



## ORDER FORM

### If ordering on Lowes.com, please complete this section

Customer name: \_\_\_\_\_

Customer phone: \_\_\_\_\_

Customer email: \_\_\_\_\_

Shipping address: \_\_\_\_\_

Shipping city, state, ZIP: \_\_\_\_\_

**Please choose one of the two submission options listed at the bottom to complete your special keying order\*\***

Date of order \_\_\_\_\_

Customer order number \_\_\_\_\_

### If ordered in store - store associate to complete this section

Store associate name \_\_\_\_\_ Purchase order number \_\_\_\_\_

Contact phone \_\_\_\_\_ Store number (if applicable) \_\_\_\_\_

Contact email \_\_\_\_\_

**PLEASE CALL SCHLAGE CUSTOMER CARE AT 317-318-0926 WITH ANY QUESTIONS RELATED TO THIS FORM OR FOR ANY OTHER CONFIGURATION OPTIONS.**

## INSTRUCTIONS AND DEFINITIONS FOR COMPLETING THIS FORM

#### Line no:

Please number each line in sequential order (i.e. 1, 2, 3, 4, etc.) for each item being ordered

#### Lowes Item Number:

This is the product number you see on the Lowes.com website

#### Description and/or comments:

Include any specific instructions or comments specific to this line item

#### Qty:

Use this to input the total number of units ordered of this line item

#### Keyed different:

Use this option if you want all the items on this line to be keyed different (i.e. each lock will have a unique key)

#### Keyed alike:

Use this option if you want all the items on this line to be keyed with the same key combination (i.e. all locks will use the same key)

#### Keyed to specific:

Use this option if you have an existing five digit key combination (code) you want all locks on this line to be keyed to match

#### Keyed alike with other line items:

Check this box for each line number you want to be keyed with the same key combination

Example: If you have a deadbolt on Line No. 1 and an electronic lock on Line No. 2 and want to use the same key for both, select this box for both lines.



Comments:

If you do not receive the email (OPTION 1 Only) or are having difficulty, please call Schlage customer service at 317-318-0926.

**SUBMIT**