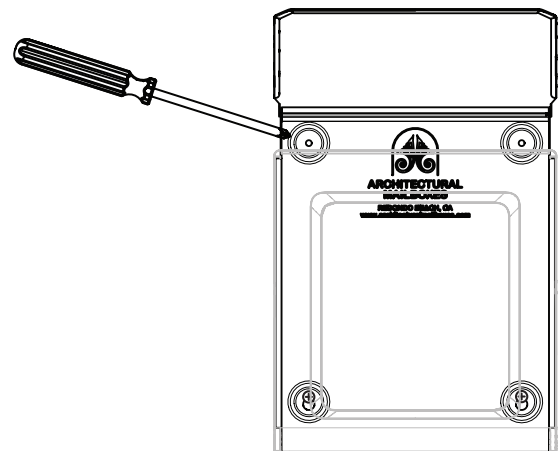
1/4" masonry bit
- or -
1/16" wood bit

x4

3 **Skip this step if installing into wood.**

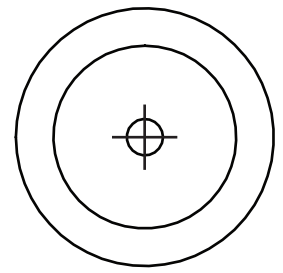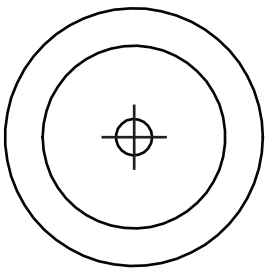Insert the included plastic anchors into the drilled holes. Gently tap them in if necessary.

x4

4 Insert the screws into the bottom two drilled holes and secure with a screwdriver. Hang the mailbox onto the secured screws using the bottom eyelet holes on the back of the mailbox.
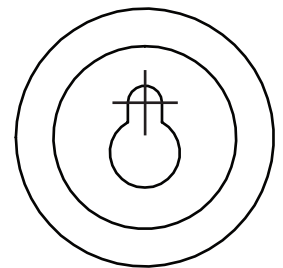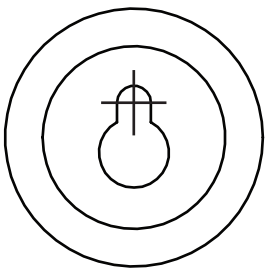
ARCHITECTURAL

5 While the mailbox is hanging on the bottom screws, insert the remaining two screws into the top holes and secure with a screwdriver.

Converting to non-locking version: This model can be used as a locking or non-locking mailbox. The locking door can be removed if you want to convert your mailbox to a non-locking version. To remove the locking door, unlock the door and remove the small metal clips that hold the hinge pins on. You will need some small pliers to do this. Once the clips are removed, slide the hinge pins out and remove the locking door.

**Use this guide to mark the hole locations -
make sure the page is level before marking.**

INSTALLATION
TEMPLATE