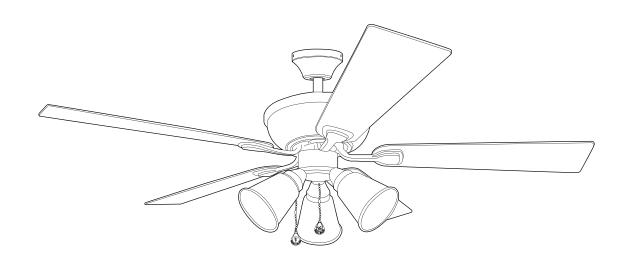
# Sailor Bay Ceiling Fan

MODEL #RLG52MBK5L

Español p. 21

ATTACH YOUR RECEIPT HERE





Purchase	Date	

Thank you for purchasing this product.

Questions, problems or missing parts?

Before returning, contact us on: **800-527-1292**, 8:30 a.m. - 5 p.m., CST,

Monday - Friday.

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## A

#### SAFETY INFORMATION

Modifications not approved by the party responsible for compliance could void the user's authority to operate the equipment.

\*NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- \* Reorient or relocate the receiving antenna.
- \* Increase the separation between the equipment and receiver.
- \* Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio/TV technician for help.

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The device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, (2) this device must accept any interference received, including interference that may cause undesired operation.

**NOTE:** Dimmable to 10% with select dimmers. See Lowes.com for more information.

#### **READ AND SAVE THESE INSTRUCTIONS**

Please read and understand this entire manual before attempting to assemble, install or operate the product.

- Do not discard fan carton or foam inserts. Should this fan need to be returned to the factory for repairs, it must be shipped in its original packaging to ensure proper protection against damage that might exceed the initial cause for return.
- Make sure all electrical connections comply with local codes, ordinances, the National Electrical Code and ANSI/NFPA 70-1999. Hire a qualified electrician or consult a do-it-yourself wiring handbook if you are unfamiliar with installing electrical wiring.
- Make sure the installation site you choose allows a minimum clearance of 7 ft. from the blades to the floor and at least 30 in. from the end of the blades to any obstruction.
- After you install the fan, make sure all connections are secure to prevent the fan from falling.
- The net weight of this fan including the light kit is: 18.74 lbs.

### **A DANGER**

When using an existing outlet box, make sure the outlet box is securely attached to the building structure and can support the full weight of the fan. Failure to do this can result in serious injury or death. The stability of the outlet box is essential in minimizing wobble and noise in the fan after installation is complete.

To reduce the risk of serious bodily injury, DO NOT use power tools to assemble any part of the fan, including the blades.

### **A WARNING**

To reduce the risk of fire, electrical shock or personal injury, mount fan to outlet box marked "ACCEPTABLE FOR FAN SUPPORT OF 35 LBS. (15.9 KG) OR LESS" and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

When mounting fan to a ceiling outlet box, use a METAL octagonal outlet box; do NOT use a plastic outlet box. Secure the outlet box directly to the building structure. The outlet box and its support must be able to support the moving weight of the fan (at least 35 lbs.).

To avoid personal injury, the use of gloves may be necessary while handling fan parts with sharp edges.

To reduce the risk of fire, electrical shock or personal injury, wire connectors provided with this fan are designed to accept only one 12-gauge house wire and two lead wires from the fan. If your house wire is larger than 12-gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

To reduce the risk of fire or electrical shock, do not use the fan with any solid state speed control device or control fan speed with a full range dimmer switch.

# **A** WARNING

To reduce the risk of fire, electrical shock or personal injury, do not bend the blade arms when installing them, balancing the blades or cleaning the fan. Do not insert objects between the rotating fan blades.

To reduce the risk of personal injury, use ONLY parts provided with this fan. The use of parts OTHER than those provided with this fan will void the warranty.

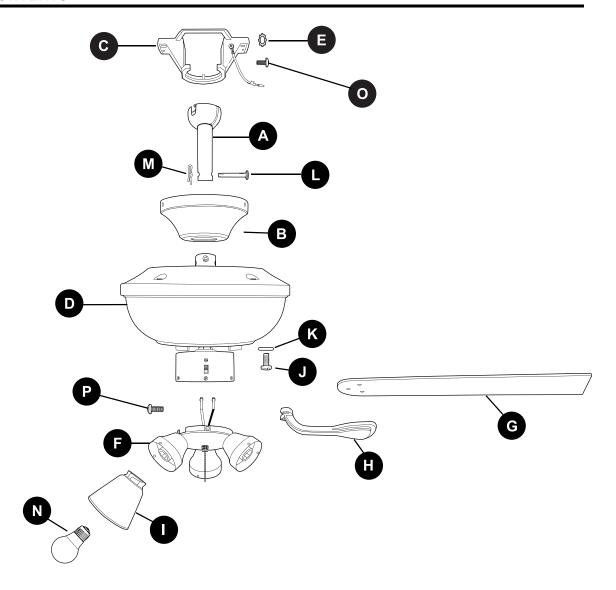
Before installation, be sure to shut off electricity at main switch or circuit breaker in order to avoid electrical shock.

### **A** CAUTION

Be sure outlet box is properly grounded and that a ground wire (green or bare) is present.

Once installation is complete, carefully check all screws, bolts and nuts on fan motor assembly to ensure that they are secured.

Read all instructions and safety information before installing your new fan. Review the accompanying assembly diagrams.

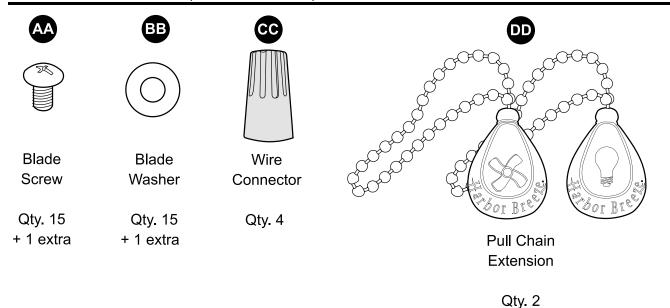


PART	DESCRIPTION	QUANTITY
Α	Downrod	1
В	Canopy	1
С	Mounting Bracket	1
D	Motor Housing	1
Е	Star Washer	4
	(preassembled)	
F	Light Kit Fitter	1
G	Blade	5
Н	Blade Arm	5
I	Glass Shade	3
J	Motor Screw	10
	(preassembled)	+ 1 extra

PART	DESCRIPTION	QUANTITY
K	Lock Washer	10
	(preassembled)	+ 1 extra
L	Pin (preassembled)	1
М	Clip (preassembled)	1
N	Bulb	3
0	Canopy Mounting Screw (preassembled)	4
Р	Switch Housing Screw (preassembled)	3

**IMPORTANT**: You must use the parts provided with this fan for proper installation and safety.

#### **HARDWARE CONTENTS** (shown actual size)



#### **PREPARATION**

Before beginning assembly of product, make sure all parts are present. Place motor on carpet or on foam to avoid damage to finish. Compare parts with package contents list and hardware contents list. If any part is missing or damaged, do not attempt to install, operate or assemble the product.

#### **Estimated Assembly Time: 120 minutes**

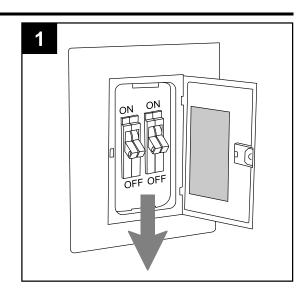
Tools Required for Assembly (not included): Electrical Tape, Phillips Screwdriver, Pliers, Safety Glasses, Stepladder and Wire Strippers

Helpful Tools (not included): AC Tester Light, Tape Measure, Do-It-Yourself Wiring Handbook and Wire Cutters

#### **INITIAL INSTALLATION**

1. Turn off circuit breakers or fuse and wall switch to the fan supply line leads.

**DANGER**: Failure to disconnect power supply prior to installation may result in serious injury or death.

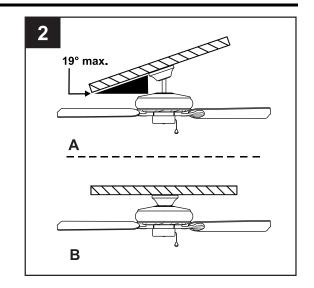


#### **INITIAL INSTALLATION**

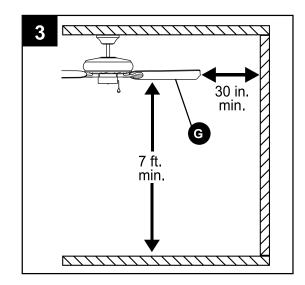
- 2. Determine mounting method to use.
  - A. Downrod mount (standard or angled ceiling)
  - **B.** Closemount (standard ceiling only)

**IMPORTANT**: If using the angle mount, ensure the ceiling angle is not steeper than 19°.

\*Helpful Hint: Downrod-style mounting is best suited for ceilings 8 ft. or higher. For taller ceilings you may want to use a longer downrod (not included). Angle-style mounting is best suited for angled or vaulted ceilings. A longer downrod is sometimes necessary to ensure proper blade clearance.

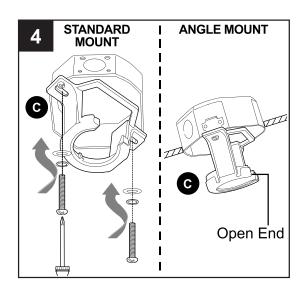


3. Check to make sure blades (G) will be at least 30 inches from any obstruction. Check downrod (A) length to ensure blades (G) will be at least 7 ft. above the floor.



- 4. Secure mounting bracket (C) to outlet box (not included) using screws, spring washers and flat washers provided with the outlet box.
  - \*NOTE: It is very important you use the proper hardware when installing the mounting bracket (C) as this will support the fan.

**IMPORTANT:** If using the angle mount, make sure open end of mounting bracket (C) is installed facing the higher point of the ceiling, and ensure the ceiling angle is not steeper than 19°.

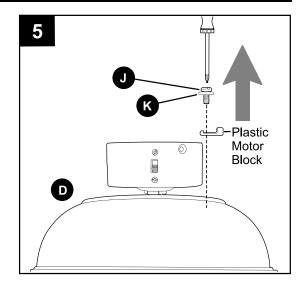


#### **INITIAL INSTALLATION**

5. Remove preassembled motor screws (J) and lock washers (K) from underside of motor housing (D). If there are plastic motor blocks installed with the motor screws (J), discard the plastic motor blocks.

**Note**: Make sure to keep loose hardware separate to avoid confusion during installation.

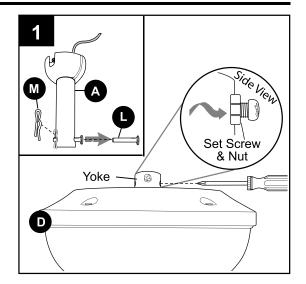
For **DOWNROD-STYLE FAN MOUNTING**, proceed to Step 1 below. For **CLOSEMOUNT-STYLE FAN MOUNTING**, skip to page 10.



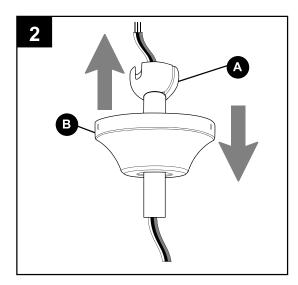
#### **DOWNROD-STYLE FAN MOUNTING**

1. Remove pin (L) and clip (M) from downrod (A).

Partially loosen preassembled set screws and nuts in motor housing yoke at top of motor housing (D).

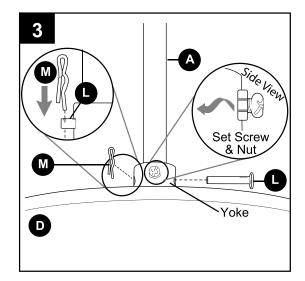


2. Insert downrod (A) through canopy (B). Thread wires from motor housing (D) up through downrod (A).



#### **DOWNROD-STYLE FAN MOUNTING**

3. Slip downrod (A) into motor housing yoke, align holes and re-install pin (L) and clip (M). Tighten set screws in motor housing yoke and then tighten preassembled nuts on the set screws.

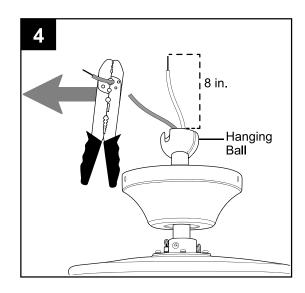


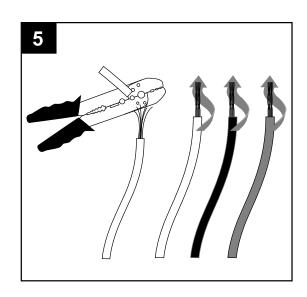
4. Depending on the length of downrod you use, you may need to cut the lead wires back to simplify the wiring. If you decide to cut back the lead wires, it is suggested you do so in the following manner:

Take the lead wires and make sure you have pulled them all the way through the top of the downrod. Start at the TOP of the hanging ball on the downrod and measure 8 in. of lead wire, and then cut the excess wire off with wire cutters (not included).

NOTE: If you do not cut back the lead wires, Steps 4 and 5 are not necessary and you may proceed to Step 6 instead.

5. If you decided to cut back the lead wires in Step 4, strip 1/2 in. of insulation from end of each wire — white, black, green and blue (if applicable). Twist stripped ends of each strand of wire within the insulation with pliers (not included).



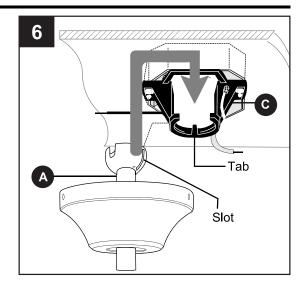


#### **DOWNROD-STYLE FAN MOUNTING**

6. Install hanging ball of downrod (A) into opening of mounting bracket (C). Align one of the slots in hanging ball with tab in mounting bracket (C).

**DANGER**: Failure to align one of the slots in the ball with the tab may result in serious injury or death.

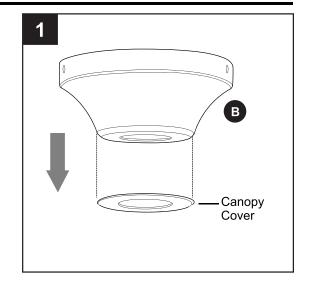
Continue to WIRING on page 12.



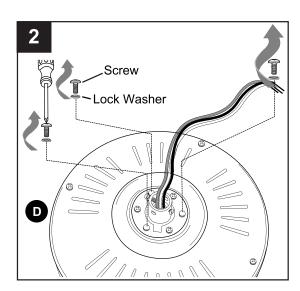
#### **CLOSEMOUNT-STYLE FAN MOUNTING**

 Remove preassembled canopy cover from bottom of canopy (B). NOTE: To remove canopy cover from canopy (B), twist canopy cover until the two small protrusions on the inner lip of the canopy cover align with the two notches on the bottom of the canopy (B). Pull on canopy cover to remove.

**NOTE**: The downrod (A) and canopy cover are not used in this type of installation.

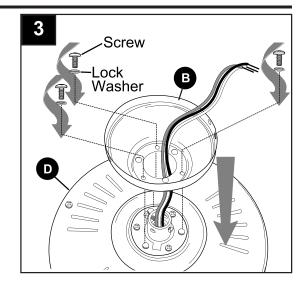


2. Remove every other preassembled screw and lock washer from top of motor housing (D).

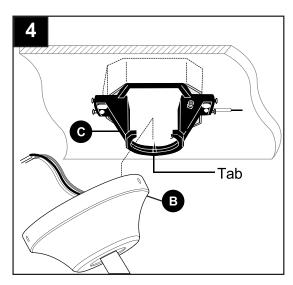


#### **CLOSEMOUNT-STYLE FAN MOUNTNG**

3. Pull wires up through hole in the middle of the canopy (B) and attach canopy (B) to motor housing (D) using the three previously removed screws and lock washers.



4. Temporarily hang fan on the tab on the mounting bracket (C) using one of the *non-slotted* holes in the canopy (B).



WARNING: To reduce the risk of fire, electrical shock or personal injury, wire connectors provided with this fan are designed to accept only one 12-gauge house wire and two lead wires from the fan. If your house wire is larger than 12-gauge or there is more than one house wire to connect to the corresponding fan lead wires, consult an electrician for the proper size wire connectors to use.

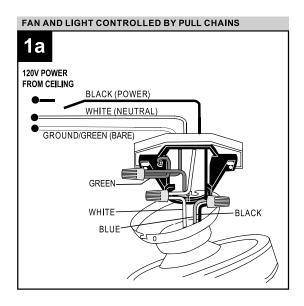
**CAUTION:** Be sure outlet box is properly grounded and that a ground (GREEN or BARE) wire is present.

**WARNING:** If house wires are different colors than referred to in the following steps, stop immediately. A professional electrician is recommended to determine wiring.

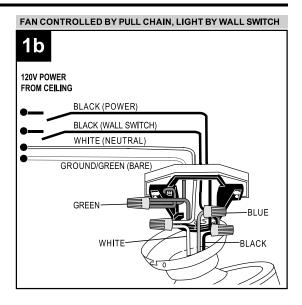
**WARNING:** Using a full range dimmer switch (not included) to control fan speed will cause a loud humming noise from fan. To reduce the risk of fire or electrical shock, do NOT use a full range dimmer switch to control fan speed.

**NOTE:** This fan is remote control adaptable (remote control not included). Please refer to instructions provided with the remote control before proceeding with these wiring instructions.

- Choose wiring diagram (Fig. 1a, Fig. 1b or Fig. 1c) that fits your situation and make appropriate wiring connections as follows: [IMPORTANT: Use one of the wire connectors (CC) provided to make each wire connection, making sure to screw wire connector (CC) on in a clockwise direction.]
  - 1a. FAN AND LIGHT CONTROLLED BY PULL CHAINS: Connect BLACK and BLUE wire from fan to BLACK wire from ceiling. Connect WHITE wire from fan to WHITE wire from ceiling. Connect GROUND (GREEN) wires from downrod (A) and mounting bracket (C) to BARE/GREEN wire from ceiling.



1b. FAN CONTROLLED BY PULL CHAIN, LIGHT BY WALL SWITCH: Connect BLACK wire from fan to BLACK wire from ceiling. Connect BLUE wire from fan to the BLACK (or RED) wire from the independent wall switch for the light. Connect WHITE wire from fan to WHITE wire from ceiling. Connect GROUND (GREEN) wires from downrod (A) and mounting bracket (C) to BARE/GREEN wire from ceiling.



1c. FAN AND LIGHT CONTROLLED BY TWO WALL SWITCHES: Connect BLACK wire from fan to BLACK (or RED) wire from the independent wall switch for the fan. Connect BLUE wire from fan to the BLACK (or RED) wire from the other independent wall switch for the light. Connect WHITE wire from fan to WHITE wire from ceiling. Connect GROUND (GREEN) wires from downrod (A) and mounting bracket (C) to BARE/GREEN wire from ceiling.

**NOTE:** BLACK wire is hot power for fan. BLUE wire is hot power for light kit. WHITE wire is common for fan and light kit. GREEN or BARE wire is ground.

2. Wrap electrical tape (not included) around each individual wire connector (CC) down to the wire.

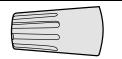
**WARNING:** Make sure no bare wire or wire strands are visible after making connections. Place GREEN and WHITE wire connections on the opposite side of the outlet box from the BLACK and BLUE wire connections.

Turn spliced/taped wires upward and gently push wires and wire connectors (CC) into outlet box.

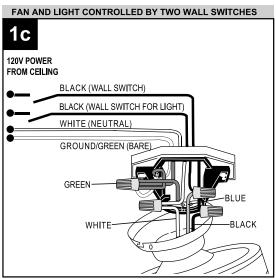
#### **Hardware Used**

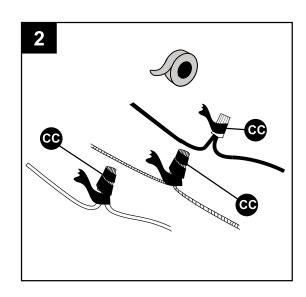


Wire Connector



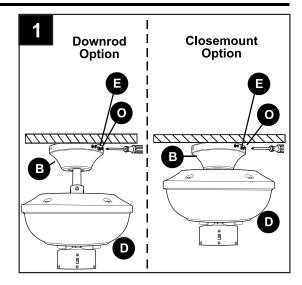
x 4





#### FINAL INSTALLATION

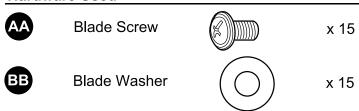
Temporarily lift canopy (B) to mounting bracket (C) to determine which two canopy mounting screws (O) in mounting bracket (C) align with slotted holes in canopy (B) and partially loosen these two canopy mounting screws (O). Remove the other two canopy mounting screws (O) along with star washers (E). Now, lift canopy (B) to mounting bracket (C) again, aligning slotted holes in canopy (B) with loosened canopy mounting screws (O) in mounting bracket (C). Twist canopy (B) clockwise to lock. Re-insert the two canopy mounting screws (O), along with star washers (E), that were just removed and tighten all canopy mounting screws (O) securely.

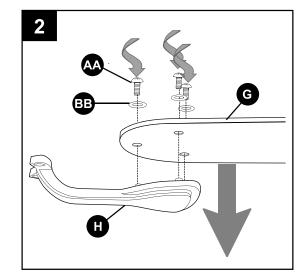


2. Partially insert three blade screws (AA) along with three blade washers (BB) into holes in blade (G) to attach blade arm (H) to blade (G). Then, tighten each blade screw (AA) starting with the one in the middle.

Repeat Step 2 for remaining blades (G) and blade arms (H).

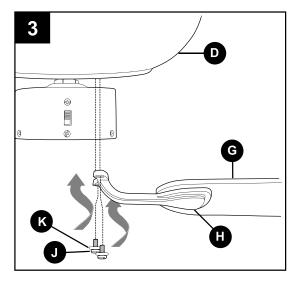
#### **Hardware Used**





3. Attach blade arms (H) to the bottom of motor housing (D) with motor screws (J) and lock washers (K) previously removed (Step 5, page 8). Tighten motor screws (J) securely.

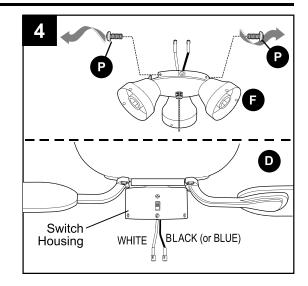
**NOTE:** Make sure to completely secure each blade arm (H) before proceeding to the next.



#### **FINAL INSTALLATION**

4. Remove the three preassembled switch housing screws (P) from light kit fitter (F).

Locate the BLACK (or BLUE) and WHITE wires in the switch housing preassembled on motor housing (D) that are labeled FOR LIGHT KIT CONNECTION and remove plastic from these two wires.



 Connect WHITE wire from switch housing to WHITE wire from light kit fitter (F). Connect BLACK (or BLUE) wire from switch housing to BLACK wire from light kit fitter (F). Make sure molex connections are secure.

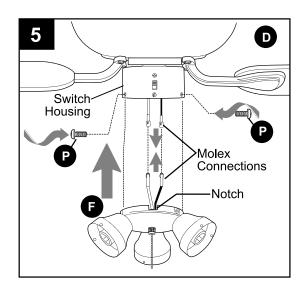
Align holes in light kit fitter (F) with holes in switch housing. **Note**: Make sure to align notch on top edge of the light kit fitter (F) with the reverse switch on switch housing for the correct fit.

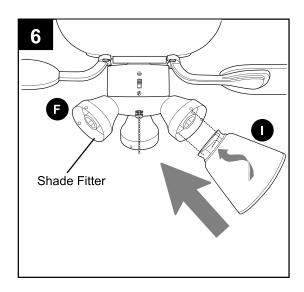
Re-insert the switch housing screws (P) previously removed (Step 4 above), then tighten all switch housing screws (P) with a Phillips screwdriver (not included).

6. Align slots on glass shade (I) with protrusions on the inside of the shade fitter preassembled on the light kit fitter (F). Turn glass shade (I) to the right (clockwise) until it no longer turns.

Repeat with remaining glass shades (I).

**NOTE:** Pull down *gently* on each glass shade (I) to make sure all glass shades (I) are secured completely.

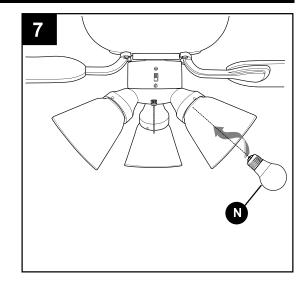




#### **FINAL INSTALLATION**

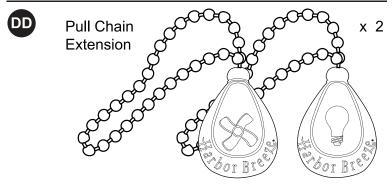
7. Install bulbs (N).

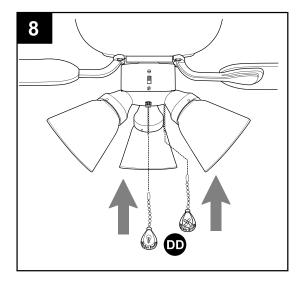
**IMPORTANT:** When you need to replace bulbs, please allow the bulb(s) and glass shade(s) to cool down before touching them.



8. Attach pull chain extensions (DD) or custom pull chain extensions (not included) to corresponding fan and light pull chains.

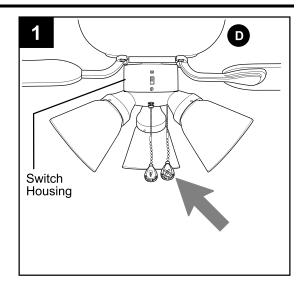
#### **Hardware Used**





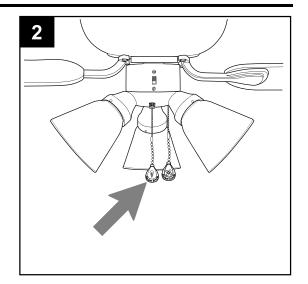
#### **OPERATING INSTRUCTIONS**

 The fan pull chain, located on the switch housing of motor housing (D), has four positions to control fan speed. One pull is HIGH, two is MEDIUM, three is LOW and four turns the fan OFF.



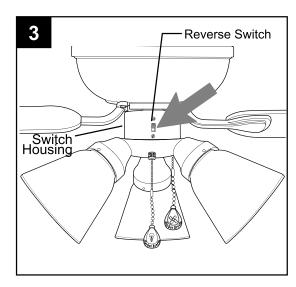
#### **OPERATING INSTRUCTIONS**

2. The light pull chain, located in the middle, is used to turn the lights ON or OFF.



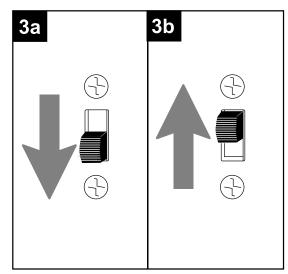
3. Use the fan reverse switch, located on the switch housing, to optimize your fan for seasonal performance. A ceiling fan will allow you to raise your thermostat setting in summer and lower your thermostat setting in winter without feeling a difference in your comfort.

**NOTE**: Wait for fan to stop before moving the reverse switch.

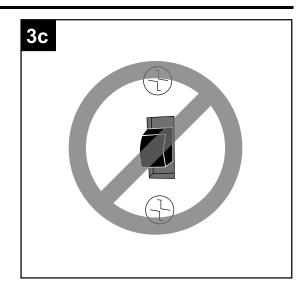


3a. In *warmer* weather, setting the reverse switch in the *DOWN* position will result in downward airflow creating a wind chill effect.

3b. In *cooler* weather, setting the reverse switch in the *UP* position will result in upward airflow that can help move stagnant, hot air off the ceiling area.



3c. **IMPORTANT**: Reverse switch must be set either *completely UP* or *completely DOWN* for fan to function. If the reverse switch is set in the *middle* position, fan will not operate.



#### CARE AND MAINTENANCE

At least twice each year, lower canopy (B) to check downrod (A) assembly, and then tighten all screws on the fan. Clean motor housing (D) with only a soft brush or lint-free cloth to avoid scratching the finish. Clean blades (G) with a lint-free cloth. You may occasionally apply a light coat of furniture polish to wood blades for added protection.

**IMPORTANT:** Shut off main power supply before beginning any maintenance. Do not use water or a damp cloth to clean the ceiling fan.

Bulb Replacement: Use standard-base 6.5-watt LED bulbs or CFL/incandescent equivalents.

#### **TROUBLESHOOTING**

**A WARNING**: Before beginning work, shut off the power supply to avoid electrical shock.

PROBLEM	POSSIBLE CAUSE	CORRECTIVE ACTION
Fan does not move.	1. Reverse switch not engaged.	Push switch firmly either up or down.
	2. Power is off or fuse is blown.	2. Turn power on or check fuse.
	3. Faulty wire connection.	Turn power off. Loosen canopy and check all connections.
Noisy operation.	1. Blades are loose.	1. Tighten all blade screws.
	2. Cracked blade.	2. Replace blade.
	3. Full range dimmer switch.	Replace with an approved speed control device.
	4. Fan is new.	4. Allow fan a "break in" period of a few days, especially when running the fan at Medium and High speeds.
Excessive wobbling.	Blades are loose. Blade arms incorrectly attached.	Tighten all blade screws. Re-install blade arms.
	3. Unbalanced blades.	Switch one blade with a blade from the opposite side.

#### **TROUBLESHOOTING**

PROBLEM	POSSIBLE CAUSE	CORRECTIVE ACTION
	4. Fan not securely mounted.	Turn power off. Carefully loosen canopy and verify that mounting bracket is secure.
	5. Fan too close to vaulted ceiling.	Use a longer downrod or move fan to another location.
	<ol><li>Set screw(s) on motor housing yoke is (are) not tightened properly.</li></ol>	6. Tighten yoke set screw(s) securely.
	<ol><li>Set screw on hanging ball is not tightened properly.</li></ol>	7. Carefully loosen and lower canopy and verify that set screw on hanging ball is tightened securely.
Fan operates but	Bulb(s) not installed correctly.	1. Re-install bulb(s).
lights fail.	2. Wires in canopy not wired properly.	Check wires in canopy and, if necessary, re-wire according to instructions on pages 12 - 13.
	3. Wall switch to light is off.	Make sure that wall switch to light is on.
	Wires in light kit fitter not wired correctly.	Check that molex connections in light kit fitter are connected properly according to instructions on page 15.

#### LIMITED LIFETIME WARRANTY

Set forth below, the manufacture warrants the fan motor for this ceiling fan to be free from defects in workmanship and material for the life of the product. Also, subject to the limitations below, the manufacturer warrants all ceiling fan parts ("ceiling fan parts" excludes the motor and parts made in whole or in part with glass) to be free from defects in workmanship and material for a period of one year after the date of purchase by the original purchaser at retail.

All claims must be made by the original purchaser, whether such purchaser purchased the product through a store or contractor. Ceiling fan part defects must be reported within the first year from the date of purchase. Parts made in whole or in part with glass and the finishes of metal and other surfaces are not warranted.

Purchasers are responsible for all costs of removing and reinstalling the product. Any damage to any part caused by ordinary wear and tear, accident, misuse, or improper installation, is not covered by this warranty. The manufacturer assumes no responsibility whatsoever for fan installation. Any service performed by a non-licensed electrician will render the warranty invalid.

The manufacturer's sole responsibility shall be to repair or replace the motor, parts, or product within the terms stated above. The manufacturer shall not be liable for any loss or damage of any kind, including any incidental or consequential damages resulting directly or indirectly, from any breach of warranty, express or implied, or any other failure of this product. Some states do not allow the exclusion or limitation of incidental or consequential damages so this limitation may not apply to you.

If the original purchaser ceases to own the fan, this warranty is voided.

Should the purchaser encounter a problem with your fan related to defects in workmanship or materials within the warranty period associated with the defective part, the manufacturer agrees to replace the defective part without charge, or at its option, to replace the ceiling fan with a comparable or superior model.

The manufacturer's warranties are limited to the written warranties set out in this ceiling fan limited lifetime warranty. All other express and implied warranties, including, without limitation, the implied warranty of fitness for a particular purpose and the implied warranty of merchantability are disclaimed. Some states do not allow the disclaimer of implied warranties, so this disclaimer may not apply to you.

#### **REPLACEMENT PARTS LIST**

For replacement parts, call our customer service department at **800-527-1292**, 8:30 a.m. - 5 p.m., CST, Monday - Friday.

PART	DESCRIPTION	#5730162 PART #
Α	Downrod	5730162-A
В	Canopy	5730162-B
С	Mounting Bracket	5730162-C
F	Light Kit Fitter	5730162-F
G	Blade	5730162-G
Н	Blade Arm	5730162-H

