

READ THESE INSTRUCTIONS AND SAVE THEM FOR FUTURE USE



# Installation Guide

# For model: C-PB42SN5L

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### SAFETY TIPS.

**WARNING**: To reduce the risk of electrical shock, turn off the electricity to the fan at the main fuse box or circuit panel before you begin the fan installation or before servicing the fan or installing accessories.

## 1. READ ALL INSTRUCTIONS AND SAFETY INFORMATION CAREFULLY BEFORE INSTALLING YOUR FAN AND SAVE THESE INSTRUCTIONS.

**CAUTION**: To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

- 2. Make sure all electrical connections comply with Local Codes or Ordinances, the National Electrical Code, and ANSI/NFPA 70-1999. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to in the instructions, please use a qualified electrician.
- 3. Make sure you have a location selected for your fan that allows clear space for the blades to rotate, and at least seven (7) feet (2.13 meters) of clearance between the floor and the fan blade tips. The fan should be mounted so that the tips of the blades are at least thirty (30) inches (76 centimeters) from walls or other upright structures.
- 4. The outlet box and ceiling support joist used must be securely mounted, and capable of supporting at least 35 pounds (16 kilograms). The box must be supported directly by the building structure. Use only CETL or CUL (in Canada) or ETL or UL (in USA) listed outlet boxes marked "FOR FAN SUPPORT."

**WARNING**: To reduce the risk of fire, electrical shock, or personal injury, mount to the outlet box marked "Acceptable for Fan Support of 15.9 kg (35 lb) or less" and use the mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

**WARNING**: To reduce the risk of fire, electrical shock, or personal injury, wire connectors provided with this fan are designed to accept only one 12 gauge house wire and two lead wires from the fan. If your house wire is larger than 12 gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

- 5. Electrical diagrams are for reference only.
- 6. After installation is complete, check that all connections are absolutely secure.
- 7. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on opposite sides of the outlet box.

**WARNING**: To reduce the risk of electrical shock, fire and to prevent humming noise do not use this fan with any solid state speed control device or control fan speed with a full range dimmer switch. [Using a full range dimmer switch to control fan speed will cause a loud humming noise from fan.] (**Note**: This fan *is* suitable for use with remote control.)

- 8. Do not operate the reverse switch until the fan has come to a complete stop.
- 9. Do not insert anything between the fan blades while they are rotating.

**WARNING**: To reduce the risk of personal injury, do not bend the blade arms during assembly or after installation. Do not insert objects into the path of the blades.

**WARNING**: To avoid personal injury or damage to the fan and other items, be cautious when working around or cleaning the fan.

10. Do not use water or detergents when cleaning the fan or fan blades. A dry dust cloth or lightly dampened cloth will be suitable for most cleaning.

## WARNING: To reduce the risk of personal injury, use *only* parts provided with this fan. The use of parts OTHER than those provided with this fan will void the warranty.

**WARNING**: This fan MUST be installed with the safety cable provided with the fan. Failure to use the safety cable provided may result in personal injury, damage to the fan or damage to other property.

**NOTE**: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

# 1. Unpacking Your Fan.

Carefully open the packaging. Remove items from Styrofoam inserts. Remove motor housing and place on carpet or Styrofoam to avoid damage to finish. Do not discard fan carton or Styrofoam inserts should this fan need to be returned for repairs.

Check against parts inventory that all parts have been included.

### 2. Parts Inventory.

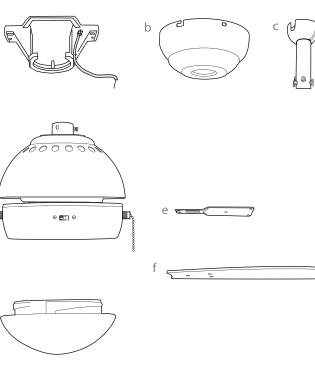
- **a**. hanging bracket (pre-attached to canopy). 1 piece
  - **b**. canopy. 1 piece

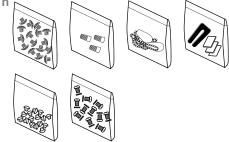
а

d

g

- **c**. downrod and hanging ball (with pin & clip). 1 piece
  - d. motor housing. 1 piece
    - e. blade arm. 5 pieces
      - f. blade. 5 pieces
    - g. glass shade. 1 piece
      - h. hardware packs





**IMPORTANT REMINDER**: You must use the parts provided with this fan for proper installation and safety.

required bulb: 1 x 6.5 watt medium base LED bulb (included)

### 3. Installation Preparation.

To prevent personal injury and damage, ensure that the hanging location allows the blades a clearance of 7ft. (2.13m) from the floor and 30in. (76cm) from any wall or obstruction. This fan is suitable for room sizes up to 144 square feet (13.4 square meters).

This fan can be mounted with a **downrod** on a regular (no-slope) or vaulted ceiling. The hanging length can be extended by purchasing a longer downrod (0.5in./1.27cm diameter). Other installation, such as **flushmount**, is *not* available for this fan.

#### Installation requires these tools:

Phillips screwdriver, flathead screwdriver, adjustable pliers or wrench, stepladder, wire cutters, and rated electrical tape.

# 4. Hanging Bracket Installation.

Turn off circuit breakers to current fixture from breaker panel and be sure operating light switch is turned to the OFF position.

**WARNING**: Failure to disconnect power supply prior to installation may result in serious injury.

#### Remove existing fixture.

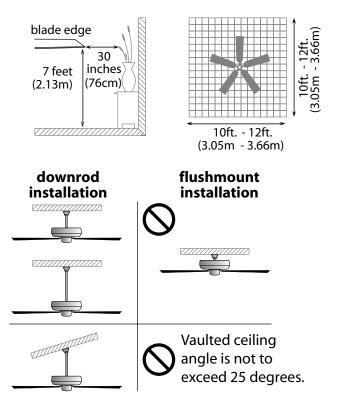
**WARNING**: When using an existing outlet box, be sure the outlet box is securely attached to the building structure and can support the full weight of the fan. Ensure the outlet box is clearly marked "Suitable for Fan Support." If not, it must be replaced with an approved outlet box. Failure to do so can result in serious injury.

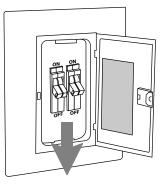
**CAUTION**: Be sure outlet box is grounded properly and that a ground wire (**GREEN** or bare) is present.

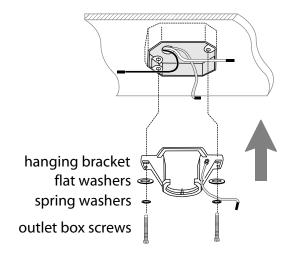
Partially loosen screws in slotted holes of canopy. Remove the other 2 screws (along with star washers)--*save for later use*. Twist canopy to remove hanging bracket.

Install hanging bracket to outlet box using original screws, spring washers and flat washers provided with new or original outlet box.\* If installing on a vaulted ceiling, face opening of hanging bracket towards high point of ceiling. Arrange electrical wiring around the back of the hanging bracket and away from the hanging bracket opening.

**\*Note**: It is very important that you use the proper hardware when installing the hanging bracket as this will support the fan.







# 5. Blade Assembly.

Locate 15 blade attachment screws/washers and 15 decorative nuts in one of the hardware packs.

Take special note of labels on blades and blade arms indicating THIS SIDE UP and refer to drawing at right as needed for the following paragraph.

Place underside of blade arm on TOPSIDE of blade and align holes *as shown*. Insert 3 decorative nuts into holes in blade from UNDERSIDE (*i.e., the side that will face the floor*), making sure to **completely insert** each decorative nut so that the blade arm can be attached correctly. Insert 3 blade attachment screws/washers from TOPSIDE of blade with fingers first and then tighten screws securely with a Phillips screwdriver. Repeat entire procedure for remaining blades.

Locate 15 blade arm screws and lock washers in a hardware pack. Turn motor housing upside down and note the wide slot located on the underside of the light kit--this will be used for easy access with the screwdriver to the blade plate, which is located under the motor. Turn blade arm so label indicating THIS SIDE UP faces motor housing. Align blade arm holes with one set of motor screw holes on the blade plate and attach blade arm with lock washers and blade arm screws. Before securing screws completely, repeat this procedure with remaining blade arms. Once all blade arms have been attached, secure all blade arms screws.

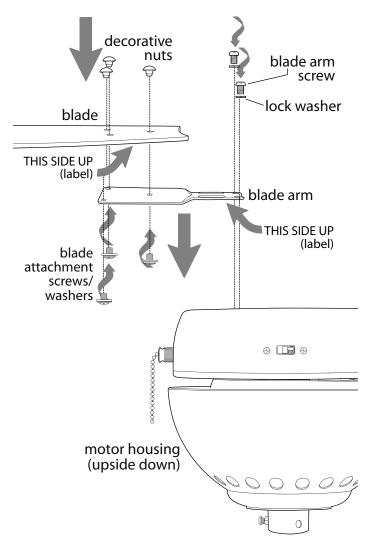
NOTE: Tighten blade arm screws twice a year.

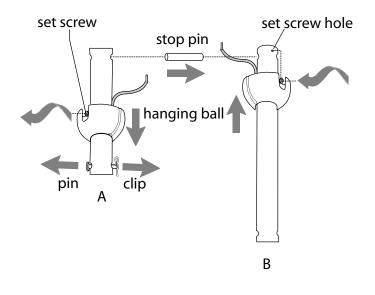
### 6. Fan Assembly.

If you wish to extend the hanging length of your fan, you must remove the hanging ball from the downrod provided to use with an extended downrod (sold separately). [If you wish to use the downrod provided, please proceed to instructions following the dotted line below.]

To remove hanging ball, loosen set screw on hanging ball and remove pin and clip. Lower hanging ball and remove stop pin. Slide hanging ball off of the original downrod, A, and slide it down the longer downrod, B (the top of the downrod should be noted as having a set screw hole; use this hole when setting the set screw). Insert stop pin into top of extended downrod and raise hanging ball. Be sure stop pin aligns with slots on the inside of the hanging ball. Tighten set screw securely.

#### ["Fan Assembly" continued on next page.]





#### 6. Fan Assembly. (cont.)

Remove vice from safety cable by loosening the screw and nut on the vice. Loosen yoke set screws and nut at top of motor housing.

**Tip**: To prepare for threading electrical wires through downrod, apply a small piece of electrical tape to the ends of the electrical wires--this will keep the wires together when threading them through the downrod.

Remove pin and clip from downrod (if you have not already done so). Slide downrod through canopy.

Thread electrical wires and safety cable through downrod and pull extra wire slack from the upper end of the downrod.

Place downrod into the motor housing yoke and re-insert pin and clip that were previously removed. Tighten yoke set screws and nut securely. Lower canopy to motor housing.

**WARNING**: Failure to tighten set screw completely could result in the fan becoming loose and possibly falling.

**NOTE**: The important safety precautions and instructions appearing in the manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense and caution are necessary factors in the installation and operation of this fan.

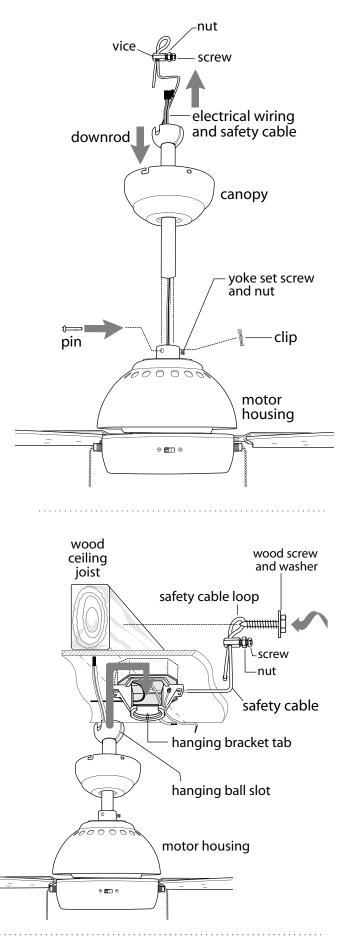
With the hanging bracket secured to the outlet box and able to support the fan you are now ready to hang your fan. Grab the fan firmly with two hands. Slide downrod through opening in hanging bracket and let hanging ball rest on the hanging bracket. Turn the hanging ball slot until it lines up with the hanging bracket tab.

**WARNING**: Failure to align slot in hanging ball with tab in hanging bracket may result in serious injury or death.

**Tip**: Seek the help of another person to hold the stepladder in place and to lift the fan up to you once you are set on the ladder.

Replace vice on safety cable. Before tightening screw and nut on the safety cable vice, adjust safety cable length by pulling on the cable. Adjust slack in cable to a hands length and then secure vice by tightening screw and nut securely. [*Refer to drawing at right.*] The loop at the end of the safety cable should just fit over the threads on the wood screw.

Find a secure attachment point (wood ceiling joist highly recommended) and secure safety cable. It will be necessary to use a heavy duty wood screw, washer and lock washer (not supplied) with the safety cable loop. *Test safety cable by pulling on loose end of cable with pliers. If the safety cable slips, the screw and nut on the vice must be set tighter.* Extra cable slack can be left in ceiling area.



## 7.Wiring.

**WARNING**: Turn off circuit breakers to current fixture from breaker panel and be sure switch is turned to the OFF position.

**CAUTION**: Be sure outlet box is properly grounded and that a ground wire (**GREEN** or Bare) is present.

Make sure all electrical connections comply with Local Codes or Ordinances and the National Electrical Code. If you are unfamiliar with electrical wiring or if the house/building wires are different colors than those referred to below, please use a qualified electrician.

**Note**: *Excess lead wire length from the fan can be cut to the desired length and then stripped.* 

When downrod is secured in place on the hanging bracket, electrical wiring can be made as follows:

Connect **BLACK** and **BLUE** wire from fan to **BLACK** wire from ceiling with wire connector provided.

Connect **WHITE** wire from fan to **WHITE** wire from ceiling with wire connector provided. Connect all **GROUND** (**GREEN**) wires together from fan to **BARE/GREEN** wire from ceiling with wire connector provided.

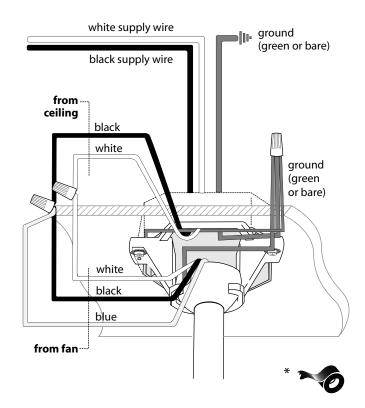
If you intend to control the fan light with a separate light switch, connect **BLUE** wire from fan to the **BLACK** (or **RED**) supply from the independent switch.

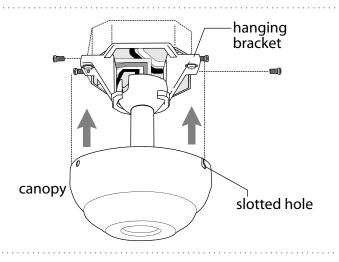
\* Wrap each wire connector separately with electrical tape as an extra safety measure.

This fan is remote control adaptable (remote control sold separately).

8. Canopy Assembly.

Raise canopy to hanging bracket, aligning slotted holes in canopy with loosened screws in hanging bracket. Twist canopy to lock. Re-insert screws (along with lock washers) that were previously removed (on page 3, Section 4) and secure all screws with a Phillips screwdriver.





## 9. Light Kit Assembly.

Install one 6.5 watt medium base LED bulb (included).

**IMPORTANT**: When replacing bulb, please allow bulb and glass shade to cool down before touching.

Align grooves on glass shade with nodules on inside edge of light kit fitter and push up gently on glass shade. Twist glass shade to the RIGHT (clockwise) until glass shade locks into place.

Pull down VERY GENTLY on glass shade to make sure that glass shade is secure.

### 10. Testing Your Fan.

It is recommended that you test fan before finalizing installation. Restore power from circuit box and wall switch (if applicable). Test fan speeds with the pull chain labeled FAN located to the right of the reverse switch. Start at the OFF position (no blade movement). First pull will set the fan to HI. Second pull will set the fan to MEDIUM. Third pull will set the fan to LOW. Fourth pull will re-set the fan to OFF setting. Test light with the pull chain labeled LIGHT located to the left of the reverse switch. (*diagram 1*) If fan and/or light do (does) not function, please refer to "Troubleshooting" section to solve any issues before contacting Customer Service.

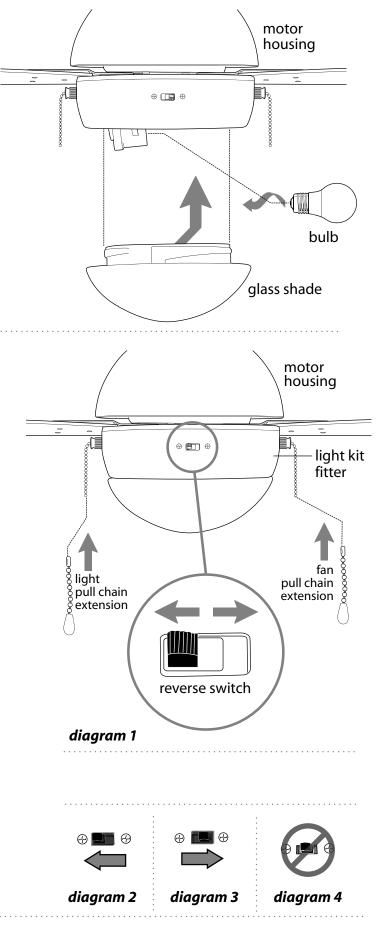
Turn fan completely off *before* moving the reverse switch (located on light kit fitter). Set reverse switch to recirculate air depending on the season:

- LEFT position in summer (*diagram 2*)

- RIGHT position in winter (*diagram 3*) A ceiling fan will allow you to raise your thermostat setting in summer and lower your thermostat setting in winter without feeling a difference in your comfort.

**Important**: Reverse switch must be set either completely to the LEFT or completely to the RIGHT for fan to function. If the reverse switch is set in the *middle* position (*diagram 4*), fan will not operate.

Attach pull chain extensions supplied or custom pull chain extensions (sold separately) to the ends of the pull chains.



#### Troubleshooting.

**WARNING:** Failure to disconnect power supply prior to troubleshooting any wiring issues may result in serious injury.

# **Problem:** Fan fails to operate. **Solutions:**

 Check wall switch to fan.
Verify that reverse switch is set completely in either direction.

3. Check to be sure fan is wired properly.

# **Problem:** Light kit not lighting. **Solutions:**

1. Check wall switch to fan.

Check that bulb is installed correctly.
Check to be sure wires in canopy are wired properly.

# **Problem:** Fan operates but light fails. **Solutions:**

1. Check that bulb is installed correctly.

2. Check to be sure wires in canopy are wired properly.

3. Replace defective bulbs with same type of bulb.

**Problem:** Lighting source (up-light, down-light or both) not functioning.

#### Solution:

Wattage Limiting Device has interrupted the flow of electricity to the light source. Ensure bulb totals no more than 190W in the light source.

# Problem: Fan wobbles. Solutions:

 Use the balancing kit provided in one of the hardware packs. If no blade balancing kit is provided, please call Customer Support, at 1-800-527-1292, to request one.
Check to be sure set screw(s) on motor housing yoke is (are) tightened securely.
Check to be sure set screw on hanging ball is tightened securely.

#### Parts Replacement.

For parts and information, please refer to "Parts Inventory" on page 2. Litex Customer Support: **1-800-527-1292** 

### Warranty.

LITEX LIFETIME LIMITED WARRANTY:

LITEX INDUSTRIES, LTD. warrants this fan to the original household purchaser for indoor use under the following provisions:

1-YEAR WARRANTY: LITEX INDUSTRIES, LTD. will replace or repair any fan which has faulty performance due to a defect in material or workmanship. Contact Litex Customer Service at **1-800-527-1292** to arrange for return of fan. Return fan, shipping prepaid, to Litex Industries, Ltd. We will repair or ship you a replacement fan, and we will pay the return shipping cost.

5-YEAR WARRANTY: LITEX INDUSTRIES, LTD. will repair or replace, at no charge to the original purchaser, any fan motor that fails to operate satisfactorily when failure results from normal use.

RETURN FAN MOTOR ONLY, shipping prepaid, to Litex Industries. We will repair or ship purchaser a replacement motor and Litex will pay the return shipping cost. 6-YEAR to LIFETIME LIMITED WARRANTY: LITEX INDUSTRIES, LTD. will repair the fan, at no charge to the original purchaser for labor only, if the fan motor fails to operate satisfactorily when failure results from normal use. Parts used in the repair will be billed to the purchaser at prevailing prices at time of repair.

The purchaser shall be responsible for all costs incurred in the removal, reinstallation and shipping of the product for repairs.

This warranty does not apply when damage from mechanical, physical, electrical or water abuse results in causing the malfunction. Deterioration of finishes or other parts due to time or exposure to salt air is specifically exempted under this warranty.

Neither Litex Industries nor the manufacturer will assume any liability resulting from improper installation or use of this product. In no case shall the company be liable for any consequential damages for breach of this, or any other warranty expressed or implied whatsoever. This limitation as to consequential damages shall not apply in states where prohibited.

