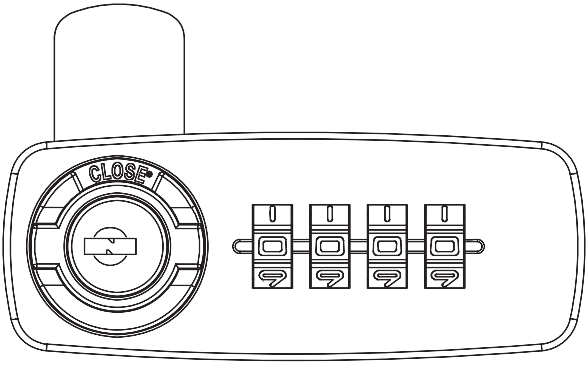
ADIRoffice

LARGE, ULTIMATE DROP BOX

WALL MOUNTED MAILBOX



ADI631-04/05-KC

USER GUIDE

ADIRoffice

Thank you for your purchase.

AdirOffice has a commitment to delivering quality and stylish office furniture and equipment.

We understand starting and maintaining a business is expensive enough. We can help you make it cost effective and beautiful. Plus, our expert team makes sure everything you need works as efficiently as possible.

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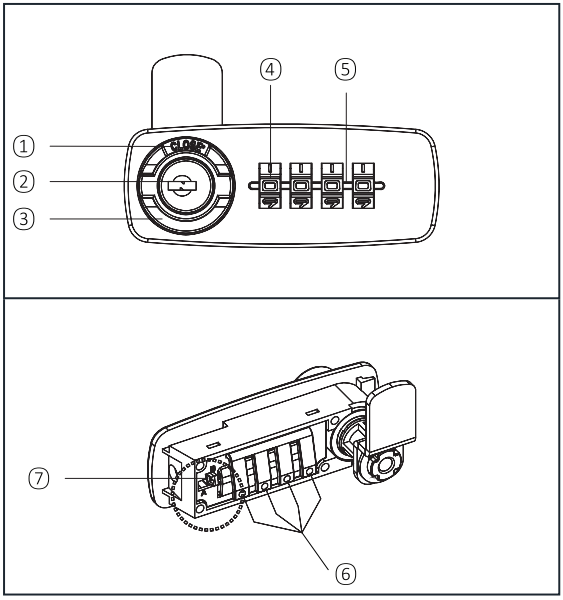
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Parts



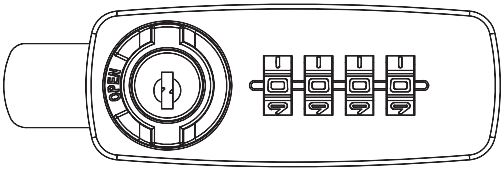
1. Lock Indicator
2. Key hole
3. Knob
4. Dial
5. Alignment Line
7. Combination Code Keys
6. Reset Button

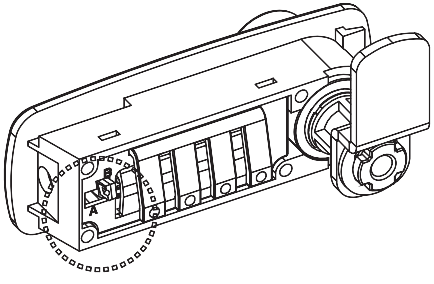
How To Reset A New Combination Code

1. The factory original code is 0-0-0-0.

2. When you reset the combination code for the first time, dial the factory original code 0-0-0-0, then turn the knob to "Close", the door will be closed.

3. Push the reset button from position A to position B, then dial a 4-code combination code you want (for example 1-2-3-4), after that push the Reset button from position B back to position A, then a new combination code is reset successfully.



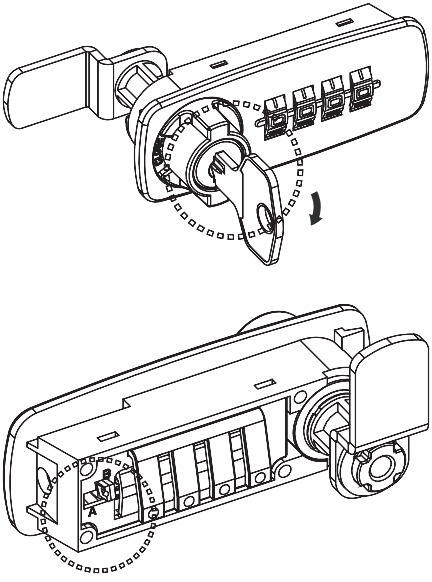


How To Find The Forgotten Combination Code

1. Open the lock by override key, then take out the key.

2. You should do it with 2 hands. One hand press the “Find the combination code keys”, the other hand rotate the dial on the opposite position, until you can’t rotate the dial any more, the code on the alignment line is what you need.

3. Repeat step 2. For the remaining 3 “Find the combination code keys, then you will find the 4-code combination code which you have forgotten..



Important

1. Every time you dial the combination code, make it on the alignment line. If the combination code is not on the alignment line, the combination code may not open the lock.

2. Put the safe in safe place where you can find it easily when you need.

Limited Warranty

1. AdirCorp (the company) warrants to the purchaser that the product will be free from defects in workmanship and materials for a period of one (1) year from the date of purchase.
2. These warranties are not assignable or transferable to any other person.
3. Any damage to the product as a result of misuse, tampering, abuse, neglect, accident, improper installation, modification, unauthorized service, destruction, or the alteration of the serial number, or use violate of the instructions furnished by the Company will void this warranty.
4. The sole responsibility of the Company shall be limited to the repair or replacement (in its sole discretion) of any component of the product which fails to conform to this warranty at no cost to the purchaser for the period of the warranty.
5. Contact the Company directly to obtain service under this warranty. If it becomes applicable to send a defective product to the Company, a Return Authorization Number must first be obtained from the company. In order to obtain service under this warranty, purchaser must provide the Company with the following items (a) proof of purchase, (b) police or fire department report, (c) photographs of damaged sad, and (d) written testimonial.
6. Products shipped without prior Return Authorization and Return Authorization Number may not be accepted, and the Company will not be responsible for their disposition and/or cost of return to the owner.
7. The Company will not assume any responsibility for any loss or damage incurred in shipping. All return authorized products should include a copy of the original invoice in order that this warranty may be Honored.
8. This warranty is not an insurance policy. The Company is not responsible for any manner ofdamage to or theft of the Purchaser's product or its contents.
9. We recommend that the product being returned is accompanied by the sales receipt with all relevant information regarding the purchase of the item and is returned to the Company within ten (10) days of the claim date of purchase to validate this warranty.
10. Any implied warranties that the purchaser may have are limited to the duration of the warranties described above. There are no further warranties that extend or apply beyond the face hereof, and the company expressly disclaims and excludes any and all warranties of merchantability or fitness for a particular purpose. Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.
11. Repair or replacement shall be the sole remedy for the purchaser under this warranty. The company shall not be liable for any direct, indirect, incidental or consequential damages, losses or expense arising from the use or misuse of the product. Some states do not allow the exclusion or limitations of incidental or consequential damages, so the limitation may not apply to you.
12. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

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